

***Fairfield Township School District  
Board of Education  
Regular Meeting Minutes  
October 27, 2016  
Fairfield Township School  
Cafeteria at 7:00 P.M.***

**Board of Education**

Ms. Michelle Kennedy  
*President*  
Ms. Alta Lloyd  
*Vice-President*  
Ms. Ruth Butler  
Ms. Mattie Gibbons-Peterson  
Mr. Darlington Henry, Jr.  
Mr. Mark Henry, Sr.  
Ms. Marge Neild  
Ms. Treemanisha Stewart  
Ms. Robin Winrow

**Administration**

Dr. James Ruffin, Jr.  
*Interim Superintendent*  
  
Ms. Janecia Smith  
*School Business Administrator*  
  
Mr. Frank DiDomenico  
*Solicitor*

**Fairfield Township Board of Education**  
**375 Gouldtown Woodruff Road**  
**Bridgeton, NJ 08302**  
**Regular Meeting Minutes**  
**7:00 p.m. October 27, 2016**

**I.**

**A. Call to Order-**

The meeting was called to order at 7:20 pm. with the Board Vice- President, Ms. Lloyd presiding.

Ms. Smith read the public meeting announcement - “ This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Fairfield Board of Education on January 15, 2016 caused to be posted at the Office of the Board of Education located at 375 Gouldtown Woodruff Road, Bridgeton, New Jersey; sent to the SJ Times and Daily Journal; and faxed to the Office of the Municipal Clerk of Fairfield Township, and posted at the Post Office and Fairfield Township School, a meeting notice setting forth the time, date and location of this meeting.”

**B. Flag Salute**

Ms. Lloyd led the Flag salute

**C. Roll Call**

Members present at roll call: Ms. Ruth Butler, Ms. Mattie Peterson, Ms. Marge Neild, Ms. Treemanisha Stewart, Ms. Robin Winrow, and Ms. Alta Lloyd. Ms. Michelle Kennedy arrived at 8:20 p.m.. Also present were: Interim Superintendent Dr. James Ruffin, School Business Administrator/Board Secretary Ms. Janecia Smith. Mr. Darlington Henry, Mr. Mark Henry was absent.

**II. READING AND APPROVAL OF THE MINUTES**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve the minutes of the meetings noted below:

**Regular Meeting**

Special Meeting: September 6, 2016

**Motion carried.** Roll call was vote 5-1-0  
Ms. Stewart abstained

Regular Meeting: September 22, 2016

**Motion carried.** Roll call was vote 6-0-0

### III. PUBLIC COMMENT /PRESENTATIONS

#### A. Public Comment – Agenda Items Only

#### B. Presentations: PARCC Results: - Spring 2015 and Spring 2016 Administrations- Dr. James Ruffin

### IV. FINANCE & BUDGET

#### A. Board Secretary’s Report (Attachment IVA)

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of **August 2016**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (c) 3 and those sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
2. Board Secretary in accordance with N.J.A.C. 6A:23 – 2.11 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
3. Board of Education Certification – pursuant to N.J.A.C. 6A:23 – 2.11 (c) 4, We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23 – 2.11 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Janecia Smith/ Business Administrator

\_\_\_\_\_  
Date

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve Financial Reports/Items 1, 2 and 3.

**Motion carried.** Roll call was vote 6-0-0

#### B. Financial Items

##### 1. Approval of Bills

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the payment of bills noted below.

<b>Sept/Oct</b>	<b>2016 Bill List (Attachment IVB1)</b>	<b>\$ 206,746.23</b>	
<b>September</b>	<b>2016 Payroll</b>	<b>\$ 437,511.78</b>	
<b>August</b>	<b>2016 Food Service</b>	<b>\$ 9,830.04</b>	
<b>September</b>	<b>2016 Food Service</b>	<b>\$ 49,490.70</b>	
		<b>\$ 703,578.75</b>	<b>- Total</b>

**Motion carried.** Roll call was vote 6-0-0

**2. Resolution of Budgetary Transfers (Attachment IVB2)**

Motion was made by Ms. Winrow and seconded by Ms. Stewart that the Fairfield Township Board of Education, upon the recommendation of the Superintendent, hereby ratifies and affirms the transfers in line accounts in accordance with the list submitted

**Motion carried.** Roll call was vote 6-0-0

**3. Board Meeting Day Changes**

Motion was made by Ms. Winrow and seconded by Ms. Neild for the board to approve changing the day to conduct board meetings. The **Second Thursday of each month** effective January, 2017 will be the new day of the month the Fairfield Township Board of Education hereby proclaims as the public meeting day the Board of Education held in the Fairfield Township School Cafeteria, 375 Gouldtown-Woodruff Road Bridgeton, NJ 08302 at 7:00 p.m.

**Motion carried.** Roll call was vote 6-0-0

**4. 2015-2016 NCLB Final Report for Title I Part A and Title II**

Motion was made by Ms. Neild and seconded by Ms. Winrow for the board to approve the 2015-2016 final reports for Title I Part A including wavier and Title II (**Attachment IVB3**)

**Motion carried.** Roll call was vote 5-0-0  
One board member made emergency exit during vote

**5. 2016-2017 NCLB Application Amendment for Title I Part A & Title II**

Motion was made by Ms. Neild and seconded by Ms. Butler for the board to approve the 2016-2017 amendment application for additional allowable uses.

**Motion carried.** Roll call was vote 5-0-0  
One board member made emergency exit during vote

**6. Krista Massey CST Training Consultant/Secretary**

Motion was made by Ms. Neild and seconded by Ms. Stewart for the Board to approve the 7.5 training hours in the amount of \$225.00.

**Motion carried.** Roll call was vote 6-0-0

**7. 2016-2017 Cafeteria Snack Pricing (Attachment IVB4)**

Motion was made by Ms. Winrow and seconded by Ms. Butler for the Board to approve the following student cafeteria 2016-2017 snack price

**Motion carried.** Roll call was vote 4-1-1  
Ms. Stewart abstained and Ms. Neild voted no.

**8. 2016-2017 Student Tuition Contracts (Out-of-District)**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve the following out- of-district tuition contracts for the 2016-2017 school year with the description and amount listed below:

Account Number	Description	Amount
11-000-100-565	Tuition To CSSD	\$102,708
20-250-100-500	I.D.E.A grant	\$130,610
11-000-100-566	Tuition to Creative Ach.	\$48,708
11-000-100-562	Tuition to Other LEA's W/I state	\$10,000

<u>Student</u>	<u>District</u>	<u>Amount</u>
#H.S.	Hopewell Twp. School District	\$11,648.00
#3929953857	Creative Achievement	\$48,240.00
#4042919675	Salem Co. Special Services	\$37,773.00
#4002504708	Salem Co. Special Services	\$37,773.00
#8803858669	Salem Co. Special Services	\$43,443.00
#6446129926	Salem Co. Special Services	\$42,400.00
#8119436172	Salem Co. Special Services	\$37,773.00
#7368223906	Salem Co. Special Services	\$43,443.00
#3917601672	Salem Co. Special Services	\$37,773.00

**Motion carried.** Roll call was vote 6-0-0

**9. 2016-2017 Student Tuition Contracts (In-District)**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve the following in-district tuition contracts for the 2016-2017 school year. The amount to be paid to Fairfield Township School district are listed below:

<u>Student</u>	<u>District</u>	<u>Amount</u>
#13541647	Bridgeton School District	\$33,116
#13513214	Bridgeton School District	\$33,116
#13382832	Bridgeton School District	\$33,116
#13382835	Woodbine School District	\$33,116

**Motion carried.** Roll call was vote 6-0-0

**10. Pest Control**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve the Tri-County Termite & Pest Control, Inc. agreement for the 2016-2017 school year in the amount of \$80 per month for total \$960 for the year.

**Motion carried.** Roll call was vote 6-0-0

**11. Approval of the Interlocal Services Agreement for Custodial Services with GCA (Attachment IVB5)**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the Interlocal Services Agreement for custodial services with Pittsgrove Township Board of Education for the period of July 1, 2016 through June 30, 2017 in the amount of \$235,237.56 to be paid in installments each month.

**Motion carried.** Roll call was vote 6-0-0

**12. Approval of Comprehensive Maintenance Plan (Attachment IVB6)**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the comprehensive maintenance plan for the district facilities as presented in the attachment.

**Motion carried.** Roll call was vote 6-0-0

**13. Approval of Required Maintenance Plan-M1 (Attachment IVB6)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the required maintenance plan, schedule M1, which reflects the prior year expenditure of required maintenance items and the minimum required maintenance budget amounts for the 2016/2017 budget year.

**Motion carried.** Roll call was vote 6-0-0

**14. Resolution on Meals provided by Creative Achievement Academy LLC (Attachment IVB7)**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve the resolution that Creative Achievement Academy LLC will not charge Fairfield Township School for the meals of tuition students.

**Motion carried.** Roll call was vote 6-0-0

**15. R.E.A.P. Grant Funds**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the board approve accepting the funds for the REAP grant for 2015 funding year in the amount of \$11,246, and 2016 funding year in the amount of \$51,323

**Motion carried.** Roll call was vote 6-0-0

**16. 2016-2017 Water Operator License Agreement ( Attachment IVB8)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the 2016-2017 Agreement with John J. Wuzzardo, Contractor at a rate of \$275 per month for a total \$3,300 annually. FTBOE chart of acct. #11-000-262-340

**Motion carried.** Roll call was vote 6-0-0

**V. REPORT OF THE INTERIM SUPERINTENDENT (10/27/2016)**

The Interim Superintendent submits the following recommendations:

**A. PERSONNEL**

**1. Interim Superintendent Employment Contract (Attachment VA1)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the Interim Superintendent Employment Contract for July 1, 2016 through June 30, 2017 as attached at the rate of \$500.00 per day.

**Motion carried.** Roll call was vote 6-0-0

**2. Days off before and after the Holiday**

Motion was made by Ms. Butler and seconded by Ms. Neild that the Board approve the following staff to use vacation time before and after the upcoming holiday November 24:

**Motion carried.** Roll call was vote 6-0-0

**1. Workshops**

Motion was made by Ms. Peterson and seconded by Ms. Stewart that the Board approve the following individuals to attend the workshops listed below:  
*(Travel reimbursement will be given per negotiated contract.)*

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Name	Sponsor/Workshop/Location	Cost	Date(s)
S.Wheaton	Utilizing PARCC Writing Rubrics: Scoring, Analyzing, and Planning for Corrective Instruction/A Closer Look at Reading/Stockton University	\$199.00 + Mileage	November 3, 2016
M. Wurtzel	The 6-Step Process for Writing LATs and RSTs/Stockton University	\$199.00 + Mileage	November 3, 2016
P. Davis	Connections to PARCC Testing/Elementary Math 3-5/Stockton University	7 ETTC hours + Mileage	November 15, 2016
J. Webster	Reading Writing and Arithmetic On the Farm – K-2 /Stockton University	2 ETTC hours + Mileage	November 16, 2016
K. Stretch	Strategies to Reach the Reluctant Learner, K-12	7 ETTC hours + Mileage	November 30, 2016
S.Milder	Connections to PARCC Testing/Middle School Math/ Stockton University	7 ETTC hours + Mileage	December 6, 2016
J. Burgess	Student Led Virtual Trips/ Stockton University	4 ETTC hours + Mileage	December 13, 2016
A.DeTullio	Writing Task for Content Area Classrooms 5-12/ Stockton University	7 ETTC hours + Mileage	December 14, 2016
K. Vazquez	Marketspace Monday/ Stockton University	4 ETTC hours + Mileage	December 19, 2016
L. Niemi	Marketspace Monday Stockton University	4 ETTC hours + Mileage	December 19, 2016
W. Krayner	Further Along the Road of the Calm and Connected Classroom/ Stockton University	4 ETTC hours + Mileage	January 18, 2017
J. Smith J. Jones	2016-2017 NJSBA conference attendance ( depending on days available)	No Mileage Mileage	October 25, 2016 & October 26, 2016
J. Smith	NJASBO- Mt. Laurel; 17 - Rockaway, 2016 – Legal Update	Mileage	November 15, 2016

A.DeTullio	SRI & ETTC Middle & High School Social Studies Conference/ Stockton University	7 ETTC hours + Mileage	February 23, 2017
J. Carr	SRI ETTC Middle & high School Social Studies Conference/ Stockton University	7 ETTC hours + Mileage	February 23, 2017
C.Crispin	2017 Conference for Pre-K Teachers/SDE/Atlantic City,NJ	\$415.00 + Mileage	February 27 & 28, 2017

B.Devine	2017 Conference of Pre-K Teachers/SDE/Atlantic City	\$415.00 + Mileage	February 27 & 28, 2017
S.Wheaton	LA Conference/East Windor, NJ	\$199.00 + \$41.23 Mileage	November 3, 2016
J.Jones	Oncourse PD/Vineland Public School, NJ.		November 18, 2016
M.Samaroo	Oncourse PD/Vineland Public School, NJ		November 18, 2016
M. Samaroo	Google Certification Boot Camp/Stockton University	13 ETTC Hours	December 1, 2, 2016
M.Samaroo	Google Certification Boot Camp Level 2/Stockton University	9 ETTC Hours	February 27, 2016



**Motion carried.** Roll call was vote 6-0-0

**2. 2016-2017 Boys Basketball Co-Coaching Position: (Attachment VA2 & VA3)**

Motion was made by Ms. Neild and seconded by Ms. Butler that the Board approve Charles Carney and Joshua Hall for the position of Boys Basketball Co-Coach's for the 2016-2017 school year. Stipend will be shared equally between both coaches.

<b>2016-2017 Extracurricular Advisory/Coaching Positions</b>	
Basketball Coach Boys (Total Stipend)	\$900

**Motion carried.** Roll call was vote 6-0-0

**3. Medical Leave: Tiffany Vanhise (Attachment VA4)**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve extended Family Medical Leave for Tiffany Vanhise beginning November 16, 2016 through January 27, 2017 as attached.

**Motion carried.** Roll call was vote 6-0-0

**4. Substitute Teachers: 2016-2017**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the following personnel as substitute teachers for the 2016-2017 school year pending receipt of all necessary paperwork

1. Carol Shimp - \$100.00 per day
2. Nyla Fussel - \$100.00 per day
3. Mary Rhodes - \$80.00 per day
4. Latoya Jones - \$90.00 per day

**Motion carried.** Roll call was vote 6-0-0

**5. Substitute Teachers: Retro -Active**

Motion was made by Ms. Peterson and seconded by Ms. Winrow that the Board retro-actively approve the following substitutes as of the following dates:

1. Carol Shimp - October 4<sup>th</sup>, 6<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup>, 14<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>, 21<sup>st</sup>, & 24<sup>th</sup>, 2016
2. Nyla Fussel - October 4<sup>th</sup>, 2016
3. Latoya Jones - October 3, 4, 5, 6, 11, 12, & 13<sup>th</sup>, 2016

**Motion carried.** Roll call was vote 6-0-0

**6. Title 1 After School Enrichment Program**

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve the following personnel for the Title 1 After School Enrichment Program for the 2016-2017 school year, for the positions listed below, at an hourly rate of \$28.75:

**Teacher in Charge -**

Darlene Hunt

**Instructors**

Erika Wright	1 <sup>st</sup> Grade
Jacqueline Conahey	2 <sup>nd</sup> Grade
Jennifer Burgess	3 <sup>rd</sup> Grade
Lori Oswald	4 <sup>th</sup> Grade
Renee Ring	5 <sup>th</sup> Grade
Wendy Krayner	6 <sup>th</sup> Grade
Mary Johnson	7 <sup>th</sup> Grade
Patricia Turner	8 <sup>th</sup> Grade
Shawna Beals	BSI (1st -3rd)
Bonnie McCall	ICR (4th-8th)

**Substitutes**

Geraldine Lane  
Morgan Wurtzel  
Reef Bates  
William Young

**Motion carried.** Roll call was vote 6-0-0

**7. 2016-2017 504 Coordinator: Dr. James Ruffin**

Motion was made by Ms. Winrow and seconded by Ms. Butler that the Board approve Dr. James Ruffin as the district's 504 Coordinator for the 2016-2017 school year.

**Motion carried.** Roll call was vote 6-0-0

**8. Resignation: Derek Mosely (Attachment VA8)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the resignation of Derek Mosley, Teachers Aide on or before November 15, 2016 as attached.

**Motion carried.** Roll call was vote 7-0-0

**SCHOOL ACTIVITIES**

**B. CURRICULUM / INSTRUCTION –**

**1. Title 1 After School Enrichment Program: (Attachment VB1)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the attached proposal for the Title 1 After School Program.

**Motion carried.** Roll call was vote 7-0-0

**2. Cross Country Schedule- (Attachment VB2)**

Motion was made by Ms. Winrow and seconded by Ms. Butler that the Board approve the attached cross country schedule for the 2016-2017 school year.

**Motion carried.** Roll call was vote 7-0-0

**3. School Improvement Grant Application (SIG) Cohort 4R**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the motion for the submission of the School Improvement Grant (SIG) Cohort 4R from the Department of Education.

**Motion carried.** Roll call was vote 7-0-0

**4. School Fundraisers**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the following fundraiser listed below:

Contact Person (s)	Activity	Date	Purpose
Kelly Becker/Morgan Wurtzel	Cookie Gram	November 1 <sup>st</sup> to November 22, 2016	Supporting 4 <sup>th</sup> Grade Field Trip

**Motion carried.** Roll call was vote 7-0-0

**5. Field/Class Trips**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the following field trips as listed below:

Participants	Date/Time	Destination	Purpose
Cross County Students	October 13, 2016 3:00pm – 6:00pm	Cumberland Regional High School, Bridgeton, NJ	Cross Country Races
Cross Country Students	October 25, 2016 3:40pm – 6:00pm	Cumberland Regional High School, Bridgeton, NJ	Cross Country Meet
7 <sup>th</sup> and 8 <sup>th</sup> Grade Students	November 18, 2016 11:00am – 1:00pm	Cumberland Regional High School, Bridgeton, NJ	Students will view “ To Kill a Mocking Bird produced by CRHS Drama program as an example of live drama

Kindergarten Students	November 18, 2016 9:15am – 2:30pm	Johnsons Corner Farm, Medford, NJ	Students will be able to use observations to describe patterns for what plants and animals need to survive
1 <sup>st</sup> and 2 <sup>nd</sup> Grade Students	March 2 <sup>nd</sup> , 2017 9:15am – 12:00pm	Investors Bank Performing Arts Center, Sewell, NJ	Students will be able to gain a better understanding of literacy elements: characters, setting, conflict and dialogue
7 <sup>th</sup> Grade Students	March 24, 2017 9:00am – 2:00pm	U.S Mint, 151 Independence Mall, East Philadelphia, PA	To see how and where coins are minted in the United States, to learn the history of the US Mint
7 <sup>th</sup> and 8 <sup>th</sup> Grade Students	April 6, 2017 9:00am – 6:00pm	Dutch Apple Dinner Theatre, Lancaster, PA	Enrichment Honor Society end of the year activity focused on academic service and leadership.
2 <sup>nd</sup> Grade Students	April 10, 2017 8:30am – 2:30pm	Philadelphia Zoo Girard Avenue, Philadelphia	Objective : Core curriculum Content Standards# 5.2.2A1, 5.2.2E1 etc
1 <sup>st</sup> Grade Students	April 12, 2017 8:15am – 2:30pm	Philadelphia Zoo, Girard Ave, Philadelphia	Objective : Core curriculum Content Standards# 5.2.2A1, 5.2.2E1 etc
Kindergarten Students	April 19, 2017 9:15am – 12:45pm	Theatre Works USA, Sewell, NJ	Students will be able to gain an understanding of text presented orally

**Motion carried.** Roll call was vote 7-0-0

**C. Assistant Principals' Report (Attachment VC1)**

**Respectfully Submitted,**

**Dr. Ja'Shanna Jones**

*Assistant Principal*

**D. OTHER - NONE**

**Respectfully submitted,**

Dr. James Ruffin, Jr., *Interim Superintendent*

**VI. PUBLIC COMMENT – Non-Agenda Items**

**VII. COMMITTEE REPORTS**

**A. Committee Updates**

**Finance**

**Facilities and Future Planning**

**Curriculum & Student Life**

**Personnel/Policy**

**Negotiations**

**Liaison to Township**

**Solicitor - Updates**

**Board Secretary/Business Administrator - Updates**

**Superintendent - Updates**

**Policy Committee**

**B. POLICY CHANGE**

**1. Motion to Approve upon First Reading the following policy:**

**(Attachment IIA)** Motion was made by Ms. Peterson and seconded by Ms. Winrow that the Board approve the following

- Travel Expenses Policy 3335
- Nepotism Policy 4112.8
- Suspension & Expulsion/Pupil Due Process Policy 5114

**Motion carried.** Roll call was vote 7-0-0

**ADDENDUM**

**Superintendent**

**A. PERSONNEL**

**1. Instructional Aide: Nicole Ceaser**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve Nicole Ceaser for the position of Full-Time Instructional Aide for the 2016-2017 School year at the first step of the Instructional Aide salary of \$24,911. beginning November 1<sup>st</sup>, 2016 pending receipt of all necessary paperwork

Account Number/Description	11-209-100-106	\$24,911.
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**Motion carried.** Roll call was vote 6-1-0  
Ms. Winrow abstained

**2. Substitute Teacher: Deidre Smith**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve Deidre Smith for the position of Substitute Teacher for the 2016- 2017 school year at a daily rate of \$100.00 per day pending receipt of all necessary paperwork

**Motion carried.** Roll call was vote 6-1-0  
Ms. Kennedy abstained

**3. PTA Meeting Dates: 2016-2017**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve P.T.A meetings for the 2016-2017 school year at 5:30 pm on the following dates:

November 17, 2016  
December 15, 2016  
January 19, 2017  
February 16, 2017  
March 16, 2017  
April 20, 2017  
May 18, 2017  
June 8, 2017

**Motion carried.** Roll call was vote 7-0-0

**4. Afterschool Meal Program (Attachment)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the attached program for the 2016-2017 school year.

**Motion carried.** Roll call was vote 7-0-0

**5. FMLA Leave: Jaclyn Conahey (Attachment)**

Motion was made by Ms. Peterson and seconded by Ms. Winrow that the Board approve intermittent FMLA leave for Jaclyn Conahey retro- active to October 12, 2016 and ending on June 30, 2017 as attached.

**Motion carried.** Roll call was vote 7-0-0

**6. FMLA Leave: Deborah Dawson (Attachment)**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve FMLA leave for Deborah Dawson retro- active to October 20, 2016 pending receipt of all necessary paperwork including doctors' recommendation.

**Motion carried.** Roll call was vote 7-0-0

**7. 2016-2017 Stipend: Dr. Jones**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve Dr. Jones for a \$10,000. stipend to be paid in two installments, the December 30, 2016 payroll and the June 30<sup>th</sup> 2017 payroll for additional administrative and managerial duties assigned.

**Motion carried.** Roll call was vote 7-0-0

**IX. EXECUTIVE SESSION**

Motion was made by Ms. Neild and seconded by Ms. Winrow to enter Executive Session at 8:50 p.m. for the purpose of personnel items no action will be taken

Ms. Smith read

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Fairfield Township Board of Education, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion and no action upon hereafter specified subject matters. They are: personnel items
  - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
  - b. Matters dealing with Federal Funding.
  - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
  - d. Matters dealing with collective bargaining.
  - e. Matters dealing with the sale or purchase of public land.
  - f. Discussion of any pending or anticipated litigation or contract negotiation.
2. It is anticipated at this time that above stated subject matter will be made public when confidentiality is no longer required.

This resolution shall take effect immediately. Approximate time one hour.

**Motion carried.** Roll call was vote 7-0-0

Motion was made by Ms. Peterson and seconded by Ms. Winrow to end executive session and enter regular session at 10:45 p.m.

**X. ADJOURNMENT**

Motion made by Ms. Neild and second by Ms. Winrow to adjourn meeting at 10:50 p.m.

**Motion carried.** Roll call was vote 7-0-0