

***Fairfield Township School District  
Board of Education  
Regular Meeting Agenda  
November 8, 2018 Rescheduled to November 15, 2018  
Fairfield Township School  
Library/Media Room at 7:00 P.M.***

**Board of Education**

Ms. Michelle Kennedy

*President*

Ms. Alta Lloyd

*Vice-President*

Ms. Ruth Butler

Ms. Mattie Peterson

Ms. Erica Goodwin

Mr. Darlington Henry

Mr. Mark Henry, Sr.

Ms. Robin Henry

**Administration**

Dr. Michael Knox

*Superintendent/Principal*

Ms. Janecia Smith

*School Business Administrator*

Mr. Frank DiDomenico

*Solicitor*

**Fairfield Township Board of Education Regular Meeting Agenda**

375 Gouldtown Woodruff Road

Bridgeton, NJ 08302

Regular Meeting Agenda

7:00 p.m. November 8, 2018 Rescheduled to November 15, 2018

**I. Fairfield Township Board of Education Meeting**

**A. Call to Order**

Public Meeting Announcement - "This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Fairfield Board of Education on January 7, 2018 caused to be posted at the Office of the Board of Education located at 375 Gouldtown Woodruff Road, Bridgeton, New Jersey; sent to the SJ Times and Daily Journal; and Fairfield Township School Website, a meeting notice setting forth the time, date and location of this meeting."

**B. Flag Salute –Ms. Kennedy led the Flag Salute**

**C. Roll Call-** Ms. Butler, Ms. Goodwin, Mr. D. Henry, Mr. M. Henry, Ms. R. Henry, Ms. Peterson, Ms. Lloyd, Ms. Kennedy

Members present at roll call: Ms. E. Goodwin, Ms. Robin Henry, Ms. Mattie Peterson, Ms. Alta Lloyd, Ms. Kennedy. Also present: The School Business Administrator/Board Secretary, Ms. Janecia Smith. Ms Butler, Mr. D. Henry, and Mr. M. Henry were absent. The Superintendent/ Principal and the Board Solicitor were not present.

**II. READING AND APPROVAL OF MINUTES**

**Regular Minutes:** October 11, 2018

**Motion Carried:** Roll Call Vote 5-0-0

**Executive Minutes:** N/A

**III. PUBLIC COMMENT\PRESENTATIONS**

**A. Public Comment - Agenda Items Only**

**B. N/A**

**IV. FINANCE & BUDGET**

**A. Board Secretary's Report (Attachment 1)**

1. Board Secretary's Report pursuant to N.J.A.C. 6A:23A-16.10(c) 2, for the month of **September, 2018**. The Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending **September, 2018** and pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary certifies that as of **September, 2018** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Fairfield Township Board of Education pursuant to

N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4.

2. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Fairfield Township Board of Education certify that as of **September, 2018** and after review of the secretary’s monthly financial report (appropriations section) as presented and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Treasurer’s Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of **September, 2018**. The Treasurer’s Report and Secretary’s Report are in agreement for the month of **September, 2018**.

Motion was made by Ms. Peterson and seconded by Ms. R. Henry that the Board approves Financial Reports/Items 1, 2 and 3.

\_\_\_\_\_  
Business Administrator

\_\_\_\_\_  
Date

**B. Financial Items**

1. **Approval of Bills (Attachment 2)**

Motion was made by Ms. Lloyd and seconded by Ms. R. Henry that the Board approves the payment of bills noted below.

<b>October, 2018</b>	<b>Bill List</b>	<b>\$ 366,261.95</b>
<b>October, 2018</b>	<b>Payroll</b>	<b>\$ 485,166.87</b>
<b>October, 2018</b>	<b>Food Service Totals</b>	<b>\$ <u>92,674.50</u></b>
	<b>Total</b>	<b>\$ <u>944,103.32</u></b>

**Motion Carried: 5-0-0**

2. **Resolution of Budgetary Transfers (Attachment 3)**

Motion was made by Ms. R. Henry and seconded by Ms. Peterson that the Fairfield Township Board of Education, upon the recommendation of the Superintendent, hereby ratifies and affirms the transfers in line account in accordance with the list submitted and any amounts in excess of 10% pending county approval and account expenditure transfers for the 2018-2019 school year

**Motion Carried: 5-0-0**

3. **Professional Educational Services, Inc.-A Step Ahead (Attachment 4)**

Motion was made by Ms. Henry and seconded by Ms. Peterson for the Board to approve Student ID #: 3138379372 for Professional Educational Services at A Step Ahead Partial Hospital program located at Inspira Health Center beginning on October 22, 2018 for approximately four to six weeks at an hourly rate of \$28.75. Student will receive Individual instruction for up to ten hours per week, Monday through Friday.

**Motion Carried: 5-0-0**

**4. Memorandum of Understanding-Positive Action(Attachment 5)**

Motion was made by Ms. Henry and seconded by Ms. Lloyd for the Board to approve the Memorandum of Understanding agreement between Fairfield Township School Board of Education and SIG Grant Action for the 2018-2019 school year pending Board Solicitor review.

**Motion Carried 5-0-0**

**5. Approval of Three Year Comprehensive Maintenance Plan (Attachment 6)**

Motion was made by Ms. Henry and seconded by Ms. Lloyd that the Board approve the updated three year comprehensive maintenance plan for the district facilities as presented in the attachment.

**Motion Carried: 5-0-0**

**6. Approval of Required Maintenance Plan M1 (Attachment 7)**

Motion was made by Ms. Henry and seconded by Ms. Peterson that the Board approve the required maintenance plan, schedule M1, which reflects the prior year expenditure of required maintenance items and the minimum required maintenance budget amounts for the 2019/2020 budget year.

**Motion Carried: 5-0-0**

**7. 2019-2022 PEA Three –Year Preschool Program Plan (Attachment 8)**

Motion was made by Ms. Henry and seconded by Ms. Lloyd that the Board approve the 2019-2022 PEA /Three-Year Preschool Program Plan.

**Motion Carried: 5-0-0**

**8. 2019-2020 Pre-School Education Aid District Budget (Attachment 9)**

Motion was made by Ms. Peterson and seconded by Ms. Henry that the Board approve the 2019-2020 Pre-School Budget.

**Motion Carried: 5-0-0**

**9. I.D.E.A. Final Report (Attachment 10)**

Motion was made by Ms. Henry and seconded by Ms. Peterson for the Board to approve the I.D.E.A. 2017-2018 Final Report for Basic and PreSchool.

**Motion Carried: 5-0-0**

**10. ESEA Consolidated Grant**

Motion was made by Ms. Lloyd and seconded by Ms. Peterson that the Board approve to submit amendment 1 application for the 2018-2019 ESEA consolidated grant award as listed below:

<b>Title I -</b>	<b>\$ 369,199</b>
<b>Title II -</b>	<b>\$ 29,435</b>
<b>Title IV-</b>	<b>\$ 10,000</b>

**Motion Carried: 5-0-0**

**REPORT OF THE SUPERINTENDENT (November 8, 2018 Rescheduled to November 15, 2018)**

The Superintendent submits the following recommendations:

**A. PERSONNEL**

1. **Workshops (Attachments A)**

Motion was made by Ms. Henry and seconded by Ms. Peterson for the Board to approve the following individuals to attend workshops listed below:

Name	Sponsor/Workshop/Location	Cost	Date(s)
W. Turner K. Sturdivant S. Bailey J. Carter	McKinney Vento Training 101 Vineland, NJ	\$0.00	10/30/18
M. Braxton R. Ring T., Hayman	Initiative Meeting PK-3 NJ Dept. of Education-Early Childhood Dept. of Education	\$0.00 Mileage reimbursement	11/16/18
W. Turner	Safe School, Safe Futures K-12 Basic School Threat Assessment Training Hamilton, NJ	\$0.00 Mileage reimbursement	11/16/16
W. Krayner	Strengthen Exec. Functioning Skills Cherry Hill, NJ	\$259.00 + Mileage reimbursement	11/19/18
J. Jones	Kindergarten Seminar NJ Dept. of Ed Camden County Ed. Services	\$0.00	11/26/18 1/31/19
J. Conahey R. Reinhart	Next Generation Science Conf. New Brunswick, NJ	\$269.00 per person	12/3/18
R. Ring	Literacy in Content Areas Camden County College Westville, NJ	\$149.00	12/7/18
E. Sindoni	Increasing Success through Partnership Apple Farm Arts & Music Center Elmer, NJ	\$0.00	12/7/18
E. Wright	Students Who Start School Behind B.E.R. Voorhees, NJ	\$259.00	12/10/18
J. Carr	Reaching Underperforming Students BER Voorhees, NJ	\$269.00	12/11/18
A. Best M. Ralph	NJASP Winter Conference East Windsor, NJ	\$180.00 per person	12/14/18
J. Smith or A. Allen or S. Weisgerber	NJASBO Accounting & Auditing CKUP Mt. Laurel, NJ	\$100.00	1/17/19

**Motion Carried: 5-0-0**

2. **Leave of Absence** N/A

Motion for the Board to approve the following employee’s leave of absence:

<u>Employee ID #</u>	<u>Type of Leave</u>	<u>Date</u>	<u>Type of Day Usage</u>

3. **Teacher Tuition Reimbursement (Attachments B)**

Motion was made by Ms. R. Henry and seconded by Ms. Peterson for the Board to approve the following employee tuition reimbursement:

<u>Employee</u>	<u>Course Location /Credits</u>	<u>Date</u>	<u>Reimbursement Amount</u>	<u>Course Approval Date</u>
T. Smith	Socio Cultural Context Inclusive Ed Learning & Develop Child With and without Disabilities 6 Credits	Fall 2017	\$1,600	10/12/17

**Motion Carried: 5-0-0**

4. **Job Description (Attachment C)**

Motion was made by Ms. R. Henry and seconded by Ms. Peterson for the Board to approve the following Job Descriptions:

- Supervisor of After School Programs  
(Required under SIG Grant-Reviewed and approved by the Dept. of Ed.)

**Motion Carried: 5-0-0**

5. **Resignation (Attachment D)**

Motion was made by Ms. R. Henry and seconded by Ms. Lloyd for the Board to approve and accept Ms. Jamie Vitagliano’s resignation as a Preschool Teacher effective December 15, 2018.

**Motion Carried: 5-0-0**

6. **Resignation (Attachment E)**

Motion was made by Ms. R. Henry and seconded by Ms. Lloyd for the Board to accept Ms. Stephanie Carney’s resignation as an Instructional Aide retroactive to November 6, 2018.

**Motion Carried: 5-0-0**

7. **Resignation (Attachment F)**

Motion was made by Ms. R. Henry and seconded by Ms. Peterson for the Board to accept Ms. Abby Pettit’s resignation as an Instructional Aide effective December 15, 2018.

**Motion Carried: 5-0-0**

8. **Resignation (Attachment G)**

Motion was made by Ms. R. Henry and seconded by Ms. Peterson for the Board to accept Ms. Shamyra Williams resignation as an Instructional Aide effective December 7, 2018.

**Motion Carried: 5-0-0**

9. **Diversity Training**

Motion was made by Ms. R. Henry and seconded by Ms. Lloyd for the Board to approve Diversity Training to be held on March 15, 2019 (In-Service Day) from 10:00 am-12:30 pm by Dr. John Gray from Stockton University at no cost to the district.

**Motion Carried: 5-0-0**

10. **Days off Before and or After a Holiday**

Motion was made by Ms. R. Henry and seconded by Ms. Lloyd for the Board to approve the following employee absences before and or after a holiday:

- LaToyia Jones- November 9, 2018

**Motion Carried: 5-0-0**

11. **Educational Consultant**

Motion was made by Ms. Lloyd and seconded by Ms. R. Henry for the Board to approve Mary Lou DeFrancisco as an Educational Consultant employee of the F.T.S BOE as needed during the remainder of the 2018-2019 school year effective 01/02/19, up to 15 hrs. per week, at \$300 per diem or \$60 per hour, not to exceed \$10,000 without BOE approval.

**Motion Carried: 5-0-0**

12. **2018-2019 Extracurricular Coaching Positions (Attachment H)**

Motion was made by Ms. R. Henry and seconded by Ms. Peterson for the Board to approve the following as the 2018-2019 Girls Basketball Coach and Softball Coach in the stipend in the amount of \$900.00 for each position if all Coaching requirements are met.

- Shyron Bailey

**Motion Carried: 5-0-0**

## B. SCHOOL ACTIVITIES

### 1. Field Trips (Attachments I)

Motion was made by Ms. R. Henry and seconded Ms. Goodwin for the Board to approve the 2018-2019 field trips pending sufficient funds:

Contact	Activity	Date/Time	Cost	Purpose
N. Fussell	Coat Drive NJ Motorsports Park Millville, NJ	12/14/18 10:30 am-1:00 pm	\$0.00 Admission 40 Students + 4 Teachers Cost of transportation	To provide coats for students that in need for the winter.
D. Ingersoll	3rd & 4th Grade Franklin Institute Philadelphia, PA	1/8/19 9:00 am-2:30 pm	\$0.00 Admission Cost of transportation 120 Students+12 Teachers 1 Nurse	PS2-2.PS2A.1 PS2-3.PS2.B.1 ESS2-1.ESS2.D.1
A. DeTullio	6th Grade Salem County Energy & Environmental Research Ctr. Salem, NJ	2/7/19 9:30 am-2:30 pm	\$0.00 Admission Cost of transportation only 58 Students +6 Teachers	ES.1-4
T.Costanzo	Grades 3-8 Science Club and Scholastic Academy Rowan Univ./Edelman Planetarium Glassboro, NJ	3/8/19 9:15 am-1:30 pm	\$0.00 Admission Cost of transportation 56 Students +3 Teachers	Learn about the solar system through the eyes of a space mission
C. Crispin	Preschool Please Touch Museum Philadelphia, PA	3/19/19 & 3/20/19 9:00 am-2:30 pm	\$15.00 Admission Per person 88 Students + 9 Teachers + 8 Aides =\$1,530 +Cost of transportation	Children will explore variety of hands on developmentally appropriate activities.
R. Reinhart	1st & 2nd Grade Adventure Aquarium Camden, NJ	3/22/19 9:00 am-2:00 pm	\$16.50 per person 120 Students + 12 Teachers = \$2,048 + Cost of transportation	SCI:K-2.5.3.2.B;SCI.K-2.5.3.2.C
K. Stretch R. Bates	Special Ed. Funny Farm Animal Rescue Mays Landing, NJ	3/22/19 10:00 am-2:00 pm	\$0.00-Admission Cost of transportation 12 students + 2 Teachers + 1 Aide	SCI.3-LSI/LS2;SCI.MS-LS2
D. Hunt	7th/8th Grade Honor Society/Student Council Dutch Apple Dinner Theatre Lancaster, PA	4/3/19 9:00 am-6:00 pm	\$51.00-Adults \$23.00-Students 35 Students + 7 teachers =\$1162.00 Cost of transportation	Enrichment end of year activity. Focused on academic, service and leadership.
S. Brandon	Kindergarten Field Trip Levoy Theatre Cirque Ziva	4/11/19 9:30 am-12:30 pm	\$8.00 per person 60 Students+4 Teachers +4 Aides + 1 Nurse =\$480.00 + Cost of transportation	R.L.1.7;NJSLA:SL3;1.1.2.C 1

S. Wheaton	6th Grade Rowan Univ.& Edelman Fossil Park Glassboro & Sewell, NJ	4/12/19 9:00 am-2:30 pm	\$0.00-Admission Cost of transportation 58 students + 6 Teachers	SCI.5.-6.5,6.A SCL.5-6.5.4.6.b
E. Zarbo	Pre K Cape May Zoo Cape May, NJ	4/23/19, 4/24/19 9:45 am-2:00 pm	\$0.00- Admission 96 Students + 5 Teachers +4 Aides + 1 Nurse Parking fee =\$160.00 per day Total =\$320.00 +Cost of transportation	SS#3.1,S.E. # 4.2 SE # 4.3
D. Ingersoll	3rd Grade Wheaton Village Millville, NJ	4/25/19 9:30 am-1:30 pm	\$6.00 per person 65 Students +7 Teachers =\$444.00 + Cost of transportation	SOC 6.1.4.c.CS.7, SOC 6.1.4.C.14
L. Niemi	8th Grade NJ School of Conservation-STOKES Branchville, NJ	4/29/19-5/1/19 6:00 am-5:30 pm	Cost Per admission=\$147.29 Admission to be paid by BOE/Student Activity Fund=\$47.29 per Student Student to pay \$100.00 each 30 Students 7 Teachers +Cost of transportation	SCI 6-8 MS-LSI SCI 6-8 MS-LS2-1 SCI 6-5 MS-LS2.2
K. Poolake	5th Grade Investors Bank Performing Arts Ctr. Play-Charlotte's Web Sewell, NJ	5/1/19 9:20 am-12:45 pm	\$9.75 per person 47 Students + 5 Teachers =\$463.25 +Cost of transportation	LA.5.SL.5.5
K. Poolake	5th Grade Museum of the American Revolution Philadelphia, PA	5/24/19 9:15 am-2:00 pm	\$10.00 per person 45 Students + 5 Teachers =\$450.00 +Cost of transportation	SOC.6.1.8A
L. Niemi	7th Grade Washington DC	5/30/19 7:30 am-9:00 pm	\$0.00-Admission Cost of transportation 60 Students 8 Teachers +1 Aide	6.1.12.A.5a,b,c MSETS1-4 A.SL.2
S.Brandon	Kindergarten Johnson's Corner Farm Medford, NJ	5/31/19 8:30 am-1:30 pm	\$8.00 per person 60 students + 4 teachers +4 Aides + 1 Nurse (Teachers-No cost) =\$480.00 + cost of transportation	R.L.1.7;NJLSA.SL3;1.1.2 .C.1
A. Grant	Safety Patrol Six Flags Great Adventure	6/4/19 8:00 am-8:00 pm	\$35.18 Admission 36 Students + 4 Teachers +1 Aide =\$1,297.48 + Cost of transportation	9.1.8,9.3.8,B.03, 2.16,D.01

T. Costanzo	Grades 3-8 Science Club and Scholastic Academy Rowan Univ./Edelman Planetarium Glassboro, NJ	6/6/19 9:15 am-1:30 pm	\$0.00 Admission Cost of transportation 56 students +3 Teachers	To learn about the solar system and focus on the earth.
K. Becker	4th Grade Field Trip Adventure Aquarium Camden, NJ	6/14/19 9:00 am-2:30 pm	\$13.00 Per person 57 Students + 6 Teachers +1 Nurse =767.00 + Cost of Transportation	SCI.3-4.5.14

**Motion Carried: 5-0-0**

**2. School Activities ( Attachments J)**

Motion was made by R. Henry and seconded by Ms. Peterson for the Board to approve the following School Activities:

Contact	Activity/Purpose	Date/Time	Cost
J. Jones	<b>Jaguar Days</b> Staff & Students will pay \$1 to wear Jaguar paraphernalia and jeans to promote school unity and Positive action. The donations of \$1.00 will contribute toward food and/or other cost for all attendance parent meeting and staff and student incentives. A \$20 prize from the donations will be used to purchase a prize for staff member and students that exhibited characteristics of school norms.	11/16/18 12/7/18	\$1.00 per person ( No cost to district)
J. Jones	<b>Young Ladies of Excellence</b> The purpose of the Young ladies of Excellence Program is to promote self-pride, self-esteem,academic achievement, teamwork, and camaraderie. The program is directly aligned to Positive Action and Title I initiatives to promote student excellence. Research suggest that if students are exposed to experiences that promote self-pride, self-esteem,academic achievement, teamwork, and camaraderie, they are more likely to become successful. Activities will be held during the school day during Character Ed., Positive Action	10/24/18-6/19	Quarterly Activities and end of year cumulative celebrations not to exceed \$200.00 per activity and \$1,000 for Main Events (Me and My Guy Dance/Diamonds & Pearls Cotillion *Fundraisers will also support activities and end of year events*
N. Fussell	<b>SIG Positive Action Family Classes</b> Rutgers University Cooperative Nutritional Program Representatives will attend meeting to talk and teach parents about Physical Activity, Grocery Shopping and Food Preparation.	Nov. 2018- April. 2019  6:00 pm-8:00 pm	\$0.00
N. Fussell	<b>Community Resources</b> (SPAN's Parent to Parent of Southern NJ Literacy Program Coordinator, Michelle Tyler,Cumberland County Library and ect...will attend the Parent Action Team Meeting	11/29/18 5:30 pm -7:00 pm	\$0.00
C. Carney	<b>Cumberland Regional Basketball Game Grades 6-8 (15-20 students)</b> Purpose-to assist Fairfield students with transitioning to the high school basketball program. Students will get a cool opportunity to play in front of a high school sized crowd and get all the luxuries that come with a game at CRHS.	1/5/19-11:30 am 1/14/19-4:00 pm	Cost of Transportation

**Motion Carried: 5-0-0**

**3. Fundraisers (Attachment K)**

Motion was made by Ms. R. Henry and seconded by Ms. Peterson for the Board to approve the below School Activities:

Contact	Activity	Date/Time	Purpose
A.DeTullio	<p><b>Candy Grams</b>                      6th grade team will sell candy canes for the December holidays. Students will purchase candy grams for \$1 during homeroom/lunch. Candy grams will be delivered to homeroom teachers during non-academic times.</p>	12/1/18-12/21/18	Money raised will go toward 6th grade field trips.

**Motion Carried: 5-0-0**

**C. CURRICULUM / INSTRUCTION**

**1. Curriculum Consortium Meetings**

Motion was made by Ms. R. Henry and seconded by Ms. Peterson for the Board to approve Renee Ring and Tracey Costanzo to attend the following Curriculum Consortium meeting and for Fairfield to host meetings on December 6, 2018 and June 6, 2019.

Location	Date	Time
Cumberland Regional High School	September 17, 2018	1:00 pm
Cumberland Regional High School	October 2, 2018	8:00 am
Consortium PD	October 5, 2018	All Day
Deerfield Township	November 1, 2018	1:00 pm
Fairfield Township	December 6, 2018	1:00 pm
Greenwich Township	January 10, 2019	1:00 pm
Hopewell Crest School	February 7, 2019	1:00 pm
Upper Deerfield School	March 7, 2019	1:00 pm
Cumberland Regional High School	April 4, 2019	1:00 pm
Deerfield Township	May 16, 2019	1:00 pm
Fairfield Township	June 6, 2019 (if needed)	1:00 pm

**Motion Carried: 5-0-0**

**D. Building Use (Attachments L)**

Motion was made by Ms. R. Henry and seconded by Ms. Peterson for the Board to approve the Building Use for the following activities:

Applicant	Activity	Cost	Location	Date/Building Use Time
C. Novick	ELL Parents & Family	\$0.00	Media Center	11/19/18 6:30 pm-8:00 pm
C. Mosley St. John UMC	Native American Program	\$0.00	Classrooms	11/12/18-4/24/19 Mon-Wed 3:30 pm-5:30 pm
M. Braxton	Thanksgiving Brunch Preschool & Kindergarten	\$0.00	Classrooms	11/21/18 10:15 am-12:45 am
C. Mosley St. John UMC	Native American Assembly (Dancing/Drumming)	\$0.00	Cafeteria	11/28/18 4:00 pm-5:00 pm
M. Braxton	ECAC Meeting (Early Childhood Advisory Council) Discuss events of the year.	\$0.00	Media Center	12/6/18 4:50 pm-6:15 pm
American Red Cross Caitlin Murphy	Blood Drive	\$0.00	Cafeteria	12/13/18 2:30 pm-9:00 pm (Donors will arrive at 3:30 pm)
M. Braxton	Preschool & Kindergarten Parents/Guardians will visit and share how they spend their holidays.	\$0.00	Classrooms	12/19/18 & 12/20/18 9:15 am-2:45 pm

**\*\*\*If applicable, approval is contingent upon receipt of Proof of Insurance and all other Necessary paperwork.**

**Motion Carried: 5-0-0**

**E. Donations (Attachment M)**

Motion was made by Ms. R. Henry and seconded by Ms. Lloyd for the Board to approve and accept the attached donations that were made to Fairfield Township School:

**Motion Carried: 5-0-0**

**F. Educational Programs: N/A**

**G. Policies (Attachments N)**

**1. Policies-2nd Reading**

Motion was made by Ms. R. Henry and seconded by Ms. Peterson that the Fairfield Township Board of Education, Superintendent of Schools and the Policy Committee move to approve the second reading of the following policy:

- **Policy 5131.9, Series 5000-Harassment, Intimidation & Bullying**

**Motion Carried: 5-0-0**

**2. Policies-1st Reading**

Motion was made by Ms. R. Henry and seconded by Ms. Peterson that the Fairfield Township Board of Education, Superintendent of Schools and the Policy Committee move to approve the first reading of the following policy:

- **Policy 4115/4116, Series 4000-Supervision and Evaluation**

**Motion Carried: 5-0-0**

**H. Assistant Principal Reports for the Month/Year: October, 2018**

**ASSISTANT PRINCIPAL (PreK-4) REPORT**

**1. Enrollment Data:**

Grades	PS	K	1st	2nd	3rd	4th	Total
Prior Year	100	51	55	67	54	42	369
Prior Month	86	54	43	52	64	57	356
Current Month	84	52	43	51	64	56	350

**2. Fire Drill Report:**

October 30, 2018 2:30 pm

**3. Lockdown Drill:**

October 11, 2018 1:20 pm

**4. Professional Development and In-Service:**

October 5, 2018 Staff In Service

**5. Field Trips:**

Creamy Acres Preschool

**6. Special Programs:**

October 1	Bully Assembly	All Grades
October 1-4	Anti-Bullying Week of Respect	All Grades
October 4	Kona Ice Fundraiser	All Grades
October 11	Texas Roadhouse Fundraiser	All Grades
October 11	Positive Action Family Classes start	Grades
October 11	Parent Action Team Meeting	Grades 3-8
October 12	Movie Day	Grades PK-2
October 16-18	Parent Teacher Conferences	All Grades
October 17	Flu Clinic	Staff
October 19	Breast Cancer Awareness Pink Day	All Grades
October 22	SIG Extended Day Program Starts	Grades 1-5
October 22	ELL Parent Night	All Grades
October 25	Fire Truck Presentation	Grade PK-1
October 26	Color Day (Orange)	All Grades
October 26	Trunk or Treat	All Grades
October 31	Harvest Parade	Grades 1-4
October 31	Harvest Celebration	All Grades

**7. Discipline Report: (Attachment O)**

**8. Vandalism Report:**

N/A

**9. Guidance Counselor Services for the Month:**

School Counselor	Individual	In Class Sessions	Group	Peer Mediation	Meetings & Frequency	I&RS	504
	28	0	0	3	3	2	1

**10. Supervision:**

Teacher Classroom Evaluations:23

Tenured Teacher Summative Evaluations:N/A

Non-Tenured Teacher Summative Evaluations:N/A

Support Staff Evaluation:10

**ASSISTANT PRINCIPAL (5-8) REPORT**

**1. Enrollment Data:**

Grades	5th	6th	7th	8th	Total
Prior Year	56	64	33	41	194
Prior Month	41	57	59	31	188
Current Month	42	56	62	31	191

2. **Fire Drill Report:**  
October 30, 2018 2:30 pm

3. **Lockdown Drill:**  
October 11, 2018 1:20 pm

4. **Professional Development and In-Service:**  
October 5, 2018 Staff In Service

5. **Field Trips:**  
None

6. **Special Programs:**

October 1	Bully Assembly	All Grades
October 1-4	Anti-Bullying Week of Respect	All Grades
October 4	Kona Ice Fundraiser	All Grades
October 11	Texas Roadhouse Fundraiser	All Grades
October 11	Positive Action Family Classes start	Grades
October 11	Parent Action Team Meeting	Grades 3-8
October 16-18	Parent Teacher Conferences	All Grades
October 17	Flu Clinic	Staff
October 19	Breast Cancer Awareness Pink Day	All Grades
October 22	SIG Extended Day Program Starts	Grades 1-5
October 22	ELL Parent Night	All Grades
October 26	Color Day (Orange)	All Grades
October 26	Trunk or Treat	All Grades
October 31	Harvest Celebration	All Grades

7. **Discipline Report : Attachment (O)**

8. **Vandalism Report:** N/A

9. **Supervision:**  
Teacher Classroom Evaluations: 8  
Tenured Teacher Summative Evaluations:N/A  
Non-Tenured Teacher Summative Evaluations:N/A  
Support Staff Evaluation:N/A

**I. Supervisor of CST (Special Education) REPORT**

**1. Special Education Enrollment Data:**

<u>Grades</u>	<u>SE</u>	<u>Total</u>
<u>Prior Year</u>	81	81
<u>Prior Month September 2018</u>	75	75
<u>Current Month October</u>	82	82

**2. Social Worker:**

**Homeless Liaison Report:**

- Educational Stability for remainder of school year only: 0  
Students in Transition (homeless): 6
- All bussing set up for students in transition for new school year
- Zero new families deemed in transition; One family (3 students) in the process of filling out paperwork
- Community Resources provided to all families in need as they come up; Transportation needs reworked as they come up
- Number of Students Currently in Transition: 19

Individual/social work sessions	Total number: 31
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**3. School Psychologists:**

Psychologist Individual/Group sessions (Ms. Ralph)	7 (2 group, 5 individual)
Meetings	Total: 10
Psychologist Individual/Group sessions (Ms. Best)	21 (2 group, 3 scheduled, 16 unscheduled)

**J. Attendance Residency Report: (Attachment P)**

**K. Nurse's Report: (Attachment Q)**

**L. SIG Updates**

1. **Project Director Monthly Report: (Attachment R)**
2. **Parent Liaison Report: (Attachment S)**
3. **Data Analyst Report: (Attachment T)**

**M. Technology Report: (Attachment U)**

**N. Building and Grounds Report: (Attachment V)**

**O. Public Comments – Non-Agenda Items**

**P. Committee reports**

**A. Committee Updates**

1. **Finance: N/A**
2. **Facilities and Future Planning: N/A**
3. **Curriculum & Student Life: N/A**
4. **Personnel/Policy: N/A**

**DISCUSSION: N/A**

**IX. EXECUTIVE SESSION: N/A**

1. Executive Session for consideration of personnel matters, student placement, and other school related matters appropriate for session.

**Resolution for Executive Session:**

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Fairfield Township Board of Education, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
  - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
  - b. Matters dealing with Federal Funding.
  - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
  - d. Matters dealing with collective bargaining.
  - e. Matters dealing with the sale or purchase of public land.
  - f. Discussion of any pending or anticipated litigation or contract negotiation.

It is anticipated at this time that above stated subject matter will be made public when confidentiality is no longer required.

This resolution shall take effect immediately. Approximate time \_\_\_\_\_ minutes.

**X. ADJOURNMENT**

Motion was made by Ms. R. Henry and seconded by Ms. Goodwin to adjourn the meeting at 7:20 pm. All in Favor-5-0-0