

***Fairfield Township School District  
Board of Education  
Regular Meeting Minutes  
September 14, 2017  
Fairfield Township School  
Library/Media Center at 7:00 P.M.***

**Board of Education**

Ms. Michelle Kennedy

*President*

Ms. Alta Lloyd

*Vice-President*

Ms. Ruth Butler

Ms. Mattie Gibbons-Peterson

Mr. Darlington Henry, Jr.

Mr. Mark Henry, Sr.

Ms. Marge Neild

Ms. Treemanisha Stewart

Ms. Robin Winrow

**Administration**

Dr. Michael Knox

*Superintendent/Principal*

Ms. Janecia Smith

*School Business Administrator*

Mr. Frank DiDomenico

*Solicitor*

**Fairfield Township Board of Education Regular Meeting Minutes**

375 Gouldtown Woodruff Road  
Bridgeton, NJ 08302  
Regular Meeting Minutes  
7:00 p.m. September 14, 2017

**I. A. Call to Order**

The meeting was called to order at 7:00 pm. with the Board Vice President, Ms. Alta Lloyd. Ms. Smith read the Public Meeting Announcement- “ This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Fairfield Board of Education on January 5, 2017 caused to be posted at the Office of the Board of Education located at 375 Gouldtown Woodruff Rd, Bridgeton, New Jersey; sent to the SJ Times and Daily Journal; a meeting notice setting forth the time, date and location of this meeting.”

**B. Flag Salute -- Ms. Lloyd led the Flag salute**

**1. Roll Call**

Members present at roll call: Ms. Mattie Peterson, Ms. Ruth Butler, Ms. Marge Neild, Ms. Treemanisha Stewart arrived at 7:10, Ms. Robin Winrow, Mr. Darlington Henry, and Ms. Alta Lloyd. Also present: School Business Administrator/Board Secretary Ms. Janecia Smith and Dr. Michael Knox Superintendent/Principal. Mr. Mark Henry and Ms. Michelle Kennedy were absent.

**II. READING AND APPROVAL OF THE MINUTES**

**1. Regular/Executive Meeting**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the minutes of the meeting noted below:

Regular Meeting Minutes: August 23, 2017

**Motion carried.** Roll call was vote 6-1-0

Executive Meeting Minutes: August 23, 2017

**Motion carried.** Roll call was vote 6-1-0

**III. PUBLIC COMMENT /PRESENTATIONS**

**A. Public Comment – Agenda Items Only--NONE**

**IV. FINANCE & BUDGET**

**A. Board Secretary's Report (Attachment 1)**

1. Board Secretary's Report pursuant to N.J.A.C. 6A:23A-16.10(c) 2, for the month of **July, 2017**. The Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending **July, 2017** and pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary certifies that as of **July, 2017** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Fairfield Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)4.

2. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Fairfield Township Board of Education certify that as of **June, 2017** and after review of the secretary's monthly financial report (appropriations section) as presented and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Treasurer's Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of **July, 2017**. The Treasurer's Report and Secretary's Report are in agreement for the month of **July, 2017**.

\_\_\_\_\_  
Janecia Smith/ Business Administrator

\_\_\_\_\_  
Date

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approves Financial Reports/Items 1, 2 and 3

**Motion carried.** Roll call was vote 7-0-0

**B. Financial Items**

1. **Approval of Bills**

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve the payment of bills noted below and that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular meeting.

<b>August 2017 Bill List (Attachment 2)</b>	<b>\$ 329,783.08</b>
<b>August 2017 Payroll</b>	<b><u>\$ 216,322.08</u></b>
<b>Total</b>	<b>\$ 546,105.16</b>

**Motion carried.** Roll call was vote 7-0-0

2. **Resolution of Budgetary Transfers (Attachment 3)**

Motion was made by Ms. Peterson and seconded by Ms. Winrow that the Board approve the budgetary transfers and expenditure account transfers for the 2017-2018 school year in the attachment

**Motion carried.** Roll call was vote 7-0-0

**3. Pest Control (Attachment 4)**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the Tri-County Termite & Pest Control, Inc. agreement for the 2017-2018 school year in the amount of \$80 per month for total \$960 for the year. Pending attorney review.

**Motion carried.** Roll call was vote 7-0-0

**4. The Wright Choice Agreement (Attachment 5)**

Motion was made by Ms. Peterson and seconded by Ms. Winrow that the Board approve the Wright Choice for Home Health Care agreement for the 2017-2018 school year for nursing services for special education students. Pending attorney review.

**Motion carried.** Roll call was vote 7-0-0

**5. Professional Education Services Inc. Agreement (Attachment 6)**

Motion was made by Ms. Neild and seconded by Mr. Henry that the Board approve the agreement for services provided by Professional Education Services, Inc. at a rate of \$28.75 for the students listed below: Pending attorney review.

SID # 2446323397

SID # 1210935014

**Motion carried.** Roll call was vote 7-0-0

**6. Phillips McDade (Attachment 7)**

Motion was made by Ms. Neild and seconded by Mr. Henry that the Board approve the Preventative Maintenance Agreement for the Delta Controls and HVAC System for the 2017-2018 school year with Phillips McDade in the amount of \$16,800 for year (\$1,680 per month for 10 months) Pending attorney review.

**Motion carried.** Roll call was vote 7-0-0

**REPORT OF THE SUPERINTENDENT (Date: September 14, 2017)**

The Superintendent submits the following recommendations:

**A. PERSONNEL**

**1. Workshops (Attachments A)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the following individuals to attend the workshops listed below:

*(Travel reimbursement will be given per negotiated contract.)*

<i>Name</i>	<i>Sponsor/Workshop/Location</i>	<i>Cost</i>	<i>Date(s)</i>
R. Ring M. Spaventa J. Hedgeman	Network for Leadership Excellence through Equity District Leadership Samuel H. Jones Innovation Center (Rowan Univ) The South Jersey Tech Park Route 322 Mullica Hill Rd., NJ	\$0.00	9/15/17
D. Orlando K. Bertonazzi	Homeless Program Bridgeton Public Schools	\$0.00	9/18/17

**Motion carried.** Roll call was vote 7-0-0

**2. Job Title Change**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the job title change for Cynthia Snodgrass from Confidential Secretary to Administrative Assistant to the Superintendent/Board.

**Motion carried.** Roll call was vote 7-0-0

**3. Salary Increase--TABLED**

Motion was made by Ms. Stewart and seconded by Mr. Henry that the Board approve to increase the salary of Cynthia Snodgrass from \$43,000 to \$50,000 Pro-rated, effective 9/15/17. Account #: 11-000-230-105

**Motion tabled.** Roll call was vote 7-0-0

**4. Teacher Course Approval (Attachment B)**

Motion was made by Ms. Neild and seconded by Mr. Henry that the Board approve the following course enrollments for the 2017-2018 school year.

Name/Position	Course/Location	Date	Purpose
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Lisa Niemi 7th/8th Grade Science Teacher	Seminar in Supervision & Curriculum Wilmington University	10/23/17-12/10/17	Curriculum decision making/development, supervisory skills
Lisa Niemi /7th/8th Grade Science Teacher	Education,Ethics & the Law Wilmington University	10/23/17-12/10/17	Explores legal & ethical issues in elementary and secondary schools

Kelly Vazquez 4th Grade Sci/SS Teacher	Curriculum Theory and Practice Stockton University	Fall Semester 2017	Curriculum Theory and Practice
Kelly Becker	Curriculum Theory and Practice Stockton University	Fall Semester 2017	Curriculum Theory and Practice
Jennifer Burgess	Curriculum Theory and Practice Stockton University	Fall Semester 2017	Curriculum Theory and Practice

**Motion carried.** Roll call was vote 7-0-0

**5. Instructional Aide Hire**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve to hire Ms. Shamyra Williams as an Instructional Aide (Step 10) at the salary of \$27,528 (pro-rated) including benefits. Account # 20-231-100-101. Pending Title 1 Grant approval.

**Motion carried.** Roll call was vote 7-0-0

**6. Attendance Improvement Plan--TABLED**

Motion was made by Ms. Peterson and seconded by Mr. Henry that the Board approve the Attendance Improvement Plan for the 2017-2018 school year.

**Motion carried.** Roll call was vote 7-0-0

**7. Extracurricular Coaching Position-Soccer (Attachment C)**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve Mr. Christopher Hayman as the Co-Ed Soccer Coach for the 2017-2018 School Year at the stipend amount of \$900.00

**Motion carried.** Roll call was vote 7-0-0

**8. Extracurricular Performing Arts Coach (Attachment D)**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve Ms. Burgess as the 2nd Performing Arts Coach for the 2017-2018 School Year at the stipend amount of \$900.00.

**Motion carried.** Roll call was vote 7-0-0

**B. SCHOOL ACTIVITIES (Attachment )**

**1. Field/Class Trips (Attachments E)**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve the following Field Trips/Activities as listed below:

Contact Person (s)	Activity	Date/Time	Cost	Purpose
K. Poolake	5th Grade Field Trip Bayshore Center at Bivalve 2800 High St. Port Norris, NJ 08349	9/27/17 9:30 am-3:00 pm	\$0.00 Financed through BOE	Core Curriculum: S-E-SS-I/
K. Vazquez	3rd &4th Grade Field Trip Adventure Aquarium 1 Aquarium Dr. Camden, NJ 08103	11/17/17 8:50am-2:30 pm	\$1136.50 Financed through Student Activities Fund # Students=110 # Teachers=11	Core Curriculum SCI: 3-4.5.3.4.C.A SCI:3-4.5.4.4.E.2
S. Holmstrom	PreK Field Trip Johnson's Corner Farm 133 Church Rd. Medford, NJ 08055	10/5/17 & 10/6/17 9:45 am-2:30 pm	\$2,068.50 \$15.75-Adult \$17.00-Child # Students=105 # Teachers=17	Core Curriculum: SC 5.3.1-5.3.4 S8.6.3.1,6.3.2
K. Stretch R. Bates	Grades 3-8 BD Class Field Trip Cape May County Zoo 707 Route 9 North Cape May Courthouse, NJ 08210	10/6/17 9:30 am-2:45 pm	Admission- \$0.00 Transportation-\$80.00 6 Students 4 Teachers	SCI.4.5.5.4.B SCI.4.5.10.4.A
S. Brandon	Kindergarten Field Trip Philadelphia Zoo 3400 W. Gerard Ave. Philadelphia, PA 19104	10/13/17 8:30 am-2:30 pm	Cost \$0.00 # students=65 # Teachers=7	NJCCCS 5.3.P.C.1 5.3.P.C.1

J. Uebelacker	1st Grade Field Trip Levoy Theater N. High St. Millville, NJ 08332	2/14/18 9:15 am-12:30 pm	\$560.00 Financed through BOE # Students=70 # Teachers=6	Core Curriculum RL.1.7;NJLSA.SL3;1. 1.2.C.1
J. Uebelacker	1st Grade Field Trip Philadelphia Zoo 3400 W. Gerard Ave. Philadelphia, PA 19104	4/6/18	\$0.00 Busing Only BOE # Students=60 Teachers=6	Core Curriculum I-LS3-1;1-LS1-1; 1-LSI-2
Red/White Blue Day	Students will wear Red/White Blue to honor 9/11	9/11/17	N/A	To Honor 9/11

**Motion carried.** Roll call was vote 7-0-0

**2. School Fundraisers Attachments F**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the following school fundraisers as listed below:

Contact Person(s)	Activity	Date/Time	Purpose
D. Orlando	Attendance Awards and Incentives US School Supply Co. Anticipated profit \$200.00.Prices range from \$1.00-\$2.50	9/18/17-10/5/17	Attendance Incentives/Awards-Order Forms sent to parents for school spirit items. Cash only accepted. (3Wk. order time)
D. Orlando/ E. Wright	Tyson Product Labels Families collect & submit Tyson Product Labels.Each label =\$.24-profit to school	9-1-17-6-30-17	Student Activity Fund
D. Orlando	Envelope Fundraiser 100 numbered envelopes with \$1-\$5 donation requests inside. Envelope will be displayed in central location. Parents may pick any envelope and donate the amount requested.	9-19-17 Back to School Night	Student Activity Fund, Attendance Awards, Incentives, etc.
N. Fussell	Hurricane Harvey Fundraiser Staff /Students/Parents List will be provided if items needed and given to Alms Center in Bridgeton (Union Baptist Temple) to ship to those in need.	Wk of 9/18/17-9/25/17	To collect donated items to help those affected by hurricane Harvey.

**Motion carried.** Roll call was vote 7-0-0



**C. CURRICULUM / INSTRUCTION (Attachments G)**

- Motion was made by Ms. Neild and seconded by Ms. Butler that the Board approve the L.E.A.D. Program which includes 15 classes regarding drugs and violence presented by the State Troopers of NJ.

Program	Purpose	Staff	Estimated Cost
<b>L.E.A.D. Too Good For Drugs Too Good for Perspectives 6th , 7th 8th Grade</b>	Promote Drug Free Attitude and Norms. Develop social & Emotional skills, character education and address bullying	Trooper Curry (Trenton) NJ State Trooper	\$0.00

**Motion carried.** Roll call was vote 7-0-0

**D. Building Use (Attachments H)**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the Building Use for the following activities.

Applicant	Activity	Admission Charge	Location	Date/Time
American Red Cross Caitlyn Murphy	<b>Omega Psi Phi Blood Drive</b>	N/A	Fairfield Township Cafetorium	10/13/17 1:30pm-8:30pm
Treemanisha Stewart	<b>Preparedness Fair</b> Red Cross-Evacuation Plans Millville Rescue Squad-CPR Demonstrations	N/A	Fairfield Township Gymnasium	9/27/17 6:00pm-8:00pm
Mrs. Mosley	<b>Native American After School Program</b> (In conjunction with the extended day program)	N/A	Fairfield Township School Cafeteria	10/24/17-4/27/17 3:40pm-5:40pm
J. Conahey	Alpha Delta Kappa Meeting	N/A	Fairfield Twp. School Media Center	10/2/17 6:30-8:00 pm

**\*\*\*If applicable, approval is contingent upon receipt of Proof of Insurance and all other Necessary paperwork.**

**Motion carried.** Roll call was vote 6-1-0  
Ms. Stewart abstained to self-yes on all others

**E. Assistant Principal (Grades Pre-K to 3) Report: N/A**

**F. Assistant Principal (Grades 4 to 8) Report: N/A**

**G. Director of Student Services Report: N/A**

**H. Attendance Residency Report: Presentation**

**I. Nurse's Report (Attachment I) N/A**

**J. SIG Updates--NONE**

1. **Project Director Monthly Report (Attachment J)**: Prepared by Latoya Jones
2. **Data Analyst Report(Attachment K)**: Prepared by Mr. Feeney the Data Analyst
3. **Parent Liaison Report (Attachment L)**: Prepared by Ms. Nyla Fussell
4. **Donations**  
Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board accept and approve the following donations that were made to Fairfield Township School:

<u>Sponsor/Donor</u>	<u>Date</u>	<u>Amount</u>	<u>Type</u>	<u>Thank you Letter Mailed</u>
Acme	8/1/17	\$20.00	Gift Card	8/1/17
Tri City Paper	8/24/17	\$25.00	Credit Toward Back to School Bash	8/24/17
Walmart	8/21/17	\$40.00	Gift Card	8/21/17
St John Methodist Church	8/21/17	N/A	85 Book Bags w/School Supplies 6 Pairs of Kakhi Pants	8/24/17
Trinity AME	8/23/17	N/A	26 Book Bags w/ supplies/Box of notebooks	8/24/17
Fam Care	8/24/17	N/A	1 Bag of School Supplies	8/24/17
Cumberland County Health	8/24/17	N/A	1 Book Bag	8/24/17
Trinity AME	8/30/17	N/A	10-Boxes of crayons 10-Boxes of pencils 10-Glue Sticks 20-Composition Books 20-Notebooks 7-Bookbags	8/30/17

**Motion carried.** Roll call was vote 7-0-0

**VI. PUBLIC COMMENT – Non-Agenda Items Edward Kenley**

## VII. COMMITTEE REPORTS

### A. Committee Updates

**Finance**  
**Facilities and Future Planning**  
**Curriculum & Student Life**  
**Personnel/Policy**  
**Negotiations**  
**Liaison to Township**  
**Solicitor - Updates**  
**Board Secretary/Business Administrator**  
**Superintendent**  
**Policy Committee (Attachment Z)**

## POLICY CHANGE

### 1. Motion to Approve upon Final Reading of the following policy: (Attachment M)

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Fairfield Township Board of Education, Superintendent of Schools and the Policy Committee move to approve the last reading of the following policy:

Administration Organizational Chart: Series 2000, Policy 2120

**Motion carried.** Roll call was vote 7-0-0

### 2. Motion to Approve upon Final Reading of the following policy:(Attachment N)

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Fairfield Township Board of Education, Superintendent of Schools and the Policy Committee move to approve the first reading of the following policy.

Written Code of Conduct for Procurement. Series 3000 Policy 3542.45

**Motion carried.** Roll call was vote 7-0-0

## VIII. DISCUSSION/PRESENTATION

## IX. EXECUTIVE SESSION

Motion was made by Mr. Darlington and seconded by Ms. Winrow for the Board to enter Executive Session at 7:10pm for the purpose of matters dealing with Student Matters.

**Motion carried.** Roll call was vote 7-0-0

### Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is

of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Fairfield Township Board of Education, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
  - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
  - b. Matters dealing with Federal Funding.
  - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
  - d. Matters dealing with collective bargaining.
  - e. Matters dealing with the sale or purchase of public land.
  - f. Discussion of any pending or anticipated litigation or contract negotiation.
2. It is anticipated at this time that above stated subject matter will be made public when confidentiality is no longer required.

This resolution shall take effect immediately. Approximate time 45 minutes.

### ADDENDUM

#### 1. Back to School Night Vendors

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve for the following vendors to attend Back to School Night on 9/19/17.

- Girl Scouts
- Center for Family Services/SERV
- Prosecutors Office
- Complete Care
- Cumberland County Council for Young Children
- Greater Family Success Center
- Cumberland County Library
- Cumberland County Health Department
- Tooth Mobile
- Southwest Council

**Motion carried.** Roll call was vote 7-0-0

#### 2. Job Description Change (Attachment 1)

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve the job description change for the Confidential Secretary/Substitute Registry to the Administrative Assistant to the Superintendent / Board Office.

**Motion carried.** Roll call was vote 7-0-0

#### 3. Termination of Employment (Attachment 2)

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the termination of Carmen Cruz, effective September 11, 2017.

**Motion carried.** Roll call was vote 7-0-0

**4. Building Use (Attachment 3)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the use of the building and no food or other items should be sold for the following activities, pending all necessary background checks are cleared:

Applicant	Activity	Admission Charge	Location	Date/Time
Tracy Elliott Fairfield Recreation	Wrestling/Basketball	\$0.00	Fairfield Township School Gymnasium	9/11/17-6/1/18 Mon-Fri 6:00pm-8:00 pm

**Motion carried.** Roll call was vote 7-0-0

**5. Health Screenings**

Motion was made by Ms. Peterson and seconded by Ms. Butler that the Board approve for the 2017-2018 school year Ms. Donna Hemple, Substitute School Nurse, to administer Health Screenings on Wednesdays each week to the students at Fairfield Township School at a rate of \$110.00 per day.  
Account #: 11-000-213-104-01

**Motion failed.** Roll call was vote 2-0-5

**6. Confidential Secretary to the Child Study Team Hire**

Motion was made by Ms. Neild and seconded by Ms. Stewart that the Board approve Ms. Mandy Renner as the 10 month Confidential Secretary to the Child Study Team at the pro-rated salary of \$25,599 (Step 3) for the 2017-2018 school year including benefits. Anticipated start date 9-18-17.  
Account #: 11-000-219-105

**Motion carried.** Roll call was vote 7-0-0

**7. Homeless Liaison**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve Kelly Bertonazzi, School Social Worker, as the Homeless Liaison for the 2017-2018 school year.

**Motion carried.** Roll call was vote 7-0-0

**8. Anti-Bullying Specialist**

Motion was made by Ms. Neild and seconded by Mr. Henry that the Board approve Monica Ralph, School Psychologist, as the Anti Bullying Specialist for the 2017-2018 school year.

**Motion carried.** Roll call was vote 7-0-0

**9. HIB Coordinator**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve John Walsh, Director of Student Services, as the HIB Coordinator for the 2017-2018 school year.

**Motion carried.** Roll call was vote 7-0-0

**10. 504 Plan Coordinator**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve John Walsh, Director of Student Services, as the 504 Plan Coordinator for the 2017-2018 school year.

**Motion carried.** Roll call was vote 7-0-0

**11. School Activities (Attachment 4)**

Motion was made by Ms. Neild and seconded by Mr. Henry that the Board approve the following activity:

Applicant	Activity	Admission	Date/Time
M. Braxton	National Grandparents Day Preschool/K Grandparents invited to spend time with grandchild in classroom. Healthy Snack & Activity	\$0.00	9/29/17 <b>Preschool:</b> Norbury/Zarbo-2:00-2:30 Crispin/Holmstrom-2:30-3:05 Pokrovsky/Vitagliano-2:40-3:05 <b>Kindergarten:</b> Brandon/Evans/Kitzmilller-2:00-2:30

**Motion carried.** Roll call was vote 7-0-0

**12. Fairfield Township School Host District**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve Fairfield Township School to host the following:

Type	Location	Date/Time	Purpose
PD-8th Grade Algebra I Teachers from county	Fairfield Township School	10/6/17 District PD	Alg. 1 teacher from Cumberland Regional will facilitate for Algebra I 8th grade teachers

**Motion carried.** Roll call was vote 7-0-0

**13. Employee Leave of Absence: (Attachment 5)**

Motion was made by Ms. Neild and seconded by Mr. Henry that the Board approve Mr. John Carr for Military Leave from September 27, 2017-October 13, 2017.

**Motion carried.** Roll call was vote 7-0-0

**14. Employee Intermittent Leave (Attachment 6)**

Motion was made by Ms. Peterson and seconded by Ms. Butler that the Board approve Ms. Uebelacker for Intermittent Leave as needed for newborn care and breastfeeding September 2017- June 2018.

**Motion carried.** Roll call was vote 7-0-0

**15. Employee Medical Leave of Absence (Attachment 7)**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve Ms. Rachel Reinhart for Medical Leave from September 25, 2017 through October 24, 2017 pending documentation.

**Motion carried.** Roll call was vote 7-0-0

**16. Employee Coverage for Medical Leave of Absence**

Motion was made by Ms. Neild and seconded by Mr. Henry that the Board approve that Ms. Jessica Lieb cover Ms. Reinhart's classroom from September 25, 2017- October 24, 2017 at the pro-rated salary of \$50,977 (BA-Step 1). Account # 11-120-100-101

**Motion carried.** Roll call was vote 7-0-0

**17. Instructional Aides**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board amend the motion from the August 23, 2017 Board meeting for the Instructional Aides per-diem rate to reflect the correct hourly rates based on 180 days for the Staff In-Service days on September 1, 2017 and September 5, 2017.

**Motion carried.** Roll call was vote 7-0-0

Name	Account #	Hourly Rate
A. Pettit	20-218-100-106	<del>\$18.90</del> <b>\$18.96</b>
P. Blacksten	20-218-100-106	<del>\$25.75</del> <b>\$25.00</b>
A.Riley	20-218-100-106	<del>\$21.27</del> <b>\$21.77</b>

S. Valentine	20-218-100-106	<del>\$22.27</del> <b>\$22.72</b>
L. Perry	20-218-100-106	\$23.12
S. Horowitz	20-218-100-106	\$20.06
M. Lopez	20-218-100-106	<del>\$25.75</del> <b>\$25.00</b>
O. Taylor	20-231-100-106	\$22.00
B. Ahl	20-231-100-106	\$23.12
B. Rugenus	20-231-100-106	\$20.93
S. Gibson	20-231-100-106	<del>\$21.27</del> <b>\$21.77</b>
S. Woodley	11-213-100-106 11-204-100-106	<del>\$21.27</del> <b>\$21.77</b>
A. Grant	11-000-217-106	\$28.57

**X. ADJOURNMENT**

Motion made by Mr. Henry and second by Ms. Neild to adjourn meeting.

**All in favor 7-0-0**