

***Fairfield Township School District
Board of Education
Regular Meeting Minutes
May 10, 2018***

***Fairfield Township School
Library/Media Room at 7:00 P.M.***

Board of Education

Ms. Michelle Kennedy

President

Ms. Alta Lloyd

Vice-President

Ms. Ruth Butler

Ms. Mattie Gibbons-Peterson

Mr. Darlington Henry, Jr.

Mr. Mark Henry, Sr.

Ms. Marge Neild

Ms. Robin Winrow

Ms. Erica Goodwin

Administration

Dr. Michael Knox

Superintendent/Principal

Ms. Janecia Smith

School Business Administrator

Mr. Frank DiDomenico

Solicitor

Fairfield Township Board of Education Regular Meeting Minutes

375 Gouldtown Woodruff Road

Bridgeton, NJ 08302

Regular Meeting Minutes

7:00 p.m. May 10, 2018

I. A. Call to Order

The meeting was called to order at 7:00 pm. with the Board President, Ms. Michelle Kennedy. Ms. Smith read the Public Meeting Announcement - “ This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Fairfield Board of Education on January 7, 2018 caused to be posted at the Office of the Board of Education located at 375 Gouldtown Woodruff Rd, Bridgeton, New Jersey; sent to the SJ Times and Daily Journal and posted on the Fairfield Township School website; a meeting notice setting forth the time, date and location of this meeting.”

B. Flag Salute - Ms. Kennedy led the Flag salute

C. Roll Call -

Members present at roll call: Ms. Butler ,Ms. Gibbons-Peterson, Mr. D. Henry, Mr. M. Henry ,Ms. Neild, Ms. Lloyd, and Ms. Kennedy. Also present: Superintendent Dr. Knox and the School Business Administrator/Board Secretary Ms. Janecia Smith. Ms. Goodwin arrived at 7:30 pm, Ms. Winrow was absent. No solicitor present.

II. READING AND APPROVAL OF THE MINUTES

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve the minutes of the meetings noted below:

Regular Meeting : March 8, 2018 (rescheduled to March 22, 2018)

Special Meeting : March 26, 2018

Motion carried. Roll call was vote 6-0-1
Mr. M. Henry abstained

Regular Meeting: April 12, 2018
Executive Meeting: April 12, 2018

Motion carried. Roll call was vote 5-0-2
Ms. Butler voted yes, Ms. Peterson voted yes, Mr. D. Henry
voted yes, Ms. Neild voted yes, and Ms. Kennedy voted yes,
Mr. M. Henry abstained, and Ms. Lloyd abstained.

III. PUBLIC COMMENT /PRESENTATIONS

A. Public Comment – Agenda Items Only – None

**B. Dr. Knox presented to the board End of Cycle Benchmark and PARCC Updates
with a power point presentation**

IV. FINANCE & BUDGET

A. Board Secretary’s Report (Attachment 1)

1. Board Secretary’s Report pursuant to N.J.A.C. 6A:23A-16.10(c) 2, for the month of **March, 2018**. The Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending **March, 2018** and pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary certifies that as of **March, 2018** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Fairfield Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4.

2. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Fairfield Township Board of Education certify that as of **March, 2018** and after review of the secretary’s monthly financial report (appropriations section) as presented and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Treasurer’s Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of **March, 2018**. The Treasurer’s Report and Secretary’s Report are in agreement for the month of **March, 2018**.

Janecia Smith/ Business Administrator

Date

Motion was made by Ms. Peterson and seconded by Ms. Butler that the Board approves Financial Reports/Items 1, 2 and 3

Motion carried. Roll call was vote 8-0-0

B. Financial Items

1. Approval of Bills

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve the payment of bills noted below and that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular meeting.

April	2018 Bill List (Attachment 2)	\$ 51,870.28
April	2018 Payroll	\$ 498,823.69
April	2018 Food Service	\$ 34,093.20
<hr/>		
Total		\$ 584,787.17

Motion carried. Roll call was vote 8-0-0

2. Resolution of Budgetary Transfers (Attachment 3)

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the board to approve the budgetary transfers and expenditure account transfers for the 2017-2018 school year in the attachment.

Motion carried. Roll call was vote 8-0-0

3. A Step Ahead Program (Attachment 4)

Motion was made by Ms. Neild and seconded by Ms. Peterson for the Board to approve Student ID #: 8905769327 to attend the “Step Ahead Program” located at Inspira Health Center, starting on April 18, 2018 for approximately four to six weeks.

End date is yet to be determined. A Step Ahead will be paid \$28.75 per hour.

Account #:11-000-216-320

Motion carried. Roll call was vote 8-0-0

4. **Appointment Policy Consultant (Attachment 5)**

Motion was made by Ms. Peterson and seconded by Ms. Lloyd for the Board to appoint Business & Communications Strategies, LLC (BCS) as the Board of Education policy consultant for the 2018-2019 school year at the rate of \$50.00 per hour.

Motion carried. Roll call was vote 8-0-0

5. **Special Education-Student-BD Program**

Motion was made by Ms. Peterson and seconded by Mr. Darlington Henry for the Board to Approve Vineland Student, SSID #: 3694844586 to attend Fairfield Township School's BD Program on a trial basis from 5/3/18-5/4/18. Contingent upon success, the student's official start date will start on 5/14/18 at the Pro-rated amount of \$27,172.

Motion carried. Roll call was vote 8-0-0

6. **Approval of the 2017-2018 Jointure for Pupil Transportation (Attachment 6)**

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve the following resolution for the Joint Transportation Agreement with Vineland Board of Education.

Motion carried. Roll call was vote 8-0-0

7. **Approval of the 2018-2021 Participation Agreement in the Cumberland County Regional Cooperative (Attachment 7)**

Motion was made by Ms. Peterson and seconded by Ms. Butler that the Board approve the following resolution authorizing the interlocal agreement for Joint Bus Transportation

Motion carried. Roll call was vote 8-0-0

8. Special Education Preschool Student to attend SSSD

Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board approve the tuition agreement with SSSD for SSID #: 860251924 to attend the CSSD Preschool Disability Program for the 2017-2018 school year effective February 26, 2018 at a cost of \$45,706 pro-rated.
Account #: 11-000-100-565

Motion carried. Roll call was vote 8-0-0

9. Xtel Communications 2018-2019 Contract (Attachment 8)

Motion was made by Ms. Peterson and seconded by Mr. Darlington Henry that the Board approve Xtel Communications contract for Cleanpipe, 200M internet Access in the amount of \$1,378.75 monthly charges pending board solicitor review.

Motion carried. Roll call was vote 8-0-0

REPORT OF THE SUPERINTENDENT (May 10, 2018)

The Superintendent submits the following recommendations:

A. PERSONNEL

1. Staff Renewal (Attachment A)

Motion was made by Ms. Peterson and seconded by Mr. Darlington Henry that the Board approve to renew the attached Staff for the 2018-2019 school year.

Motion carried. Roll call was vote 8-0-0 (yes) to all staff except John Walsh
Ms. Butler, Ms. Gibbons-Peterson, Mr. D. Henry, Ms. Kennedy, Ms. Lloyd, Ms. Neild, Ms. Goodwin (Voted No) on renewing Mr. John Walsh
Mr. Mark Henry (voted to Abstain) on renewing Mr. John Walsh

2. Teacher Assignments (Attachment B)

Motion was made by Ms. Peterson and seconded by Mr. Darlington Henry that the Board approve the teacher classroom assignments for the 2018-2019 school year.

Motion carried. Roll call vote was 8-0-0 (Yes) to all except Ms. Vazquez's Assignment, Ms. Butler, Ms. Gibbons-Peterson, Mr. D. Henry, Ms. Kennedy, Ms. Lloyd, Ms. Neild, Ms. Goodwin (Voted No) for Ms. Vazquez's room assignment. (Ms. Kennedy needs further clarification)

3. Workshops (Attachments C)

Motion was made by Ms. Peterson and seconded by Ms. Butler that the following be approved to attend the workshops listed below:

(Travel reimbursement will be given per negotiated contract.)

<i>Name</i>	<i>Sponsor/Workshop/Location</i>	<i>Cost</i>	<i>Date(s)</i>
Dr. Michael Knox	Annual School Planning System Training Trenton, NJ	\$0.00	4/11/18
Janecea Smith, Renee Ring,, Tracy Hayman, LaToyia Jones, Nyla Fussell, M. Spaventa, J. Walsh	Annual School Planning System Training Stockton University	\$0.00	4/13/18
M. Knox, M. Spaventa, J. Walsh, J. Webster, M. Braxton, R. Ring, T. Hayman, L. Jones	Annual School Planning Development Rowan College at Gloucester County (Room 430) 1400 Tanyard Rd, Sewell, NJ	\$0.00	4/26/18
Cindy Snodgrass Shannon Weisgerber	Administrative Assistant Program Mt. Laurel, NJ	\$100.00 per person	5/8/18
Monica Ralph	NJASP Spring Conference East Windsor, NJ	\$175.00	5/11/18
Renee Ring	NJ DOE SIP Training Trenton NJ	\$0.00	5/7/18
Tracy Hayman	NJ DOE SIP Training Trenton NJ	\$0.00	5/7/18
M. Braxton	Master Teacher Focus Grp. Dept. of Education Trenton, NJ	\$0.00	5/24/18
John Walsh	Admin. Survival Guide NJPS AFSA Cherry Hill, NJ	\$0.00	5/30/18
Michelle Spaventa	Admin. Survival Guide NJPS AFSA Cherry Hill, NJ	\$0.00	5/30/18
Janecea Smith	NJASBO Conference	\$0.00	6/6/18-6/8/18

Motion carried. Roll call was vote 8-0-0

4. Leave of Absence (Attachments D)

Motion was made by Ms. Neild and seconded by Ms. Butler that the following employee's leave of be approved:

<u>Employee ID #</u>	<u>Type of Leave</u>	<u>Date</u>	<u>Type of Day Usage</u>
319	Continuous	5/14/18-11/2/18	Sick Days (6) Without Pay

Motion carried. Roll call was vote 8-0-0

5. Salary Increase/Degree Change (Attachment E)

Motion was made by Ms. Peterson and seconded by Ms. Neild that Ms. Kraye be moved from Step 4, Bachelors at the salary of \$53,177 to Step 4, Bachelors + 30 at the salary of \$55,037, effective May 16, 2018 as Ms. Kraye completed her 30 Master credits as of December 18, 2017. Account #: 11-000-230-109-00-00-000

Motion carried. Roll call was vote 8-0-0

6. Carry-Over Vacation Days (Attachment F)

Motion was made by Ms. Lloyd and seconded by Ms. Goodwin that Board approve the carry-over of the following vacation days from the 2017-2018 school year into the 2018-2019 school year: Motion was amended to omit Mr. John Walsh.

- Michelle Spaventa 5 Vacation Days
- Cindy Snodgrass 5 Vacation Days
- LaToyia Jones 3.5 Vacation Days
- Nyla Fussell 1 Vacation Day
- Michael Knox 5 Vacation Days
- Janecia Smith 5 Vacation Days
- Shannon Weisgerber 1 Vacation Day

Motion carried. Roll call was vote 8-0-0

7. Days off Before and After the Holiday

Motion was made by Ms. Peterson and seconded by Mr. Darlington Henry for the Board to approve the following days off before and/or after the holiday.

- John Walsh May 25, 2018-Vacation Day
- Nyla Fussell- May 25, 2018 ½-Personal Day, May 29, 2018-Personal Day
- LaToyia Jones- May 25, 2018-½ Personal Day, May 29, 2018-Personal Day

Motion carried. Roll call was vote 8-0-0

8. Home Instruction

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve the following Teachers for Home Instruction for Student ID#: 4244129164 at the rate of \$28.75 per hour. Total student instruction hours=10 per week.
Account #:11-000-216-320

- Renee Ring
- Tracy Hayman
- Andrea DeTullio

Motion carried. Roll call was vote 8-0-0

9. Advertise Positions for Extracurricular Activity Positions (Attachment G)-TABLED

Motion for the Board to approve to advertise internally for the attached FTBOE approved extracurricular activity positions for the 2018-2019 school year in the stipend amount of \$900/per School year per employee.

Motion carried. Roll call was vote 8-0-0

10. Advertise Internally for Team Leader Positions for 2018-2019 School Year

Motion was made by Ms. Neild and seconded by Ms. Peterson to advertise 1 Team Leader per category internally for the Team Leader positions for the 2018-2019 school year in the stipend amount of \$750/per school year.

- 1-Preschool-K Team Leader
- 1-Grade 1-2 Team Leader
- 1-Grade 3-4 Team Leader
- 1-Grade 5-6 Team Leader
- 1-Grade 7-8 Team Leader
- 1-Specialist Team Leader
- 1-Special Education Team Leader

Motion carried. Roll call was vote 8-0-0

11. **School Safety Specialist**

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve Ms. Michelle Spaventa as the School Safety Specialist for the 2017-2018 and 2018-2019 school year at no additional cost to the FTBOE.

Motion carried. Roll call was vote 8-0-0

12. **School Anti Bullying SIG Specialist**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board appoint Ms. Monica Ralph, School Psychologist, as the School Anti Bullying SIG Specialist for the 2018-2019 School Year at no additional cost to the FTBOE.

Motion carried. Roll call was vote 8-0-0

13. **HIB Coordinator-TABLED**

Motion was made by Ms. Gibbons-Peterson and seconded by Ms. Neild to appoint Mr. John Walsh, Director of Student Services, as the HIB Coordinator for the 2018-2019 School Year at no additional cost to the FTBOE.

Motion carried. Roll call was vote 8-0-0

14. **PIRT (Preschool Interention and Referral Team) Specialist**

Motion was made by Ms. Neild and seconded by Ms. Lloyd to appoint Ms. Angela Best as the PIRT (Preschool Intervention and Referral Team) Specialist as required by N.J.A.C. 6A: 13A-4.4 for the Early Childhood for the 2018-2019 school year at no additional cost to the FTBOE.

Motion carried. Roll call was vote 8-0-0

15. **Teacher Course Approval (Attachment H)**

Motion was made by Ms. Peterson and seconded by Mr. Darlington Henry that the Board Approve the following course enrollments:

Name/Position	Course/Location	Date	Cost	Purpose
Kelly Vazquez 4th Grade Teacher	EDUC 5910-Educational Research Stockton University	Fall 2018	\$600.00 per Credit \$1800.00-Total Cost	Prepares students to carry out meaningful research on teaching and learning in the educational environment.
Kelly Becker	EDUC 5910-Educational Research Stockton University	Fall 2018	\$600.00 per Credit \$1800.00-Total Cost	Prepares students to carry out meaningful research on teaching and learning in the educational environment.

Jennifer Burgess	EDUC 5910-Educational Research Stockton University	Fall 2018	\$694.80 per Credit \$800-Total Cost	Prepares students to carry out meaningful research on teaching and learning in the educational environment.
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Motion carried. Roll call was vote 8-0-0

16. Course Reimbursement Approval(Attachments I)

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve the following courses for reimbursement.

Name	Course Title	Semester	Amount	Board Approved	Account #	Credits
K. Becker	Program Assessment EDUC 6133	Spring 2017	\$800.00	1/12/17	11-120-100-101	3
K. Vazquez	Program Assessment EDUC 6133	Spring 2017	\$800.00	1/12/17	11-120-100-101	3
J. Burgess	Program Assessment EDUC 6133	Spring 2017	\$800.00	1/12/17	11-120-100-101	3

Motion carried. Roll call was vote 8-0-0

17. Security for ESY (Summer) 2017-2018 Programs

Motion was made by Ms. Neild and seconded by Ms. Butler that the Board approve Mr. Clayton Kelly to work security for the summer program from July 9, 2018-August 9, 2018 at the rate of \$ 14.91 per hour.

Account #: 11-000-266-10 Account #: 20-218-200-104

Motion carried. Roll call was vote 8-0-0

18. SIG 2017-2018 Extended Day (After School) Program & Food Program

Motion was made by Ms. Peterson and seconded by Ms. Goodwin to approve to extend the SIG Extended Day Program from April 25, 2018 to May 23, 2018.

Motion carried. Roll call was vote 8-0-0

19. SIG 2017-2018 Extended Day (After School) Program Hire

Motion was made by Ms. Neild and seconded by Mr. Mark Henry to approve to hire the following for the SIG Extended Day Program from April 25, 2018-May 23, 2018.

Account #: 20-460-100-100

Teachers

- D. Hunt-Lead Teacher
- S. Beals T. Smith
- A. Grant E. Wright
- J. Hall W. Young
- L. Oswald R. Reinhart
- M. Johnson J. Carr
- W. Krayner J. Vitagliano
- M. Lopez S. Brandon
- B. McCall M. Johnson

Substitutes

- S. Ferrari T. Hayman
- R. Bates C. Hayman
- R. Ring A. DeTullio
- J. Evans J. Pokrovsky
- M. Norbury J. Conahey

Motion carried. Roll call was vote 8-0-0

20. Rescind Request for the Extended School Year (Summer), Internship Program & Preschool-K Bridge Program (Attachment J)

Motion was made by Ms. Neild and seconded by Ms. Peterson for the Board to Rescind the proposal request for the Extended School Year, Internship Program & Preschool-K Bridge Program from the February 8, 2018 Agenda as attached.

Motion carried. Roll call was vote 8-0-0

21. SIG 2017-2018 Extended School Year (Summer) Program-TABLED

Motion was made by Ms. Peterson and seconded by Mr. Darlington Henry that the following Staff be hired for the 2018 SIG Extended School Year Program for Grades 1-8:

Teacher Rate: \$28.75 per hour, Instructional Aides: Per Diem Rate

Account #: 20-460-100-100 and 20-460-100-106

School Nurse

- D. Griffiths-School Nurse

Teachers:

- L. Niemi-Lead Teacher
- J. Evans
- J. Hall D. Hunt R. Reinhart
- S. Beals R. Bates J. Carr
- E. Wright M. Johnson T. Smith

Instructional Aides

- T. Robinson
- P. Villegas

Substitutes

- W. Krayter C. Crispin A. Grant S. Ferrari R. Ring T. Hayman

Motion carried. Roll call was vote 8-0-0

22. **Preschool -Kindergarten Summer Bridge Program Hire-TABLED**

Motion was made by Ms. Peterson and seconded by Mr. Darlington Henry to approve the following staff to be hired for the 2018 Preschool-Kindergarten Summer Bridge Program from July 9, 2018-August 2, 2018.

Teacher Rate: \$28.75 per hour, Instructional Aides: Per Diem Rate
Account #: 20-218-100-101 Teachers, Account #: 20-218-100-106 Aides

Teachers

- M. Braxton-Lead Teacher
- S. Brandon M. Norbury J. Pokrovsky

Instructional Aides

- B. Rugenus
- S. Valentine
- S. Horowitz

Motion carried. Roll call was vote 8-0-0

B. SCHOOL ACTIVITIES

1. **Field/Class Trips (Attachments J)**

Motion was made by Mr. Darlington Henry and seconded by Ms. Neild to approve the below Field trip:

Contact	Activity	Date/Time	Cost	Purpose
A.Young	5th Grade Cold Spring Village Cape May, NJ	6/6/18	\$624.00 + cost of Transportation	SCC.6.1.8.B2.a Determine factors that impacted emigration, settlement patterns and regional identities of the colonies.

Motion carried. Roll call was vote 8-0-0

2. **Activities**

Motion was made by Ms. Peterson and seconded by Mr. Mark Henry to approve the below School Activities:

Contact	Activity	Date/Time	Cost	Purpose
L. Niemi	Field Day	6/11/18-Grades 5-8 6/12/18-Grades 1-2 6/15/18-Grades 3-4	\$0.00	Incorporates Learning , cooperation , team building and physical education for students

Motion carried. Roll call was vote 8-0-0

C. CURRICULUM / INSTRUCTION

N/A

D. Building Use (Attachment K)

Motion was made by Ms. Peterson and seconded by Ms. Neild that the board approve the Building Use for the following activities:

Applicant	Activity	Cost	Location	Date/Time
M. Braxton	Early Childhood Advisory Council Meeting	\$0.00	FTS Library	5/17/18 5:00 pm-6:00 pm
N. Fussell	Positive Actions Arts Assembly All Grades	\$0.00	FTS Gymnasium	5/24/18 11:10 am-3:10 pm

L. Jones	Positive Action Day Grades 1-8	\$0.00	FTS Cafeteria FTS Gymnasium	6/1/18 8:40 am -3:40 pm
C. Novick	ELL Parent/Family Meeting	\$0.00	Library/Media Center	6/4/18 6:30 pm-8:00 pm
D. Hunt	8th Grade Awards Banquet	\$0.00	FTS Cafeteria	6/6/18 6:00 pm-8:00 pm
N. Fussell	Career Day All Grades	\$0.00	FTS Gymnasium	6/7/18 11:00 am-1:30 pm
D. Hunt	8th Grade Graduation Dance	\$0.00	FTS Cafeteria	6/8/18 6:00 pm-9:00 pm
L. Niemi	8th Grade Promotion Exercises	\$0.00	FTS Gymnasium	6/15/18 6:00 pm -7:30 pm (Doors open @ 5:30 pm)

*****If applicable, approval is contingent upon receipt of Proof of Insurance and all other Necessary paperwork.**

Motion carried. Roll call was vote 8-0-0

E. Donations (Attachment L)

Motion was made by Ms. Peterson and seconded by Mr. Mark Henry that the board accept and approve the attached donations that were made to Fairfield Township School:

Motion carried. Roll call was vote 8-0-0

F. Assistant Principal Reports for the Month/Year: April, 2018

ASSISTANT PRINCIPAL (PreK-4) REPORT

1. Enrollment Data Pre K to 4:

Grades	PK	K	1	2	3	4	Total
Prior Year	106	55	70	53	50	65	399
Prior	111	51	51	62	55	40	370

Month							
Current Month	114	49	49	67	60	43	382

2. **Professional Development and In-Service:**

N/A

3. **Field Trips:**

April 5 Philadelphia Zoo Grade 3
 April 6 Philadelphia Zoo Grade 1
 April 24 Cape May Zoo Pre K
 April 25 Cape May Zoo Pre K

Special Programs:

April 26 STEM Night
 April 27 Prince & Princess Ball- Pre K & K

Discipline Report: (Attachment M)

4. **Vandalism Report\ HIB Report: N/A**

Supervision/Evaluation Update:

Pre-Conferences #: N/A
 Observations #: N/A
 Post-Conferences #: N/A
 Walkthroughs #: N/A
 SGO's - N/A

ASSISTANT PRINCIPAL (5-8) REPORT

1. Enrollment Data (5-8):

Grades	5	6	7	8	Total
Prior Year	62	37	39	48	186

Prior Month	53	63	31	40	187
Current Month	59	63	32	40	194

2. **Professional Development and In-Service:**
 N/A

3. **Field Trips:**
 April 4 Dutch Apple Theater Student Council & Honor Society
Special Programs:
 April 26 STEM Night All Grades

4. **Discipline Report: (Attachment M)**

5. **Vandalism Report\ HIB Report:** N/A

6. **Supervision/Evaluation:**
 a. Pre-Conferences #: N/A
 b. Observations #: 9
 c. Post-Conferences #: 9
 d. Walkthroughs #: 24

Director of Student Services (Special Education) REPORT

Enrollment Data (Special Education):

Grades	SE	Total
Prior Year	79	79
Prior Month	82	82
Current	83	83

Month		
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Professional Development and In-Service:

Field Trips: N/A

Vandalism Report\ HIB Report: 1 HIB investigation for April - determination- Not a HIB

Homeless Student Report: · Number of Students receiving Out of District Transportation Services:
Educational Stability for remainder of school year only: 6
Students in Transition (homeless): 5

- Zero new families deemed in transition
- Zero students out of transition
- Number of Students Currently in Transition: 19 (19 from last month, minus 0 added= 19)

Counselor Reports

	Individual	In Class sessions	Group	Peer Mediation	Meetings & Frequency	I &RS	504's
Guidance Counselor	31	2(3:1 service model)	12	2	2 (state reporting/new registration mtg.) 20 -30 min 5mtg ELL testing/NJSLA testing, PARCC met 9 times/9-11 and 12:30 -2:30 for 5 days 1 Faculty mtg 2 parent mtg. 1 student services mtg.	3	3

	Initial Meeting	Re-Evaluation	Eligibility Meetings	Annual Reviews	Evaluation Plans	Transitions	Assessments
Child Study Team	3	2	7	14	2	0	5

Fire Drill Date: 4/17/18

Lockdown Drill Date:

Supervision/Evaluation:

Pre-Conferences #: 1

Observations #: 1

Post-Conferences #: 1

Walkthroughs #: 19

G. Attendance Residency Report: (Attachment N)

Prepared by Ms. Orlando

H. Nurse's Report (Attachment O)

Prepared by Ms. Griffiths

I. SIG Updates

1. Project Director Monthly Report (Attachment P)

Prepared by Latoya Jones

2. Parent Liaison Report (Attachment Q)

Prepared by Nyla Fussell

3. Data Analyst Report (Attachment R)

Prepared by Levi Feeney

J. Technology Report (Attachment S)

Prepared by Mala Samaroo

K. Building and Grounds Report (Attachment T)

Prepared by Janecia Smith

VI. PUBLIC COMMENT – Non-Agenda Items

VII. COMMITTEE REPORTS

A. Committee Updates

Finance

Facilities and Future Planning

Curriculum & Student Life

Personnel/Policy

Negotiations

Liaison to Township

Solicitor - Updates

Board Secretary/Business Administrator

Superintendent--End of Cycle Benchmark and PARCC Updates

Policy Committee

1. Motion was made by Ms. Peterson and seconded by Ms. Lloyd to approve for the **(TABLED)** The Fairfield Township Board of Education, Superintendent of Schools and the Policy Committee move to approve the first reading of the following policies: (Attachment U)
 - Fairfield Township Organization Chart-Series-2000, Policy 2120

Motion Carried. Roll call was vote 8-0-0

DISCUSSION/PRESENTATION

IX. EXECUTIVE SESSION -

1. At 7:18 pm the board entered Executive Session for consideration of Personnel Matters. A Motion was made by Mr. Mark Henry and seconded by Ms. Lloyd to enter executive session to discuss personnel matters

Motion carried. Roll call was vote 7-0-0

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Fairfield Township Board of Education, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:

- a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
- b. Matters dealing with Federal Funding.
- c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
- d. Matters dealing with collective bargaining.
- e. Matters dealing with the sale or purchase of public land.
- f. Discussion of any pending or anticipated litigation or contract negotiation.

It is anticipated at this time that above stated subject matter will be made public when confidentiality is no longer required.

This resolution shall take effect immediately. Approximate time 20-25 minutes. Action shall be taken.

At 7:44 pm a motion was made by Ms. Neild and seconded by Ms. Lloyd to enter regular session.

Motion carried. Roll call was vote 8-0-0

ADDENDUM

1. SIG 2017-2018 Extended (Summer) Year Program, Internship Program & Preschool Program (Attachment 1) (TABLED)

Motion was made by Mr. M. Henry and seconded by Mr. D. Henry to approve the SIG 2018 Extended Year Program Proposal as attached:

Motion Carried. Roll call was vote 8-0-0

2. Vendors for Pre K-Kindergarten Health Fair

Motion was made by Ms. Goodwin and seconded by Ms. Butler to approve the following vendors for the Pre K-Kindergarten Health Fair that is being held on May 25, 2018 from 9:30 am-12:00 pm.

- Complete Care
- Inspira Steps for Kids
- Special Child Health Services and Better Me
- Med Express
- Yoga and Yi's Karate

Motion carried. Roll call was vote 8-0-0

3. Vendors for Spring Arts Assembly

Motion was made Ms. Neild and seconded by Ms. Peterson to approve the following vendors for the Spring into the Arts Assembly for the Positive Action Community Partnership that is being held on May 24, 2018 from 1:15 pm- 2:10 pm for grades Pre K -Grade 4.

- Native American Princess/Jingle Dancer
- Hoop Dancer/Drummer (St. John United Methodist Church)
- Musician-Teri Hislop
- Minyo Dancers
- Storyteller-Laura J. Kaighn, BA, MLS (Lady Hawke Storytelling & Writer's Services)

Motion carried. Roll call was vote 8-0-0

4. NJ School Improvement Grant (SIG) 2018-2019-Cohort 4 and 4R-Year 3 of 5

Motion was made by Ms. Peterson and seconded by Ms. Neild that the board to approve to make application for Cohort 4R- year 3 of 5 19-SG14-H03, CFDA# 84.377A.

Motion carried. Roll call was vote 8-0-0

5. Professional Development SIG

Motion was made by Ms. Neild and seconded by Ms. Peterson for the board to approve the professional development presented by John Mike Devono for PARCC Writing Coach at a flatrate of \$300.00 that was held on 3/8/18.

Motion carried. Roll call was vote 8-0-0

6. Employment Contract for School Business Administrator (Attachment 2)

Motion was made by Ms. Neild and seconded by Ms. Peterson to approve the attached employment contract for Janecia Smith, School Business Administrator/ Board Secretary effective July 1, 2018- June 30, 2019 at a salary of \$96,093.75.

Motion carried. Roll call was vote 8-0-0

7. Field Trip

Motion was made by Ms. Neild and seconded by Mr. Mark Henry to approve the below Field Trip:

Contact	Activity	Date/Time	Cost	Purpose
T. Hayman	Wheaton Arts Watercolor Resist Scholastic Academy/Honor Society	6/8/18 10:00 am-2:00 pm	\$233.00 + Plus cost of transportation	Core Standards: 1.3.2.D.1 1.3.2.D.3 1.3.2.D.4

Motion carried. Roll call was vote 8-0-0

X. ADJOURNMENT

Motion was made by Ms. Neild and seconded by Ms. Butler to adjourn meeting at 8:48 p.m.

All in Favor 8-0-0