

***Fairfield Township School District
Board of Education
Regular Meeting Minutes
June 14, 2018***

***Fairfield Township School
Library/Media Room at 7:00 P.M.***

Board of Education

Ms. Michelle Kennedy

President

Ms. Alta Lloyd

Vice-President

Ms. Ruth Butler

Ms. Mattie Gibbons-Pierce

Ms. Erica Goodwin

Mr. Darlington Henry

Mr. Mark Henry, Sr.

Ms. Marge Neild

Ms. Robin Winrow

Administration

Dr. Michael Knox

Superintendent/Principal

Ms. Janecia Smith

School Business Administrator

Mr. Frank DiDomenico

Solicitor

Fairfield Township Board of Education Regular Meeting Agenda

375 Gouldtown Woodruff Road

Bridgeton, NJ 08302

Regular Meeting Minutes

7:00 p.m. June 14, 2018

I. Fairfield Township Board of Education Meeting

A. Call to Order

The meeting was called to order at 7:05 pm. with the Board President, Ms. Michelle Kennedy. Ms. Smith read the Public Meeting Announcement - “ This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Fairfield Board of Education on January 7, 2018 caused to be posted at the Office of the Board of Education located at 375 Gouldtown-Woodruff Rd, Bridgeton, New Jersey; sent to the SJ Times and Daily Journal and posted on the Fairfield Township School website; a meeting notice setting forth the time, date and location of this meeting.”

B. Flag Salute - Ms. Kennedy led the Flag salute

C. Roll Call

Members present at roll call: Ms. Gibbons-Peterson, Mr. Darlington Henry, Ms. Neild, Ms. Goodwin, Ms. Lloyd, and Ms. Kennedy. Also present: Superintendent Dr. Knox, the board solicitor Mr. Frank DiDomenico , and the School Business Administrator/Board Secretary Ms. Janecia Smith. Ms. Butler, Mr. Mark Henry, and Ms. Winrow were absent.

II. READING AND APPROVAL OF MINUTES

Motion was made by Ms. Peterson and seconded by Mr. D. Henry that the Board approve the minutes of the meetings noted below:

Regular Meeting Minutes: March 8 rescheduled to March 22, 2018

Regular Meeting Minutes: April 12, 2018

Regular Meeting Minutes: May 10, 2018

Executive Minutes: May 10, 2018

Special Meeting Minutes: May 7, 2018

Motion carried. Roll call was vote 6-0-0

III. PUBLIC COMMENT\PRESENTATIONS – Synnergy

Synnergy presented to the board of education the current status of the solar project and the rational for the changes needed in the contract presented to the board.

A. Public Comment – Agenda Items Only – None

EXECUTIVE SESSION

At 7:13 p.m. Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board enter Executive Session for consideration of personnel matters which included a Donaldson hearing for staff member. The resolution was read by Ms. Smith:

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Fairfield Township Board of Education, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

It is anticipated at this time that above stated subject matter will be made public when confidentiality is no longer required.

This resolution shall take effect immediately. Approximate time 30 minutes and action may be taken.

At 7:49 p.m. Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board re-enter regular session

IV. FINANCE & BUDGET

A. Board Secretary’s Report (Attachment 1)

1. Board Secretary’s Report pursuant to N.J.A.C. 6A:23A-16.10(c) 2, for the month of **April, 2018**. The Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending **April, 2018** and pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary certifies that as of **April, 2018** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Fairfield Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)4.

2. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Fairfield Township Board of Education certify that as of **April, 2018** and after review of the secretary’s monthly financial report (appropriations section) as presented and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Treasurer’s Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of **April, 2018**. The Treasurer’s Report and Secretary’s Report are in agreement for the month of **April, 2018**.

 Janecia Smith/ Business Administrator

 Date

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve Financial Reports/Items 1, 2 and 3

Motion carried. Roll call was vote 6-0-0

B. Financial Items

1. **Approval of Bills (Attachment 2)**

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve the payments of bills noted below.

May, 2018	Bill List	\$112,219.81
May, 2018	Payroll	\$517,798.86
May, 2018	Food Service	<u>\$ 93,796.05</u>
	Total	\$ 723,814.72

Motion carried. Roll call was vote 6-0-0

2. Resolution of Budgetary Transfers (Attachment 3)

Motion was made by Ms. Peterson and seconded by Mr. D. Henry that the Fairfield Township Board of Education, upon the recommendation of the Superintendent, hereby ratifies and affirms the transfers in line account in accordance with the list submitted and any amounts in excess of 10% pending county approval and account expenditure transfers for the 2017-2018 school year

Motion carried. Roll call was vote 6-0-0

3. Food Service Commodity Hauling (Attachment 4)

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve Paul's Commodity Hauling, Inc. for the 2018-2019 school year.

Motion carried. Roll call was vote 6-0-0

4. Summer Food Program 2017- 2018

Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board approve USDA Summer Food Service Program/Summer Meals Program.

Motion carried. Roll call was vote 6-0-0

5. Checks to be voided and reissued for 2017-2018(Attachment 5)

Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board approve the list for voided and reissued checks for the 2017-2018 school year.

Motion carried. Roll call was vote 6-0-0

6. Wright Choice Staffing Agreement for 2018-2019 School Year (Attachment 6)

Motion was made by Ms. Lloyd and seconded by Ms. Peterson that the Board approve the Staffing Agreement between Wright Choice for Home Health Care, LLC and Fairfield Township School for the 2018-2019 school year.

Motion carried. Roll call was vote 6-0-0

7. ESSA Consolidated Grant (2017-2018)

Motion was made by Ms. Neild and seconded by Ms. Goodwin that the Board approve to accept funds for the 2017-2018 ESSA consolidated grant award as listed below:

Title I - \$ 336,408

Title II - \$ 24,737
Title IV - \$ 10,000
Title V - \$ 10,374

Motion carried. Roll call was vote 6-0-0

8. ESSA Consolidated Grant (2018-2019)

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve to submit application for the 2018-2019 ESSA consolidated grant award as listed below:

Title I - \$ 338,821
Title II - \$ 25,723
Title III - \$ 4,051
Title IV \$ 20,353

Motion carried. Roll call was vote 6-0-0

9. ESSA Title III with (Lindenwold Public School Consortium) for use of grant Funds only (Attachment 7)

Motion was made by Ms. Peterson and seconded by Mr. D. Henry that the Board approve to apply for Title III Funds in the amount of \$4,051 for the 2018-2019 school year under Lindenwold Public School Consortium.

Motion carried. Roll call was vote 6-0-0

10. Cumberland County Improvement Authority (Attachment 9)

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve to designate the Cumberland County Improvement Authority as Fairfield's Recycling Can Program effective Jan 1, 2018-Dec. 31, 2018 at a cost of \$650.00.

Motion carried. Roll call was vote 6-0-0

11. SSSD & VTSD 2018-2019 Extended School Year Program Agreement (Attachment 10)

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve the agreement between Fairfield Twp. School and SSSD & VTSD for the 2018-2019 Extended School Year Program.

Motion carried. Roll call was vote 6-0-0

12. Phoenix Advisors Agreement 2018-2019 School Year (Attachment 11)

Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board approve the agreement between Phoenix Advisors for the 2018-2019 school year at the cost of \$200 initial setup fee and a \$850.00 base fee.

Motion carried. Roll call was vote 6-0-0

13. Summer Hours for Fairfield Township School Memorial Athletic Complex

Motion was made by Ms. Peterson and seconded by Mr. D. Henry that the Board approve 2018 summer hours for Fairfield Township School Memorial Athletic Complex:

Start date June 21-August 31, 2018

- June 21th through June 29th: 8am-8pm
- July 5th through July 6th: 8am-8pm
- July 9th through July 12th: 4pm-8pm
- July 16th through July 19th: 4pm-8pm
- July 23rd through July 26th: 4pm-8pm
- July 30th through August 2nd: 4pm-8pm
- August 6th through August 9th: 4pm-8pm
- August 10th through August 31th: 8am-8pm
- Friday's July 6, 13, 20, 27th: 8am-8pm
- Friday's August 3rd, 10th, 17th, and 24, 31th: 8am-8pm
- Closed on Weekends
- Closed Independence Day, Wednesday, July 4th

Motion carried. Roll call was vote 6-0-0

14. C.E.P. Agreement

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve to participate in the C.E.P. Agreement for 2018-2019 school year.

Motion carried. Roll call was vote 6-0-0

15. Motion was made by Ms. Peterson and seconded by Mr. D. Henry that the Board approve **ESS Northeast, LLC.** be awarded contract for Substitute Staffing Services for the 2017-2018 school year.

Motion carried. Roll call was vote 6-0-0

C. 2018-2019 Annual items

1. Designation of Official Newspaper(s)

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve to adopt South Jersey Times as the official newspaper, the Daily Journal and the Atlantic City Press as alternate newspaper, and the district website for the 2018-2019 school year.

Motion carried. Roll call was vote 6-0-0

2. Designation of Depository and signatures for signing of school warrants.

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve to designate the following accounts and the signatures required for each account with designated depositories: OceanFirst Bank.

Account	Signatures
a. General Fund Account (3 of 4 Signatures)	Board President, Board Vice President, Board Sec, Superintendent/Principal
b. Payroll Agency (2 of 4 Signatures)	Board President, Board Vice President, Board Sec, Superintendent/Principal
c. Payroll (2 of 4 Signatures)	Board President, Board Vice President, Board Sec, Superintendent/Principal
d. Student Activity Accounts (2 of 4 Signatures)	Board Sec, Superintendent/Principal, Assistant Principal Pre K-4, Assistant Principal/ Curriculum 5-8
e. Cafeteria (2 of 4 Signatures)	Board President, Board Vice President, Board Sec, Superintendent/Principal
f. Capital Reserve (3 of 4 Signatures)	Board President, Board Vice President, Board Sec, Superintendent/Principal
g. School Facility Project (3 of 4 Signatures)	Board President, Board Vice President, Board Sec, Superintendent/Principal
h. Investment (3 of 4 Signatures)	Board President, Board Vice President, Board Sec, Superintendent/Principal

Motion carried. Roll call was vote 6-0-0

3. Appointment of Solicitor to the Board of Education

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve to appoint Frank DiDomenico as the Board Solicitor for the 2018-2019 school year at the rate of \$135 per hour.

Motion carried. Roll call was vote 6-0-0

4. Appointment of Auditors

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve to appoint the firm of Nightlinger, Colavita and Volpa as the School Board Auditors for the 2018-2019 school year at the rate of \$15,600 per year.

Motion carried. Roll call was vote 6-0-0

5. Appointment of Insurance Broker of Record

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve to appoint Gloucester, Salem, and Cumberland County School District Joint Insurance Funds as the Insurance Broker of Record for the 2018-2019 school year.

Motion carried. Roll call was vote 6-0-0

6. Indemnity and Trust Agreement

Motion was made by Ms. Lloyd and seconded by Ms. Neild that the Board approve the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund Indemnity and Trust Agreement for the 2018-2019 school year. In the amount of \$95,070.

Motion carried. Roll call was vote 6-0-0

7. Appointment of School Physician/Medical Inspector

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve to appoint Robert Patitucci as the school physician prorated for the 2018-2019 school year \$1,500 .

Motion carried. Roll call was vote 6-0-0

8. Appointment of Broker of Record for Benefits

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve to appoint Brown & Brown Benefit Advisors as the Broker of Record for Benefits for the 2018-2019 school year at no cost to the district.

Motion carried. Roll call was vote 6-0-0

9. Appointment of ADHERA consultant

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve appoint Ramm Environmental as the ADHERA consultant for the 2018-2019 school year at the rate of \$250 per year.

Motion carried. Roll call was vote 6-0-0

10. Appointment of School Officials

Motion was made by Ms. Peterson and seconded by Mr. D. Henry that the Board approve appoint the following Board Officials for the 2018-2019 school year.

Board Secretary	Janecia Smith, School Business Administrator
Purchasing Agent, (\$40,000 Threshold)	Janecia Smith, School Business Administrator
Investment Officer	Janecia Smith, School Business Administrator
P.A.C.O.-Public Agency Compliance Officer	Janecia Smith, School Business Administrator
Right To Know Officer	Ronald DiPietro, Maintenance Manager
Integrated Pest Management,	Ronald DiPietro, Maintenance Manager
Asbestos Management	Ronald DiPietro, Maintenance Manager
Safety & Health and Indoor	Ronald DiPietro, Maintenance Manager
Air Quality Coordinator	Ronald DiPietro, Maintenance Manager

Motion carried. Roll call was vote 6-0-0

11. Use of State Contracts

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve to Authorize the Procurement of Goods and Services by State Contract for the 2018-2019 school year.

Motion carried. Roll call was vote 6-0-0

12. State Contract Vendors

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve to authorize the use of NJ State Contracts for the procurement of goods and services with the following vendors:

W.B. Mason
KDI
School Specialty
Dell
Verizon Wireless
Pitney Bowes

CDW
Verizon
Toshiba
Pearson In

Motion carried. Roll call was vote 6-0-0

13. Re-adoption of Purchasing Manual

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve re-adopt the Fairfield Township BOE Purchasing Manual for 2018-2019 school year.

Motion carried. Roll call was vote 6-0-0

14. Establishment and Maintenance of Petty Cash Funds

Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board approve to have the School Business Administrator establish and maintain Petty Cash as follows for 2018-2019 school year.
Cash Account - School Business Administrator - \$250

Motion carried. Roll call was vote 6-0-0

15. Appointment of Custodian of Records

Motion was made by Ms. Lloyd and seconded by Ms. Peterson that the Board approve to appoint Janecia Smith as the Custodian of Records for the 2018-2019 school year.

Motion carried. Roll call was vote 6-0-0

16. Re-adoption of Curriculum, Program, Services and Textbooks

Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board approve re-adopt curriculum, program, services and textbooks as approved by the Board of Education, for the 2018-2019 School Year.

Motion carried. Roll call was vote 6-0-0

17. School Architects

Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board approve **Manders Merighi Portadin Farrell Architects, LLC** as the Fairfield Township School District Architects for 2017-2018 and 2018- 2019 school year.

Motion carried. Roll call was vote 6-0-0

18. Resolution Adopting Permitted Pupil Records (N.J.A.C. 6:3-6.3 (a) 2 6A:32.7)

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve Resolve to permit pupil records be collected annually that identify personal student data of name, address, date of birth, name of parents, citizenship, and sex; record of daily attendance; descriptions of pupil progress; history and status of physical health; records pursuant to rules and regulations adopted regarding the education of handicapped pupils; and all other records required by the State Board of Education.

Motion carried. Roll call was vote 6-0-0

REPORT OF THE SUPERINTENDENT (June 14, 2018)

The Superintendent submits the following recommendations:

A. PERSONNEL

1. Workshops (Attachments A)

Motion was made by Ms. Peterson and seconded by Mr. D. Henry that the Board approve the recommendation of the superintendent that the following individuals be approved to attend the workshops listed below:

(Travel reimbursement will be given per negotiated contract.)

Name	Sponsor/Workshop/Location	Cost	Date(s)
L. Feeney L. Jones	NJ DOE SIP Training Trenton NJ	\$0.00	5/7/18
Angela Best Monica Ralph	NASP Summer Conference Atlantic City, NJ	\$449.00	7/10/18-7/11/18
Cindy Snodgrass Michael Knox	Regional Training for District Certification Rowan College at Gloucester County Sewell, NJ	\$0.00	7/31/18

Motion carried. Roll call was vote 6-0-0

2. Leave of Absence (Attachments B)

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve the following employee's leave of absence

<u>Employee ID #</u>	<u>Type of Leave</u>	<u>Date</u>	<u>Type of Day Usage</u>
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38	FMLA	5/17/18-6/22/18	Sick-2.5 Days Unpaid Days
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Motion carried. Roll call was vote 6-0-0

3. **Advertise Positions for Extracurricular Activity Positions (Attachment C)**

Motion was made by Ms. Peterson and seconded by Mr. D. Henry that the Board approve to advertise internally for the attached FTBOE approved extracurricular activity positions for the 2018-2019 school year in the stipend amount of \$900/per Extracurricular Activity. The Science Club, Scholastic Academy Advisor, and the Performing Arts Club will split the stipend amount of \$900 between the 2 hired employees paying each employee \$450.00.

Motion carried. Roll call was vote 6-0-0

4. **Salary Increase/Degree Change (Attachment D)**

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve the recommendation that Ms. Kelly Becker be moved from Step 12, Bachelors at the salary of \$66,427 to Step 12 , Bachelors + 30 at the salary of \$68,287, effective June 16, 2018 as Ms. Becker completed her + 30 Bachelor credits.
Account #: 11-120-100-101-00-00-000

Motion carried. Roll call was vote 6-0-0

5. **Salary Increase/Degree Change (Attachment E)**

Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board approve the recommendation that Ms. Jennifer Burgess be moved from Step 4, Bachelors at the salary of \$53,177 to Step 4, Bachelors + 30 at the salary of \$55,037, effective June 16, 2018 as Ms. Burgess completed her +30 Bachelor credits.
Account #: 11-120-100-101-00-00-000

Motion carried. Roll call was vote 6-0-0

6. **Child Study Team Psychologist Summer Hours**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve summer hours for the Child Study Team Psychologist at \$28.75 per hour, up to a total of 10 days during the months of July and August from 8:40am-3:40pm. Angela Best, CST Psychologist Account # 11-000-219-104

Motion carried. Roll call was vote 6-0-0

7. **Child Study Team Social Worker Summer Hours**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve summer hours for the Child Study Team Social Worker at \$28.75 per hour, up to a total of 5 days during the months of July and August from 8:40 am-3:40pm.

Kelly Bertonazzi, Social Worker Account #'s: 11-000-211-100-00-00-000-50%
11-000-219-104-00-00-000-50%

Motion carried. Roll call was vote 6-0-0

8. **Hire Team Leaders 2018-2019 School Year (Attachment F)**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve to hire the following as Team Leaders for the 2018-2019 School Year in the Stipend amount of \$750.00 per employee.

- 1-Preschool-K Team Leader- **Shamia Brandon**
- 1-Grade 1-2 Team Leader-**Rachel Reinhart**
- 1-Grade 3-4 Team Leader-**Stefanie Wheaton**
- 1-Grade 5-6 Team Leader-**Andrea DeTullio**
- 1-Grade 7-8 Team Leader-**Lisa Niemi**
- 1-Special Education Team Leader-**Angela Grone**
- 1-Specials Team Leader- **James Spotto**

Motion carried. Roll call was vote 6-0-0

9. **Resignation (Attachment G)**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve the resignation of Ms. Michelle Spaventa, Assistant Principal, effective June 30, 2018.

Motion carried. Roll call was vote 6-0-0

10. **Advertise to Hire**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve to advertise to hire internally and externally for an Assistant Principal for grades 5-8.

Motion carried. Roll call was vote 6-0-0

11. **Advertise to Hire**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve to advertise to hire internally and externally for a Full time PreSchool/ESSA Parent Liaison for the 2018-2019 school year.

Motion carried. Roll call was vote 6-0-0

12. **Hire School Accountant**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve to hire Ms. Amy Allen as the School Accountant at the pro-rated salary of \$52,000 per year effective July 9, 2018 including benefits, pending all necessary paperwork.

Account #: 11-000-251-105-00-00-000-60%
11-000-270-160-00-00-000-40%

Motion carried. Roll call was vote 6-0-0

13. **Preschool-K Summer Bridge Program Proposal 2017- 2018 (Attachment H)**

Motion was made by Ms. Peterson and second by Mr. D. Henry to approve the attached 2017- 2018 Preschool-K Summer Bridge Program Proposal as attached:

Motion carried. Roll call was vote 6-0-0

14. **Preschool -Kindergarten 2017-2018 Summer Bridge Program Hire**

Motion was made by Ms. Neild and seconded by Ms. Peterson to approve the following staff to be hired for the 2017- 2018 Preschool-Kindergarten Summer Bridge Program from July 9, 2018-August 2, 2018 pending Criminal Background Checks.

Teacher Rate: \$28.75 per hour, Instructional Aides: Per Diem Rate

Account #: 20-218-100-101 Teachers, Account #: 20-218-100-106 Aides

Teachers

- M. Braxton-Lead Teacher
- S. Brandon M. Norbury J. Pokrovsky

Instructional Aides

- B. Rugenus
- S. Valentine
- S. Horowitz

Motion carried. Roll call was vote 6-0-0

15. **SIG 2017-2018 Extended (Summer) Year Program, Internship Program (Attachment I)**

Motion was made by Ms. Peterson and seconded by Ms. Neild to approve the SIG 2017- 2018 Extended Year Program Proposal July 9-August 9, 2018 as attached:

Motion carried. Roll call was vote 6-0-0

16. **SIG 2017-2018 Extended School Year (Summer) Program**

Motion was made by Ms. Lloyd and seconded by Ms. Peterson to approve for the following Staff to be hired for the 2017- 2018 SIG Extended School Year Program for Grades 1-8 pending criminal background checks. Teacher Rate: \$28.75 per hour, Instructional Aides: Per Diem Rate
Account #: 20-460-100-100 and 20-460-100-106

School Nurse

- D. Griffiths

Teachers:

- L. Niemi-Lead Teacher
- J. Evans
- J. Hall D. Hunt R. Reinhart
- S. Beals R. Bates J. Carr
- E. Wright M. Johnson T. Smith

Instructional Aides

- T. Robinson
- P. Villegas

Substitutes

- W. Krayner C. Crispin A. Grant S. Ferrari R. Ring T. Hayman

Motion carried. Roll call was vote 6-0-0

17. **School Building Closed to office and maintenance staff in observance of July 4th Holiday**

Motion was made by Ms. Neild and seconded by Ms. Peterson to approve the school board offices closure for July 5th and July 6th in observance of the July 4th holiday.

Motion carried. Roll call was vote 6-0-0

18. **Summer Office Hours**

Motion was made by Ms. Peterson and seconded by Ms. Lloyd to approve the Summer Office Hours of Monday through Thursday, 8:00 a.m. to 4:00 p.m., effective July 9, 2018 through August 9, 2018 in an effort to lower our energy costs.

Motion carried. Roll call was vote 6-0-0

19. **Days off Before and & After a Holiday**

Motion was made by Ms. Peterson and seconded by Mr. D. Henry to approve the following days off before and or after the July 4th holiday.

- Dr. Michael Knox- July 3-Vacation Day
July 9-Vacation Day
- LaToyia Jones- July 3-Vacation Day
July 9-Vacation Day
- Nyla Fussell- July 3-Vacation Day
July 9-Vacation Day
- Shannon Weisgerber- July 9-Vacation Day
- Janecia Smith- July 3-Vacation Day

Motion carried. Roll call was vote 6-0-0

20. **School Counselor Internship (Attachment J) - TABLED**

Motion was made by Ms. Peterson and seconded by Mr. D. Henry to TABLE Mr. Frederick Allen to Intern with Fairfield Township School's Guidance Counselor, Ms. Kelly Sturdivant, for the fall semester, beginning September 4, 2018-December 17, 2018 pending all necessary paperwork.

Motion carried. Roll call was vote 6-0-0

B. SCHOOL ACTIVITIES

1. Fundraisers (Attachment K)

Motion was made by Ms. Neild and seconded by Ms. Peterson to approve the below School Activities:

Contact	Activity	Date/Time	Cost	Purpose
N. Fussell	FTS Shirt Sale Sale of Short and Long Sleeve Shirts	8/2018- 6/2019	\$10.00-\$16.00	Funds to benefit the Student Activity Fund

Motion carried. Roll call was vote 6-0-0

C. CURRICULUM / INSTRUCTION

1. Coaches Summer Title I Work Proposal (Attachment L)

Motion was made by Mr. D. Henry and seconded by Ms. Peterson for the Board to approve the attached 2018 Coaches Summer Work Proposal for Title I, with the hours amended to read 15 hours per coach Account #:20-231-100-101

Motion carried. Roll call was vote 6-0-0

2. 2018-2019 PreK-Grade 8 Summer Reading (Attachment M)

Motion was made by Ms. Peterson and seconded by Ms. Lloyd to approve the 2018-2019 PreK-Grade 8 Summer Reading Lists.

Motion carried. Roll call was vote 6-0-0

D. Building Use (Attachment N)

Motion was made by Ms. Peterson and seconded by Mr. D. Henry to approve the Building Use for the following activities:

Applicant	Activity	Cost	Location	Date/Time
N. Fussell	Back to School Bash/Kona Ice Fundraiser (Fundraiser to support Student Activity Fund)	\$3.00-\$6.00 Per Kona Ice	FTS	8/23/18 2:00 pm-5:00 pm

***If applicable, approval is contingent upon receipt of Proof of Insurance and all other Necessary paperwork.

Motion carried. Roll call was vote 6-0-0

E. Donations (Attachment O)

Motion was made by Ms. Neild and seconded by Ms. Peterson accept and approve the attached donations that were made to Fairfield Township School:

Motion carried. Roll call was vote 6-0-0

F. Assistant Principal Reports for the Month/Year: June/2018

ASSISTANT PRINCIPAL (PreK-4) REPORT

1. Enrollment Data Pre K to 4:

Grades	PK	K	1	2	3	4	Total
Prior Year	108	53	71	54	49	60	395
Prior Month	112	49	53	63	57	42	376
Current Month	112	50	54	64	56	38	374

2. **Professional Development and In-Service:**

N/A

3. **Field Trips:**

5/31/18- 2nd Grade-Cape May Zoo

Special Programs:

5/1/18-Moes Fundraiser-	All Grades
5/4/18-Dress Like a Teacher Day-	All Grades
5/4/18-Awards Assembly-	Grades 1-8
5/11/18-Color Day-Yellow-	All Grades
5/17/18-ECAC Parent Meeting	PK

5/24/18-Spring into Arts Assembly PK -Grade 4
 5/25/18-Color Day-Red, White,Blue All Grades
 5/25/18-Field Day/Health Fair PK/Kindergarten

Discipline Report: (Attachment P)

4. **Vandalism Report\ HIB Report: N/A**

Supervision/Evaluation Update:

Pre-Conferences #: N/A
 Observations #: N/A
 Post-Conferences #: N/A
 Walkthroughs #: N/A
 SGO's - N/A

ASSISTANT PRINCIPAL (5-8) REPORT

1. Enrollment Data (5-8):

Grades	5	6	7	8	Total
Prior Year	59	30	38	45	172
Prior Month	53	63	32	40	188
Current Month	52	63	32	42	189

2. **Professional Development and In-Service:**

N/A

3. **Field Trips:**

5/31/18-7th Grade -National Mall & Monuments, Washington D.C.

Special Programs:

5/1/18-Moes Fundraiser- All Grades
 5/4/18-Dress Like a Teacher Day- All Grades
 5/4/18-Awards Assembly- Grades 1-8

5/11/18-Color Day-Yellow- All Grades
5/25/18-Color Day-Red, White,Blue All Grades

Discipline Report: (Attachment P)

4. **Vandalism Report\ HIB Report:** N/A

5. **Supervision/Evaluation:**

- a. Pre-Conferences #: N/A
- b. Observations #: N/A
- c. Post-Conferences #:
- d. Walkthroughs #: N/A

Director of Student Services (Special Education) REPORT

Enrollment Data (Special Education):

Grades	SE	Total
Prior Year	79	79
Prior Month	83	83
Current Month	82	82

Professional Development and In-Service: N/A

Field Trips: N/A

Vandalism Report\ HIB Report:

Homeless Student Report:

Number of Students receiving Out of District Transportation Services:

Educational Stability for remainder of school year only: 6

Students in Transition (homeless): 5

- Zero new families deemed in transition

- Zero students out of transition
- Community Resources provided to all families in need as they come up
- Number of Students Currently in Transition: 19
(19 from last month, minus 0 added= 19)

	Initial Meeting	Re-eval.	Elig. Mtg.	Annual Reviews	Eval. Plans	Transitions	Assessments
Child Study Team	6	1	5	17	6	3	7

Counselor Reports

	Individual	In Class sessions	Group	Peer Mediation	Meetings & Frequency	I &RS	504's
Guidance Counselor	34	0 (3:1 service model)	12	1	(state reporting/new registration mtg. 20-30 min) 3 mtg ELL testing/NJSLA testing. PARCC make- ups met 3 x 1 Faculty mtg./parent mtg./Student Services mtg.	7	0

Fire Drill Date: 5/31/18

Lockdown Drill Date:

Supervision/Evaluation:

- Pre-Conferences #: N/A
- Observations #: N/A
- Post-Conferences #: N/A
- Walkthroughs #: N/A

G. Attendance Residency Report: (Attachment Q)

Prepared by Ms. Orlano

H. Nurse's Report (Attachment R)

Prepared by Ms. Griffiths

I. SIG Updates

1. **Project Director Monthly Report (Attachment S)**: Prepared by Latoya Jones
2. **Parent Liaison Report (Attachment T)**: Prepared by Nyla Fussell
3. **Data Analyst Report**: N/A

J. Technology Report (Attachment U): Prepared by Mala Samaroo

K. Building and Grounds Report (Attachment V): Prepared by Janecia Smith

VI. PUBLIC COMMENT – Non-Agenda Items

VII. COMMITTEE REPORTS

A. Committee Updates

1. FTEA Meet and Discuss Report Attachment W)

Finance
Facilities and Future Planning
Curriculum & Student Life
Personnel/Policy
Negotiations
Liaison to Township
Solicitor - Updates
Board Secretary/Business Administrator
Superintendent
Policy Committee

DISCUSSION/PRESENTATION: N/A

ADDENDUM

A. Solar Energy Power (Attachment DD)

Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board approves the Consent to Assignment and Amendment to PPA Solar For 40 Solar Energy Power Purchase Agreement between Fairfield Township Board of Education and Synergy LLC.

Motion carried. Roll call was vote 6-0-0

B. Atlantic City Electric New Jersey Level 2 & 3 Interconnection application/Agreement With all fees being paid by Synnergy, LLC

Motion was made by Ms. Lloyd and seconded by Mr. D. Henry that the Board approves Atlantic City Electric New Jersey Level 2 & 3 Interconnection application/Agreement With all fees being paid by Synnergy, LLC

Motion carried. Roll call was vote 6-0-0

IX. EXECUTIVE SESSION

At 8:25 p.m. Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board enter

1. Executive Session for consideration of personnel matters which involved the superintendent evaluation Ms. Smith read the resolution below:

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Fairfield Township Board of Education, County of Cumberland, State of New Jersey, as follows:

2. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

It is anticipated at this time that above stated subject matter will be made public when confidentiality is no longer required.

This resolution shall take effect immediately. Approximate time 15minutes and no action will be taken.

At 8:56 p.m. Motion was made by Mr. D. Henry and seconded by Ms. Neild that the Board re-enter regular session.

DISCUSSION:

Ms. Kennedy explained to the board the Rose presentation for graduation

X. ADJOURNMENT

Motion made by Ms. Neild and second by Mr. M. Henry to adjourn meeting at 8:57 pm.

All in favor 6-0-0