

***Fairfield Township School District
Board of Education
Regular Meeting Minutes
September 13, 2018 Rescheduled to September 17, 2018***

***Fairfield Township School
Library/Media Room at 7:00 P.M.***

Board of Education

Ms. Michelle Kennedy

President

Ms. Alta Lloyd

Vice-President

Ms. Ruth Butler

Ms. Erica Goodwin

Mr. Darlington Henry

Mr. Mark Henry

Ms. Robin Henry

Ms. Marge Neild

Ms. Mattie Peterson

Administration

Dr. Michael Knox

Superintendent/Principal

Ms. Janecia Smith

School Business Administrator

Mr. Frank DiDomenico

Solicitor

Fairfield Township Board of Education Regular Meeting Minutes

375 Gouldtown Woodruff Road

Bridgeton, NJ 08302

Regular Meeting Minutes

7:00 p.m. September 13, 2018. Rescheduled to September 17, 2018

I. Fairfield Township Board of Education Meeting

A. Call to Order

Ms. Smith read the Public Meeting Announcement - " This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Fairfield Board of Education on January 7, 2018 caused to be posted at the Office of the Board of Education located at 375 Gouldtown Woodruff Road, Bridgeton, New Jersey; sent to the SJ Times and Daily Journal; and Fairfield Township School Website, a meeting notice setting forth the time, date and location of this meeting."

B. Flag Salute –Ms. Kennedy led Flag Salute.

C. Roll Call Ms. Butler, Ms. Goodwin, Mr. D. Henry, Mr. M. Henry, Ms. R. Henry, Ms. Neild, Ms. Peterson, Ms. Lloyd, Ms. Kennedy

Members present at roll call: Ms. E. Goodwin, Mr. D. Henry, Ms. R. Henry, Ms. M. Peterson, Ms. Lloyd, Ms. Kennedy. Also present: Superintendent Dr. Michael Knox, and the School Business Administrator/Board Secretary, Ms. Janecia Smith. Ms. Butler, Mr. M. Henry and Ms. Neild were absent. No Solicitor present.

II. READING AND APPROVAL OF MINUTES

Regular Minutes: August 9, 2018

Motion Carried: Roll call vote-6-0-0

Executive Minutes: N/A

Motion: Second:

Roll Call Ms. Butler, Ms. Goodwin, Mr. D. Henry, Mr. M. Henry, Ms. R. Henry, Ms. Neild, Ms. Peterson, Ms. Lloyd, Ms. Kennedy

III. PUBLIC COMMENT\PRESENTATIONS

- A. Public Comment - Agenda Items Only-None**
- B. Presentations-N/A**

IV. FINANCE & BUDGET

A. Board Secretary's Report (Attachment 1)

1. Board Secretary's Report pursuant to N.J.A.C. 6A:23A-16.10(c) 2, for the month of **July, 2018**. The Board Secretary certifies that there are no changes in anticipated revenue amounts and

sources for the month ending **July, 2018** and pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary certifies that as of **July, 2018** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Fairfield Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)4.

2. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Fairfield Township Board of Education certify that as of **July, 2018** and after review of the secretary’s monthly financial report (appropriations section) as presented and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Treasurer’s Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of **July, 2018**. The Treasurer’s Report and Secretary’s Report are in agreement for the month of **July, 2018**.

Business Administrator

Date

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve the Financial Reports/Items 1, 2 and 3.

Motion Carried: 6-0-0

B. Financial Items

1. Approval of Bills (Attachment 2)

Motion was made by Ms. Peterson and seconded by Mr. D. Henry that the Board approves the payment of bills noted below.

| | | |
|--------------|---------------------|----------------------|
| August, 2018 | Bill List | \$ 748,600.66 |
| August, 2018 | Payroll | \$ 110,759.99 |
| August, 2018 | Food Service Totals | \$ 11,402.16 |
| | Total | \$ 869,221.81 |

Motion Carried: 6-0-0

2. Resolution of Budgetary Transfers (Attachment 3)

Motion was made by Ms. Lloyd and seconded that the Fairfield Township Board of Education, upon the recommendation of the Superintendent, hereby ratifies and affirms the transfers in line account in accordance with the list submitted and any amounts in excess of 10% pending county approval and account expenditure transfers for the 2018-2019 school year.

Motion Carried: 6-0-0

3. SIG Cohort 4/4R Year 3 of 5, FY-19 (Attachment 4)

Motion was made by Ms. Peterson and seconded by Mr. D. Henry for the board to accept the funds

for year 3 of 5 in the amount of \$388,861 (agreement number #19000569) of the School improvement Grant 2018-2019 school year.

Motion Carried: 6-0-0

4. Fairfield Township School Tuition Rates 2018-2019

Motion was made by Ms. Peterson and seconded by Ms. Lloyd for the Board to approve the Tuition Rates for the 2018-2019 school year as follows:

| | |
|---------------------|----------|
| Pre-K | \$ 8,570 |
| Grade 1-5 | \$10,879 |
| Grade 6-8 | \$15,619 |
| Behavior Disability | \$32,714 |
| MD | \$11,693 |
| LLD | \$15,669 |

Motion Carried: 6-0-0

5. Disposal of Items (Attachment 5)

Motion was made by Ms. Peterson and seconded by Mr. D. Henry for the Board to approve the attached disposal and deletion of obsolete items in attachment 5 from the fixed asset report as of 7/1/2018.

Motion Carried: 6-0-0

6. Non-Public Transportation Aid

Motion was made by Ms. Peterson and seconded by Mr. D. Henry for the board to approve accepting Non-Public Transportation Aid for 2017-2018 school year in the amount of \$4,350.

Motion Carried: 6-0-0

7. Extraordinary Aid Award

Motion was made by Ms. Lloyd and seconded by Ms. Peterson for the board to approve accepting the extraordinary aid award for the 2017-2018 school year in the amount of \$13,705.

Motion Carried: 6-0-0

8. School Nutrition Program Prices (Attachment 6, and 6A)

Motion was made by Ms. Peterson and seconded by Mr. D. Henry that the board approve the 2018-2019 school nutrition prices and FTS snack prices and adult meal prices effective September 1, 2018.

Motion Carried: 6-0-0

9. State Aid Reduction

Motion was made by Ms. Lloyd and seconded by Ms. Peterson that the board approve reducing supplies expenditures in the amount of \$5,563 to offset the state aid adjustment reduction in revenues in the 2018-2019 budget.

Motion Carried: 6-0-0

10. Eastern Rehabilitation Associates, Inc. (formerly known as Rehab Professional Services, Inc.)- Attachment 7

Motion was made by Ms. Lloyd and seconded by Ms. Peterson that the Board approve the professional physical and occupational therapy agreement for the 2018-2019 school year with Eastern Rehabilitation Associates, Inc. in the amount of \$70.00 per hour as needed for PT and OT, and \$67.50 per hour for speech as needed. Either party has the right to terminate this agreement upon thirty (30) days written notice to the other party.”

Motion Carried: 6-0-0

11. Learning Disability Teacher Consultant(Attachment 8)

Motion was made by Ms. Lloyd and seconded by Mr. D. Henry that the Board approve Alphaefia Blount agreement for the 2018-2019 school year attached as the Learning Disability Teacher Consultant in the amount of \$65 per hour and \$350 per evaluation as needed pending board solicitor review.

Motion Carried: 6-0-0

REPORT OF THE SUPERINTENDENT (September 13, 2018, Rescheduled to September 17, 2018)
The Superintendent submits the following recommendations:

A. PERSONNEL

1. Workshops(Attachment A)

Motion was made by Ms. Peterson and seconded by Mr. D. Henry that the following individuals be approved to attend the workshops listed below:

| Name | Sponsor/Workshop/Location | Cost | Date(s) |
|----------|--|--|---------------------|
| J. Smith | Public School Purchasing Rutgers Univ. New Brunswick, NJ | \$453.00 + Mileage reimbursement | 10/10/18 & 10/16/18 |

Motion Carried: 6-0-0

2. Leave of Absence:

N/A

| <u>Employee ID #</u> | <u>Type of Leave</u> | <u>Date</u> | <u>Type of Day Usage</u> |
|----------------------|----------------------|-------------|--------------------------|
| | | | |

3. School Safety Specialist

Motion was made by Ms. Peterson and seconded by Ms. Goodwin that the Board approve Mr. William Turner as the School Safety Specialist for the 2018-2019 school year at no additional cost to the district.

Motion Carried: 6-0-0

4. HIB Coordinator

Motion was made by Ms. Lloyd and seconded by Ms. Peterson that the Board approve Dr. Ja’Shanna Jones as the HIB Coordinator for the 2018-2019 school year at no additional cost to the district.

Motion Carried: 6-0-0

5. 504 Plan Coordinator

Motion was made by Ms Lloyd and seconded by Ms. Peterson that the Board approve Mr. William Turner as the 504 Plan Coordinator for the 2018-2019 school year at no additional cost to the district.

Motion Carried: 6-0-0

6. Substitute Nurse

Motion was made by Ms. Peterson and seconded by Mr. D. Henry to approve Ms. Donna Hemple as the school substitute nurse for the 2018-2019 school year at the rate of \$110.00 per day.
Account #'s: 11-000-213-104-01-00-000/20-218-200-104-02-00-000

Motion Carried: 6-0-0

7. Parent Liaison Hire (Advertised 7/2/18)

Motion was made by Ms. Lloyd and seconded by Ms. Peterson that the Board to approve to hire Ms. Nyla Fussell as the Fairfield Township School’s Parent Liaison for the 2018-2019 school year at the pro-rated salary of \$41,615 including benefits.

Account #'s: 20-460-200-173, 200-218-200-173, 20-231-200-100 (FICA Only), 11-000-211-173

Motion Carried: 6-0-0

8. **Aide Hire**

Motion was made Ms. Peterson and seconded by Ms. Goodwin for the Board to approve to hire Ms. Stephanie Carney (Woodley) as a part-time Aide for 23.75 hrs. per week at the rate of \$15.00 per hour, no benefits, retroactive September 6, 2018.

Account #: 20-218-100-106 – FICA only

Motion Carried: 6-0-0

9. **Aide Hire**

Motion was made by Ms. Lloyd and seconded by Ms. Peterson for the Board to approve to hire Ms. Shamyra Williams as a part-time Aide for 23.75 hrs. per week at the rate of \$15.00 per hour, no benefits, retroactive September 6, 018.

Account #: 20-231-100-106 – FICA only

Motion Carried: 6-0-0

10. **SAC-KIDS FIRST ... and Families Too, Inc. (Attachment B)**

Motion was made by Ms. Lloyd and seconded by Ms. Peterson for the Board to approve SAC Services at Fairfield Township School 1 day a week on Tuesday's for a period of 5.5 hours a day for a period from September 18, 2018- December 31, 2018. SAC Services are funded through a competitive grant sponsored by Cumberland County and the Governor's Council on Alcoholism and Drug Abuse. No local dollars to be expended.

Motion Carried: 6-0-0

11. **Resignation (Attachment C)**

Motion was made by Ms. Peterson and seconded by Mr. D. Henry for the Board to approve the resignation of School Social Worker, Ms. Kelly Bertonazzi, 60 days from date of letter of resignation (August 21, 2018) or to be released early if a suitable replacement is found with a 60 day clause until October 21, 2018.

Motion Carried: 6-0-0

12. **Principal Internship (Attachment D)**

Motion was made by Ms. Lloyd and seconded by Ms. Peterson for the Board to approve Mr. James Spotto's Principal Internship at Fairfield Township School and for Dr. Ja'Shanna Jones-Booker as his mentor for the 2018-2019 school year at no cost to the district.

Motion Carried: 6-0-0

13. **Back to School Night Community Representatives**

Motion was made by Ms. Lloyd and seconded by Ms. Peterson for the Board to approve the following representatives to attend Back to School Night on September 19, 2018.

Bridgeton PALS, CC Library , Complete Care, Gateway , CC Workforce, CC Health Dept., Center for Family Services, Perform Care, Span, Prosecutors Office, and Inspira Health ect.

Motion Carried: 6-0-0

14. **Rescind Motion**

Motion was made by Ms. Goodwin and seconded by Ms. Peterson for the Board to rescind Mrs. Wheaton as the 3rd/4th grade Team Leader for the 2018-2019 School year due to a scheduling change.

Motion Carried: 6-0-0

15. **Team Leader 3rd/4th Grade (Attachment E) (Re advertised 8/30/18)**

Motion was made by Ms. Peterson and seconded by Ms. Goodwin for the Board to approve Ms. Ingersoll as the 3rd/4th Grade Team Leader for the 2018-2019 school year in the stipend amount of \$750.00.

Account #: 11-401-100-100

Motion Carried: 6-0-0

16. **School Social Worker Hire (Advertised 8/21/18)**

Motion was made by Ms. Peterson and seconded by Ms. Lloyd for the Board to approve Ms. Shyron Bailey as the 10 month School Social Worker for the 2018-2019 School year in the pro-rated salary amount of \$54,812 (Step 1-Masters) including benefits on or about October 16, 2018.

Account #'s: 11-000-211-100-50% and 11-00-219-104-50%

Motion Carried: 6-0-0

17. **Extracurricular Science Club Advisor Position (Advertised 6/19/18)**

Motion was made by Ms. Lloyd and seconded by Mr. D. Henry for the Board to approve Ms. Renee Ring and Ms. Tracy Hayman as the Extracurricular Science Club Advisor for the 2018-2019 school year in the stipend amount of \$450.00 each, including language from the Note section of internal the posting of position.

Motion Carried: 6-0-0

18. **SIG After School Enrichment Program 2018-2019**

Motion was made by Ms. Lloyd and seconded by Ms. Peterson for the Board to approve the SIG After School Enrichment Program for the 2018-2019 School year from October 9, 2018-April 10, 2019, Monday, Tuesday, and Wednesdays from 3:40 pm-5:40 pm.

Motion Carried: 6-0-0

19. SIG After School Enrichment Program 2018-2019 (Advertised 8/22/18)

Motion was made by Ms. Peterson and seconded by Ms. Goodwin to approve the following Teachers, Bus Aides and Substitutes for the 2018-2019 SIG After School Enrichment Program from October 9, 2018-April 10, 2019 Monday, Tuesday and Wednesdays from 3:40 pm-5:40 pm Teachers/Substitutes) and 4:15 pm-6:15 pm (Bus Aides) at the hourly rate of \$28.75 (Teachers) and Bus Aides will be paid at their per-diem rate.

Account #:20-460-100-100-01

Teachers:

1. D. Hunt-Teacher in Charge
2. J. Evans
3. A. Grant
4. S. Brandon
5. E. Wright
6. W. Young
7. M. Lopez
8. B. McCall
9. W. Krayner
10. M. Johnson
11. S. Beals

Substitutes:

1. M. Norbury
2. R. Bates
3. R. Ring
4. A. DeTullio
5. J. Hall
6. T. Smith
7. C. Crispin
8. J. Webster

Bus Aides:

1. N. Ceaser
2. S. Carney
3. T. Robinson (Sub)
4. A. Grant

Motion Carried: 6-0-0

20. SIG Positive Action Family Class Instructors 2018-2019 (Advertised 8/22/18) **TABLED**

Motion was made by Ms. Peterson and seconded by Ms. Goodwin to TABLE the following SIG Positive Action & Child Family Class Curriculum Teachers from October, 2018-May, 2019 1 time per month at the per diem rate of \$28.75 per hour.

Account #: 20-460-100-100-01

1. E. Aguirre
2. M. Braxton

21. Educational Consultant

Motion was made by Ms. Peterson and seconded by Mr. D. Henry to approve Mary Lou DeFrancisco as an Educational Consultant employee of the F.T.S. BOE for the 2018-2019 School year, effective 9/4/18, up to 15 hrs. per week, at \$300 per-diem or \$60 per Hour, not to exceed \$10,000 without BOE approval.

Motion Carried: 6-0-0

B. SCHOOL ACTIVITIES

1. Field Trips

N/A

| Contact | Activity | Date/Time | Cost | Purpose |
|---------|----------|-----------|------|---------|
| | | | | |

2. School Activities (Attachments F)

Motion was made by Ms. Peterson and seconded by Ms. Lloyd to approve the following activities:

| Contact | Activity | Date/Time | Cost | Purpose |
|---------------|--|--|--|-------------------------------------|
| J. Jones | 911 Recognition All Grades | 9/11/18 9:30am-10:30am | \$0.00 | 911 Remembrance |
| K. Sturdivant | Anti-Bullying/Week. of Respect Dress Up Days 10/1/18-Purple-Color of Respect 10/2/18-Crazy Sock Day 10/3/18-Super Hero Day 10/4/18-Wear Peace Sign/Tie Dye Shirt 10/5/18-Wear Jaguar Shirt/School Colors | 10/1/18-10/5/18 | \$0.00 | Anti-Bullying/Week of Respect |
| K. Sturdivant | Bullying Assemblies Performances By: Walnut Street Theatre 825 Walnut St. Philadelphia, PA 19107 Bullysaurus-Grades PreK-4th Finding Your People-Grades-5-8 | 10/1/18 12:45 pm-Pre K-4th 1:45 pm-5th-8th | \$820.00 Acct #: 20-231- 200-890 | Education Programs Anti-Bullying |

Motion Carried: 6-0-0

3. Fundraisers (Attachment G)

Motion was made by Ms. Lloyd and seconded by Ms. Peterson to approve the below School Fundraisers:

| Contact | Activity | Date/Time | Purpose |
|-----------------------|--|---|---|
| N. Fussell | Jaguar T-Shirt Sale \$10.00-\$18.00 | Sept. 6, 2018-June, 2019 | Supporting Student Activity Fund for yearly school activities & events. |
| D. Hunt S. Ferrari | Color Days Students/Teachers will pay \$1 to wear designated color each month and Jeans | Sept. 2018-June 2019 9/14-Black & White (retro-active) 10/26-Orange 11/16-Brown & Orange 12/17-12/21-Holiday Spirit Week 1/18-Blue 2/8-Red & Pink 3/14-Green 4/12-Pink & Purple 5/24-Red, White, Blue 6/7-Wear Favorite Color | Supporting Honor Society/Student Council Activities-Student Activity Fund |

| | | | |
|-----------------------|---|---|--|
| D. Hunt S. Ferrari | Sell Snacks during school activities (Ex. Basketball games, shows, parent night, parent teacher conf., etc.) Snack Cost \$.25-\$1.00 | Sept. 2018-June 2019 | Supporting Honor Society/Student Council Activities-Student Activity Fund |
| D. Hunt S. Ferrari | 5th Grade-8th Grade Back to School Dance Admission-\$2.00 Snacks-\$.25 | 9/21/18 6:00 pm-8:00 pm | Supporting Honor Society/Student Council Activities-Student Activity Fund |
| D. Hunt S. Ferrari | 3th Grade - 4th Grade Dance Admission-\$1.00 Snacks-\$.25 | 9/28/18 3:40 pm-5:00 pm | Supporting Honor Society/Student Council Activities-Student Activity Fund |
| D. Hunt S. Ferrari | Kona Ice Students will purchase Water Ice Price: \$3.00/Kiddie (9oz) Price: \$4.00/Reg. (12oz.) Price-\$5.00/King Kona (16 oz.) Price-\$6.00/Kowabunga Cup (24oz.) (All Grade Levels) | 10/4/18 After Lunch | Supporting Honor Society/Student Council Activities-Student Activity Fund |
| DeTullio | Texas Roadhouse Eat at Texas Roadhouse & receive 15% off bill | 10/11/18 4:00 pm-10:00 pm | Supporting Student activity Fund |
| D. Hunt S. Ferrari | 5th-8th Grade Harvest Dance Admission-\$2.00 Snacks-\$.25 | 10/26/18 6:00 pm-8:00 pm | Supporting Honor Society/Student Council Activities-Student Activity Fund |
| D. Hunt S. Ferrari | Scholastic Book Fair Students & parents will be able to purchase books. | 11/19/18-11/27/18-9am-3pm 3/4/19-3/11/19-9am-3pm & (3/5-3:30pm-5:00pm, 3/6/-6pm-8pm 3/7-3pm-5pm) 5/6/18-5/10/19-9am-3pm | Supporting Honor Society/Student Council/Safety Patrol-Student Activity Fund |
| D. Hunt S. Ferrari | 5th-8th Grade Dance Admission-\$2.00 Snacks-\$.25 | 2/8/19 6:00 pm-8:00 pm | Supporting Honor Society/Student Council Activities-Student Activity Fund |
| D. Hunt S. Ferrari | 5th-8th Grade Dance Admission-\$2.00 Snacks-\$.25 | 3/22/19 6:00 pm-8:00 pm | Supporting Honor Society/Student Council Activities-Student Activity Fund |
| D. Hunt S. Ferrari | Kona Ice-All Grade Levels Students will purchase Water Ice Price: \$3.00/Kiddie (9oz) Price: \$4.00/Reg. (12oz.) Price-\$5.00/King Kona (16 oz.) Price-\$6.00/Kowabunga Cup (24oz.) | 5/31/19 After Lunch | Supporting Honor Society/Student Council Activities-Student Activity Fund |

Motion Carried: 6-0-0

C. CURRICULUM / INSTRUCTION

N/A

D. EDUCATIONAL PROGRAMS

1. **Fairfield Township District Mentor Plan 2018-2019 (Attachment H)**

Motion was made by Ms. Peterson and seconded by Ms. Lloyd to approve the updated Fairfield Township School Mentoring Plan for the 2018-2019 school year.

Motion Carried: 6-0-0

2. **Emergency Management Plan (Attachment I)**

Motion was made by Ms. Lloyd and seconded by Ms. Lloyd and seconded by Mr. D. Henry for the Board to approve the Emergency Management Plan for the 2018-2019 school year.

Motion Carried: 6-0-0

3. **Handbooks (Attachments J)**

Motion was made by Ms. Peterson and seconded by Ms. Lloyd for the Board to approve the following Fairfield Township School Handbooks for the 2018-2019 school year.

- Staff Handbook
- Parent Handbook-Preschool
- Parent Handbook-K-8

Motion Carried: 6-0-0

E. BUILDING USE (Attachment K)

Motion was made by Ms. Peterson and seconded by Ms. Lloyd for the board to approve the Building Use for the following activities:

| Applicant | Activity | Cost | Location | Date/Building Use Time |
|-----------------------------|---|----------------------------------|-------------------------------------|-----------------------------|
| M. Braxton | Grandparents Day Celebration | \$0.00 | Preschool & Kindergarten Classrooms | 9/28/18 9:45 am-11:15 am |
| Omega PSI PHI Fraternity | Blood Drive | \$0.00 | Cafeteria | 9/28/18 2:30 pm-9:00 pm |
| C. Novick | ELL Parents & Families Programs of Interest to parents of ELL students and their families | \$0.00 | Media Center | 10/22/18 6:30 pm-8:00 pm |
| D. Hunt S. Ferrari | 5th-8th Grade Harvest Dance | \$2.00 Admission \$.25 Snacks | Cafeteria | 10/26/18 4:30 pm-8:30 pm |

*****If applicable, approval is contingent upon receipt of Proof of Insurance and all other Necessary paperwork.**

Motion Carried: 6-0-0

F. Donations (Attachment L)

Motion was made by Ms. Peterson and seconded by Ms. Goodwin for the board accept and approve the attached donations that were made to Fairfield Township School:

Motion Carried: 6-0-0

G. Assistant Principal Reports for the Month/Year: September, 2018

ASSISTANT PRINCIPAL (PreK-4) REPORT

N/A

ASSISTANT PRINCIPAL (5-8)/CST SUPERVISOR REPORT

N/A

H. Attendance Residency Report:

N/A

I. Nurse's Report (Attachment M)

Prepared by Diane Griffiths

J. SIG Updates

1. Project Director Monthly Report (Attachment N):

Prepared by Latoya Jones

2. Parent Liaison Report (Attachment O):

Prepared by Nyla Fussell

3. Data Analyst Report:

N/A

K. Technology Report (Attachment P) :

Prepared by Mala Samaroo

L. Building and Grounds Report (Attachment Q):

Prepared by Janecia Smith

VI. PUBLIC COMMENT – Non-Agenda Items

VII. COMMITTEE REPORTS

A. Committee Updates

Finance

Facilities and Future Planning

Curriculum & Student Life

Personnel/Policy

Negotiations

Liaison to Township

Solicitor - Updates

Board Secretary/Business Administrator

Superintendent

Policy Committee

1. Motion was made by Ms. Lloyd and seconded by Ms. Peterson that the Fairfield Township Board of Education, Superintendent of Schools and the Policy Committee approve the second reading of the following policies:(Attachments R)

- Policy 2120; Series 2000 -Administration Organizational Chart
- Policy 5132; Series 5000-Student Dress Code

Motion Carried: 6-0-0

2. Motion was made by Mr. D. Henry and seconded by Ms. Peterson that the Fairfield Township Board of Education, Superintendent of Schools and the Policy Committee move to approve the first reading of the following policy: (Attachment S)

- Policy 4111; Series 4000-Recruitment, Selection & Hiring
- Policy 3200; Series 3200-Business Office Operations-Internal Controls

Motion Carried: 6-0-0

3. Job Descriptions (Attachments T)

Motion was made by Ms. Lloyd and seconded by Mr. D. Henry for the Board to approve the following updated Job Descriptions:

- **Assistant Principal**
- **Assistant Principal/Supervisor of Child Study Team**
- **Guidance Counselor**
- **Superintendent/Principal**

Motion Carried: 6-0-0

DISCUSSION: N/A

IX. EXECUTIVE SESSION

1. Executive Session for consideration of personnel matters, student placement, and other school related matters appropriate for session.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Fairfield Township Board of Education, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.

- d. Matters dealing with collective bargaining.
- e. Matters dealing with the sale or purchase of public land.
- f. Discussion of any pending or anticipated litigation or contract negotiation.

It is anticipated at this time that above stated subject matter will be made public when confidentiality is no longer required.

This resolution shall take effect immediately. Approximate time _____ minutes.

X. ADJOURNMENT

Motion was made by Ms. Peterson and seconded by Mr. D. Henry to adjourn the meeting at 7:55 pm. **All in favor 6-0-0**