

***Fairfield Township School District  
Board of Education  
Regular Meeting Minutes  
October 12, 2017  
Fairfield Township School  
Library/Media Center at 7:00 P.M.***

**Board of Education**

Ms. Michelle Kennedy  
*President*  
Ms. Alta Lloyd  
*Vice-President*  
Ms. Ruth Butler  
Ms. Mattie Gibbons-Peterson  
Mr. Darlington Henry, Jr.  
Mr. Mark Henry, Sr.  
Ms. Marge Neild  
Ms. Treemanisha Stewart  
Ms. Robin Winrow

**Administration**

Dr. Michael Knox  
*Superintendent/Principal*  
  
Ms. Janecia Smith  
*School Business Administrator*  
  
Mr. Frank DiDomenico  
*Solicitor*

**Fairfield Township Board of Education Regular Meeting Agenda**

375 Gouldtown Woodruff Road  
Bridgeton, NJ 08302  
Regular Meeting Minutes  
7:00 p.m. October 12, 2017

**I. A. Call to Order**

The meeting was called to order at 7:10 pm. with the Board President, Ms. Michelle Kennedy. Ms. Smith read the Public Meeting Announcement- “This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Fairfield Board of Education on January 5, 2017 caused to be posted at the Office of the Board of Education located at 375 Gouldtown Woodruff Rd, Bridgeton, New Jersey; sent to the SJ Times and Daily Journal; a meeting notice setting forth the time, date and location of this meeting.”

**B. Flag Salute--Ms. Kennedy led the Flag salute**

Members present at roll call: Mr. Mark Henry, Ms. Marge Neild, Ms. Treemanisha Stewart arrived at 7:20, Mr. Darlington Henry, Ms. Alta Lloyd and Ms. Michelle Kennedy. Also present: School Business Administrator/Board Secretary Ms. Janecia Smith and Dr. Michael Knox Superintendent/Principal and Frank DiDomenico the board solicitor. Ms. Mattie Peterson, Ms. Ruth Butler and Ms. Robin Winrow were absent.

**II. READING AND APPROVAL OF THE MINUTES**

**1. Regular/Executive Meeting**

Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board approve the minutes of the meeting noted below:

Regular Meeting Minutes: September 14, 2017

**Motion carried.** Roll call was vote 3-2-0  
Mr. M. Henry and Ms. Kennedy abstained

Executive Meeting Minutes: September 14, 2017

**Motion carried.** Roll call was vote 3-2-0  
Mr. M. Henry and Ms. Kennedy abstained

**III. PUBLIC COMMENT /PRESENTATIONS**

**A. Public Comment – Agenda Items Only**

**IV. FINANCE & BUDGET**

**A. Board Secretary’s Report (Attachment 1)**

1. Board Secretary’s Report pursuant to N.J.A.C. 6A:23A-16.10(c) 2, for the month of **August, 2017**. The Board Secretary certifies that there are no changes in anticipated revenue

amounts and sources for the month ending **August, 2017** and pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary certifies that as of **August, 2017** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Fairfield Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4.

2. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Fairfield Township Board of Education certify that as of **August, 2017** and after review of the secretary’s monthly financial report (appropriations section) as presented and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Treasurer’s Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of **August, 2017**. The Treasurer’s Report and Secretary’s Report are in agreement for the month of **August, 2017**.

\_\_\_\_\_  
Janecia Smith/ Business Administrator

\_\_\_\_\_  
Date

Motion was made by Ms. Neild and seconded by Mr. M. Henry that the Board approves Financial Reports/Items 1, 2 and 3

**Motion carried.** Roll call was vote 5-0-0

**B. Financial Items**

**1. Approval of Bills**

Motion was made by Ms. Neild and seconded by Mr. M. Henry that the Board approve the payment of bills noted below and that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular meeting.

<b>Sept.</b>	<b>2017 Bill List (Attachment 2)</b>	<b>\$ 301,553.51</b>
<b>Sept.</b>	<b>2017 Payroll</b>	<b>\$ 519,837.85</b>
<b>Aug/Sept.</b>	<b>2017 Food Service</b>	<b>\$ 46,995.89</b>
		<b>\$ 868,387.25</b>
	<b>Total</b>	

**Motion carried.** Roll call was vote 5-0-0

**2. Resolution of Budgetary Transfers (Attachment 3)**

Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board to approve the budgetary transfers and expenditure account transfers for the 2017-2018 school year in the attachment.

**Motion carried.** Roll call was vote 5-0-0

**3. 2017-2018 Student Tuition Contract In-District**

Motion was made by Ms. Lloyd and seconded by Mr. D. Henry that the Board to approve the In-District Tuition Contract with Bridgeton School District for the following student listed below for dates 10/10/17-10/11/17 as two trial days with effective date 10/12/17 pending review process.

<u>Student</u>	<u>District</u>	<u>Amount</u>
#5575753662	Bridgeton	\$27,172

**Motion carried.** Roll call was vote 5-0-0

**4. 2017-2018 Student Tuition Contracts (Out-of-District)**

Motion was made by Mr. D. Henry and seconded by Mr. M. Henry that the Board to approve the following out- of-district tuition contracts for the 2017-2018 school year with the description and amount listed below:

Account Number	Description	Amount
11-000-100-565	Tuition To CSSD	\$ 81,255.50
20-250-100-500	I.D.E.A allocation	\$145,645.00

<u>Student</u>	<u>District</u>	<u>Amount</u>
#4042919675	Salem Co. Special Services	\$46,026.00
#4002504708	Salem Co. Special Services	\$46,026.00
#8803858669	Salem Co. Special Services	\$48,633.00
#6446129926	Salem Co. Special Services	\$40,190.00
#8119436172	Salem Co. Special Services	\$46,026.00

**Motion carried.** Roll call was vote 5-0-0

**5. Asset Disposal/Truck**

Motion was made by Ms. Neild and seconded by Mr. M. Henry that the Board to approve disposing of 1995 Ford Pickup Truck vehicle ID number #1FTDF 15YXS NA 785 23, model F150

**Motion carried.** Roll call was vote 5-0-0

**6. SIG Cohort 4/4R Year 2 of 5, FY-18**

Motion was made by Ms. Lloyd and seconded by Mr. D. Henry that the Board to accept the funds for year 2 of 5 in the amount of \$433,845 (agreement number #18000558) of the School Improvement Grant 2017-2018

**Motion carried.** Roll call was vote 5-0-0

**7. SIG Cohort 4/4R - Solicitation to increase FY-18 Year 2 of 5 Allocation**

Motion was made by Ms. Neild and seconded by Mr. M. Henry that the Board approve the SIG budget modification (agreement number #18000558) submitted for 2 of 5 year of the School Improvement Grant in the amount of \$499,752

**Motion carried.** Roll call was vote 5-0-0

**8. SIG Cohort 4/4R Year 1 FY-17 Planning Year Final Report**

Motion was made by Ms. Neild and seconded by Mr. M. Henry that the Board approve year 1 Planning Year final report in the amount of **\$158,337**

**Motion carried.** Roll call was vote 5-0-0

**9. Shared Service Agreement (Attachment 4)**

Motion was made by Mr. D. Henry and seconded by Ms. Neild that the Board approve shared service agreement with Fairfield Township for use of building to Fairfield Township Recreation programs at no cost, during normal operating hours. Pending Solicitor review.

**Motion carried.** Roll call was vote 5-0-0

**REPORT OF THE SUPERINTENDENT (October 12, 2017)**

The Superintendent submits the following recommendations:

**A. PERSONNEL**

**1. Workshops (Attachments A)**

Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board approve the following individuals to attend the workshops listed below:

*(Travel reimbursement will be given per negotiated contract.)*

<i>Name</i>	<i>Sponsor/Workshop/Location</i>	<i>Cost</i>	<i>Date(s)</i>
J. Smith M. Knox J. Hedgeman	NJSBA Conference	\$0.00  Mileage=\$28.83	10/23/17-10/26/17 (Date of attendance will be coordinated throughout the week)
M. Ralph	NJASP Winter Conference 399 Monmouth St. Holiday Inn East Windsor, NJ	\$175.00	12/8/17

A.Best	NJASP Winter Conference 399 Monmouth St. Holiday Inn East Windsor, NJ	\$175.00	12/8/17
M. Braxton	Best Practices for implementing NJ Kindergarten Guidelines Department of Education Riverside Plaza Trenton, NJ 08625	\$0.00	10/12/17,12/14/17 3/14/18
J. Walsh J. Vitagliano M. Braxton D. Griffiths	Improving the Classroom for Young Children with Disabilities Learning Resource Center-South Blackwood, NJ	\$0.00	10/12/17,11/20/17,12/14/17, 1/25/18,2/22/18,3/15/18,4/12/18, 5/4/18
J. Smith	NJASBO Title I Requirements Doubletree Hotel Mt. Laurel, NJ	\$31.50	10/10/17
J. Smith	NST (National Seminars Training) Managing Multiple Priorities and Projects Holiday Inn 2175 W. Marlton Pike Cherry Hill, NJ 08002	\$149.00	11/2/17

**Motion carried.** Roll call was vote 5-0-0

**2. Teacher Course Approval (Attachments B)**

Motion was made by Mr. M. Henry and seconded by Mr. D. Henry that the Board approve the following course enrollments:

Name/Position	Course/Location	Date	Cost	Purpose
T. Smith-Special Ed Teacher	Socio Culture Context Ind. Ed Learning & Develop Child Without Disabilities 6 Credits (2 Courses)	Fall 2017 Semester	\$693.37 per Credit  Eligible to receive up to \$1,600 for the 2017-2018 school year	Socio Culture Learning and Develop child with and without Disabilities
J. Carter/Secretary	1-SCO-304-Ethnic Groups & Minorities Wilmington University 3 Credit Course	10/23/17-12/10/17	\$363.00 per Credit  Eligible to receive up to \$850.00 for the 2017-2018 school year	Study of culture diversity and conflicts in US. Study to intergroup relations, prejudice and discrimination, racial differences and problem solving techniques. Course will help to cope with the diverse group of people that come into the school office for registration, general questions and contact with parents.

**Motion carried.** Roll call for T. Smith was vote 5-0-0  
Roll call for J. Carter was 4-0-1  
Ms. Neild voted no to J. Carter

3. **Personal Resignation (Attachment C)**

Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board accept the resignation of Ms. Jessica Lieb, Instruction Aide, effective September 30, 2017.

**Motion carried.** Roll call was vote 5-0-0

4. **Instructional Aide Hire**

Motion was made by Mr. M. Henry and seconded by Ms. Neild that the Board approve to hire Ms. Brittini Clark as an Instructional Aide for the 2017-2018 school year at a pro-rated salary of \$23,980 (Assoc. Step 1), including benefits with an anticipated start date of 10/16/17. Account #11-204-100-106

**Motion carried.** Roll call was vote 5-0-0

5. **Specialist Team Leader**

Motion was made by Mr. D. Henry and seconded by Mr. M. Henry that the Board approve Mr. James Spotto as the Specialist Team Leader for the 2017-2018 school year in the stipend amount of \$750.00 per year.

**Motion carried.** Roll call was vote 5-0-0

6. **Special Education Team Leader**

Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board approve Ms. Mary Johnson as the Special Education Team Leader for the 2017-2018 school year in the stipend amount of \$750.00.

**Motion carried.** Roll call was vote 5-0-0

7. **PreSchool-K Team Leader**

Motion was made by Ms. Neild and seconded by Mr. M. Henry that the Board approve Shamia Brandon as the PreSchool-K Team Leader for the 2017-2018 school year in the stipend amount of \$750.00.

**Motion carried.** Roll call was vote 5-0-0

8. **Salary Increase/Degree Change (Attachment D)**

Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board approve that Ms. Stretch be moved from Step 3, Bachelors at the salary of \$51,977 to step 1, Masters at the salary of \$54,362, as she graduated on September 21, 2017 with a Masters in Science in Special Education.

**Motion carried.** Roll call was vote 6-0-0

**9. Fairfield Township School Employment Application (Attachment E)**

Motion was made by Mr. D. Henry and seconded by Mr. M. Henry that the Board approve the Fairfield Township Employment Application.

**Motion carried.** Roll call was vote 6-0-0

**10. Course Reimbursement Approval(Attachments F)**

Motion was made by Ms. Neild and seconded by Mr. M. Henry that the Board approve the following courses for reimbursement.

Name	Course Title	Semester	Location	Credits
R. Bates	Principles and Practices in Inclusion Early Childhood	Summer 2016	Montclair State Univ.	3
K. Stretch	Foundations of Instructional Design: C540 MSSPED Teacher Work Sample	Spring 2017	Western Governors Univ.	3

**Motion carried.** Roll call was vote 6-0-0

**11. Curriculum Consortium Meetings**

Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board approve the following County Curriculum Consortium Meetings that will be attended by Ms. Ring and Ms. Hayman.

Location	Date	Time
Deerfield Township	October 17, 2017	8:30 – 9:30 am
Greenwich Township	December 19, 2017	8:30 – 9:30 am
Upper Deerfield School	February 20, 2018	8:30 – 9:30 am
Stow Creek School	March 20, 2018	8:30 – 9:30 am
Deerfield Township	May 15, 2018	8:30 – 9:30 am

**Motion carried.** Roll call was vote 6-0-0

**12. Pre-School Dedication**



Motion was made by Mr. D. Henry and seconded by Ms. Neild that the Board approve to hold the PreSchool Dedication in honor of Beatrice Gilbert on November 17, 2017 at 5:30pm.

**Motion carried.** Roll call was vote 6-0-0

13. **Salary Increase**

Motion was made by Mr. M. Henry and seconded by Ms. Neild that the Board approve to increase the salary of Cynthia Snodgrass from \$43,000 to \$50,000 Pro-rated, effective 10/16/17. Account #: 11-000-230-105

**Motion carried.** Roll call was vote 6-0-0

14. **QSAC District Improvement Plan (Attachment G)**

Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board approve the District Improvement Plan.

**Motion carried.** Roll call was vote 6-0-0

15. **SAC (Attachment H)**

Motion was made by Ms. Neild and seconded by Mr. M. Henry that the Board approve to SAC Services at Fairfield Township School 1 day a week on Tuesday's for a period of 6 hours a day for a period from October 17, 2017-June 5, 2018. SAC Services are funded through a competitive grant sponsored by Cumberland County and the Governor's Council on Alcoholism and Drug Abuse. There will be a \$0.00 (Zero dollars and Zero cents) fee for Fairfield Township School.

**Motion carried.** Roll call was vote 6-0-0

16. **Positive Action Curriculum**

Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board approve to adopt Positive Action Curriculum through the SIG Grant as part of the Fairfield Township School Curriculum for the 2017-2018 School Year, appointing Ms. LaToyia Jones, Director of Projects, as the contact for required Positive Action reflections documentation as required by the grant.

**Motion carried.** Roll call was vote 6-0-0

17. **Rescind failed Health Screening Motion**

Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board approve the request to rescind failed Health Screening Motion from the September 14, 2017 Board Meeting. "Motion to approve Ms. Donna Hemple, Substitute School Nurse, to administer Health Screenings on Wednesdays each week to the students at Fairfield Township School at the rate of \$110.00 per day. Account #:11-000-213-104-01" Will revisit at November meeting.

**Motion carried.** Roll call was vote 6-0-0

**B. SCHOOL ACTIVITIES (Attachment I)**

1. **Field/Class Trips**

Motion was made by Mr. M. Henry and seconded by Ms. Neild that the Board approve the following field trips as listed below: Regular educational field trip will be in accordance with Policy 6153 10:1 Ratio.

Contact	Activity	Date/Time	Cost	Purpose
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Regular Meeting Minutes  
October 12, 2017

A. DeTullio	6th Grade Field Trip Levoy Theatre 130 N. Hight St. Millville, NJ 08332	10/25/17 11:45 am-2:00 pm	Cost Per person=\$4.00 Total Admission =\$276.00 Plus Transportation # Students=63 # Teachers=6	Earth, Sun, Moon Stars
R. Reinhart	2nd Grade Field Trip Investors Bank PAC A Christmas Carol 519 Hurfville Rd. Crosskeys Rd. Sewell, NJ 08080	12/11/17 9:00am-12:00 pm	Cost Per person=\$9.50 Total Admission =\$807.50 Plus Transportation Financed=Student Activity Fund # Students=80 # Teachers=9	Core Curriculum: LA.2.SL.2.2 LA.2.SL.1A LA.2.RL.2.3 L.A.2.RL.2.2 L.A.2.RL.2.9
L. Niemi	7th/8th Grade Females Stockton University Tween Tech 101 Vera King Farris Drive Galloway, NJ 08205	1/5/18 7:05 am-3:00 pm	Cost Per Person=\$25.00 Total Admission=\$375.00 Plus Transportation # Students=15 # Teachers=2	Local female professors & professionals will presents hands on workshops in various STEM concentrations to middle school girls. Engineering, Science & Technology.
D. Ingersoll	3rd & 4th Grade Field Trip Franklin Institute 271 N. 21st St. Philadelphia, PA 19103	1/3/18 9:00 am-2:30 pm	Total Admission=\$25.00 (Lunchroom only) # Students=102 # Teachers=9	SCLK 2.5.2.2
L. Niemi	7th Grade Field Trip National Mall & Monuments Washington, DC 100 Raoul Wallenberg Place SW, Washington, DC 20024	5/31/18 8:00 am-9:00 pm	Total Admission =\$0 Plus Transportation Financed through FTS BOE/Student Activities # Students=32 # Teachers=6	Core Curriculum: NJSL5 6.1 A.SL.2,MS,ETS1-4
S. Brandon	Kindergarten Field Trip Johnson's Corner FArm 133 Church Road Medford, NJ 08055	6/1/18 9:15am-2:00pm	Cost per person=\$12.00 Total Admission=\$816.00 Plus Transportation Financed =Student Activity Fund \$ Students=60 # Teachers:8	Core Curriculum: K-LS1-1
E. Wright	Pre-K Field Trip) Adventure Aquarium 1 Aquarium Dr. Camden, NJ 08103	2/22/18 & 2/23/18 9:00-2:00	Cost Per Person=\$9.50 Total Admission=\$628 on 2/22/18 \$475 on 2/23/18 Plus Transportation # Students=60 on 2/22/18 # Students=45 on 2/23/18	Core Curriculum: 5.3.1,5.3.3
L. Niemi	8th Grade Field Trip NJ School of Conservation-Stokes 1 Wapalanne Rd. Branchville, NJ	3/26/18-3/28/18 6:15 am (3/26/18)- Depart 5:30 pm (3/28/18)- Return	Cost Per Admission=\$147.29 Cost to be paid by BOE/Student Activity Fund=\$47.29 per Student Student to pay \$100.00 each # Students=39 # Teachers=7 + Transportation	Core Curriculum: SC16-8,MS-2.S1 SC16-8,MS-L-S2-1 SC16-8,MS-L-S2-2 SC16-8,.S-L-S2-3
D. Hunt	7th & 8th Grade Field Trip Honor Society & Student Council Dutch Apple Dinner Theatre 510	4/4/18 9:00 am-6:00 pm	Total Cost per Student=\$23.00 Total Cost per Adult=\$51.00 # Students=35 # Teachers=7 Total Cost +Transportation=\$1162.00 Financed through Student Activity Fund	Enrichment Honor Society & Student Council end of year activity. Focused on academic service and leadership

**Motion carried.** Roll call was vote 6-0-0

**2. Extracurricular Activities (Attachment J)**

Motion was made by Mr. M. Henry and seconded by Mr. D. Henry that the Board approve the following Extracurricular Events:

Contact Person	Activity	Date/Time	Cost	Purpose
C. Carney	Cross Country	Hopewell Crest-10/3/17-3:30-6:00 pm Port Norris M.S.-10/11/17-3:30-5:30 pm Cross Country Classic-Cumberland Regional H.S. -10/12/17-3:30-6:30 pm Cumberland Reg.-10/12/17-3:30-6:30 pm Bridgeton H.S.-10/20/17-3:30-6:00 pm Myron L. Powell-11/1/17-3:30-6:00 pm	Cost of Transportation + Cross Country Classic=\$60	Cross Country Sporting Events

**Motion carried.** Roll call was vote 6-0-0

**3. School Fundraisers Attachment K)**

Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board approve the following school fundraisers as listed below:

Contact Person (s)	Activity	Date/Time	Purpose
D. Hunt/S.Ferrari	Pink Color Day Students will pay \$1.00 to wear pink. Anticipated Profit=\$250.00 The classroom that is wearing the most pink will receive a pizza party.	10/20/17	Student Council and Honor Society  Support Breast Cancer Research 50% of proceeds will be donated to Breast Cancer Research
D. Orlando	Envelope Fundraiser 100 numbered envelopes with \$1-\$5 donation request inside. Envelopes will be in central location. Parents may pick any envelope and donate amount requested. Anticipated Profit=\$300.00	11/14/17-11/16/17 Parent/Teacher Conferences	Attendance Incentives/Student Activity Fund
D. Orlando	Sell Dinner and Movie Discount Cards Cost=\$4.00 per card/minimum 75 cards Sell at \$10.00 per card through order forms Anticipated Profit=\$450.00 Company-www.myefi.com	11/1/17-11/30/17	Attendance Incentives and Awards Student Activity Fund
A. DeTullio	Yogo Fundraiser 10% of sales go toward 6th grade Trips/Activities	TBD	Fundraiser for 6th Grade Trips and Activities
A. DeTullio	Chic-Fil-A 0% of sales go toward 6th grade Trips/Activities	TBD	Fundraiser for 6th Grade Trips and Activities
A. Detullio	Fairfield Spirit Wear Anticipated profit=\$200.00	10/16/17-12/8/17	Fundraiser for 6th Grade Trips and Activities
A. DeTullio	Disney Day Students wear Disney themed clothes	12/1/17	Fundraiser for 6th Grade Trips and Activities

	for \$1.00 Anticipated profit=\$200.00		
A. DeTullio	Holiday Candy Grams for Christmas and Valentine's Day Anticipated Profit=\$200.00	12/4/17-12/20/17 & 1/29/18-2/13/18	Fundraiser for 6th Grade Trips and Activities
A. DeTullio	Wendy's 10% of sales to toward 6th grade Trips/Activities Anticipated Profit=\$200.00	12/5/17	Fundraiser for 6th Grade Trips and Activities
A. DeTullio	Stall Day Students will donate their change to "Stall" the school day while Admin counts the change. Anticipated Profit=\$150.00	1/2/18-2/9/18	Fundraiser for 6th Grade Trips and Activities
A. DeTullio	Team Sports Day Students will dress out of uniform to wear a shirt that displays their favorite team Cost=\$1.00 Anticipated Profit=\$200.00	2/1/18	Fundraiser for 6th Grade Trips and Activities
A. DeTullio	Penny Wars Students will add coins to grade level buckets to add and subtract points Anticipated Profit=\$100.00	3/5/18-3/28/18	Fundraiser for 6th Grade Trips and Activities
A. DeTullio	Twin Day Cost=\$1.00 Anticipated Profit=\$200.00	3/23/18	Fundraiser for 6th Grade Trips and Activities
A DeTullio	Moe's Marvelino 10% of sales to toward 6th grade Trips/Activities Anticipated Profit=\$200.00	5/1/18	Fundraiser for 6th Grade Trips and Activities
A. DeTullio	Dress Like A Teacher Day Cost=\$1.00 Anticipated Profit=\$200.00 Dress like a Teacher to kick off Teacher Appreciation Week!	5/4/18	Fundraiser for 6th Grade Trips and Activities

**Motion carried.** Roll call was vote 6-0-0

**C. CURRICULUM / INSTRUCTION: N/A**

**D. Building Use (Attachment L)**

Motion was made by Mr. M. Henry and seconded by Ms. Neild that the Board approve the Building Use for the following activities:

Applicant	Activity	Admission Charge	Location	Date/Time
M. Braxton	Fire Safety Demonstration Pre K-1st Grade	\$0.00	Library	10/19/17 9:30 am-11:00 am
J. Conahey	Alpha Delta Kappa Altruistic Sorority	\$0.00	Library/Media Room	6:00pm-8:30pm 11/6/17,12/4/17,1/8/18,2/5/

	Meeting			18,3/5/18,4/2/18,5/7/18
M. Braxton	Early Childhood Advisory Council	\$0.00	Cafeteria	10/19/17% 5:00pm-6:45 pm
A.DeTullio	Halloween Stem Night	\$0.00 Refreshments Cost=\$.50- \$1.00	Cafeteria,Gymnasium,Parking Lot, B- Hall	10/26/17 3:40-7:00

\*\*\*If applicable, approval is contingent upon receipt of Proof of Insurance and all other Necessary paperwork.

**Motion carried.** Roll call was vote 6-0-0

**Amend following motion for Blood Drive:**

Motion was made by Ms. Neild and seconded by Ms. Neild that the Board approve to amend the motion for Building Use for the Blood Drive.

“Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the Building Use for the following activities.

Applicant	Activity	Admission Charge	Location	Date/Time
American Red Cross Caitlyn Murphy	<b>Omega Psi Phi Blood Drive</b>	N/A	Fairfield Township Cafetorium	10/13/17 1:30pm-8:30pm

**Motion carried.** Roll call was vote 6-1-0  
Ms. Stewart abstained to self-yes on all others”

**Motion carried.** Roll call was vote 4-2-0  
Mr. M. Henry and Ms. Kennedy abstained

**E. Assistant Principals and Director of Student Services Report**

For the Month/Year: September/2017

- Student Attendance Percentage:  
97%
- Enrollment Data:

Grades	PS	K	1st	2nd	3rd	4th	5th	6th	7th	8th	S.C	S.E.	Total Enrollment
<b>Prior Year</b>	109	57	82	52	62	60	65	39	40	48	12	79	626
<b>Summer School</b>													110
<b>Current Month</b>	104	48	56	68	57	45	64	59	28	42	11	73	582

- Fire Drill Report: September 11, 2017 1:20pm
- Lockdown Drill Report: September 15, 2017 10:00am

5. Professional Development and In-Service:  
Opening Day In-Service September 1, 2017  
In-Service Day 2 September 5, 2017  
EdConnect Training for Admin and Instructional Coaches and SIG September 19, 2017
6. Field Trips:  
1st Grade Trip to Johnson's Farm  
5th grade Field Trip-Bayshore Center at Bivalve
7. Special Programs:
 

September 11	Patriot Day	Grades K-8
September 19	Picture Day	All Grades
September 19	Back to School Night	All Grades
September 22	Black and White Dance	Grades 5-8
September 27	Emergency Preparedness	All Grades
September 29	School Dance	Grades 3-4
September 29	Grandparent's Day	Grade PK
8. Discipline Report: See attached. (**Attachment M**)
9. Vandalism Report\HIB Report: 1 HIB report, found as normal conflict (**Attachment N**)
10. Counselor Services for the Month: 36 between CST and Guidance
11. Supervision/Teacher Classroom Evaluations: N/A

**H. Attendance Residency Report: (Attachments O)**

Attendance Improvement Plan presented by Ms. Darlene Orlano.

**I. Nurse's Report (Attachment P)**

Prepared by Ms. Griffiths

**J. SIG Updates**

**1. Project Director Monthly Report (Attachment Q)**

Prepared by Latoya Jones

**2. Parent Liaison Report (Attachment R)**

Prepared by Ms. Nyla Fussell

**3. Donations**

Motion was made by Ms. Neild and seconded by Mr. M. Henry that the Board accept and approve the following donations that were made to Fairfield Township School:

<u>Sponsor/Donor</u>	<u>Date</u>	<u>Amount</u>	<u>Type</u>	<u>Thank you Letter Mailed</u>
St. John Methodist Church	9/8/17	N/A	18 Book Bags	9/11/17
Steven Fortune/AC	9/15/17	N/A	23 Book Bags/2 bags of school	9/15/17

Electric			supplies	
Carmelos Ristorante	9/22/17	N/A	Food-2 Party Trays of Pizza for 5th-8th grade dance	9/22/17
Cafe Antonios	9/22/17		Food-2 Party Trays of Pizza for 5th-8th grade dance	9/22/17
Donatellos	9/22/17	N/A	Food-2 Party Trays of Pizza for 5th-8th grade dance	9/22/17
Treemanisha Stewart	9/27/17	\$20.00	Visa Gift Card	9/28/17
Big John's Pizza	9/29/17	N/A	Food-1 Party Tray of pizza for 3rd and 4th Grade Dance	9/29/17
Green Olive	9/29/17	N/A	Food-2 Party Trays of pizza for 3rd and 4th Grade Dance	9/26/17

**Motion carried.** Roll call was vote 6-0-0  
Ms. Stewart abstained to her donation.

**VI. PUBLIC COMMENT – Non-Agenda Items--NONE**

**VII. COMMITTEE REPORTS**

**A. Committee Updates**

- Finance**
- Facilities and Future Planning**
- Curriculum & Student Life**
- Personnel/Policy**
- Negotiations**
- Liaison to Township**
- Solicitor - Updates**
- Board Secretary/Business Administrator**
- Superintendent**
- Policy Committee**

**VIII. DISCUSSION/PRESENTATION—Ms. Orlando gave presentation on Attendance incentives.**

**IX. EXECUTIVE SESSION--NONE**

N/A

Motion:                      Second:

Roll Call      Ms. Butler, Ms. Gibbons-Peterson, Mr. D. Henry, Mr. M. Henry,  
Ms. Kennedy, Ms. Lloyd, Ms. Neild, Ms. Stewart, Ms. Winrow

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is

of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Fairfield Township Board of Education, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
  - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
  - b. Matters dealing with Federal Funding.
  - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
  - d. Matters dealing with collective bargaining.
  - e. Matters dealing with the sale or purchase of public land.
  - f. Discussion of any pending or anticipated litigation or contract negotiation.
2. It is anticipated at this time that above stated subject matter will be made public when confidentiality is no longer required.

This resolution shall take effect immediately. Approximate time \_\_\_\_\_ minutes.

**ADDENDUM**

**1. SIG After School Program**

Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board approve the following Instructors, and appointing Ms. Hunt as the Lead Instructor for the SIG After School Program which will be held from Monday - Wednesday from October 23, 2017-April 25, 2017 (students last day) and April 26, 2017 (teachers last day). Teachers (Instructors) will be paid at the hourly rate of \$28.75 per hour. Aides will be paid at their per-diem hourly rate.

**Account's #:** SIG Teachers =20-460-100-100-00

D. Hunt	T. Smith	R. Bates (Substitute)
M. Johnson	M. Lopez	S. Ferrari (Substitute)
S. Beals	E. Wright	G. Lane (Substitute)
B. McCall	W. Young	M. Braxton (Substitute)
L. Oswald	A. Grant	

**Motion carried.** Roll call was vote 6-0-0

**2. School Activities (Attachments 1 & 2)**

Motion was made by Ms. Neild and seconded by Mr. D. Henry that the Board approve the following school activities:

Contact	Activity	Date/Time	Cost	Purpose
D. Orlando	Jaguar Jamboree Day The day will be filled with fun and interesting lessons centered around the Jaguar.	10/13/17	\$0.00	To stress the importance of school attendance. To promote school spirit and pride.



	Jaguar display in cafeteria Homeroom pictures with mascot Students will receive a special snack and token Pep Rally in Gymnasium Wear Blue and Gold!			
J. Hedgeman	PreSchool Harvest Party and Parade Preschool Party-1:45-2:15pm Check in time for parents/guardians-2:00pm Preschool Parade-2:20-2:45 pm	10/27/17 1:45pm-2:45pm	\$0.00	To create a positive relationship between the school and community. Inviting parents/guardians helps to establish a sense of unity for the Preschool students. It creates a positive connection for the students between home and school.
J. Hedgeman	Kindergarten Harvest Party	10/31/17	\$0.00	

**Motion carried.** Roll call was vote 6-0-0

**3. 2016-2017 ESSA/ NCLB Final Expenditure Report -Title I Part A and Title II (Attachment 3)**

Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board to approve the 2016-2017 final expenditure reports for Title I Part A and Title II listed below:

**Title I Part A = \$376,893**

**Title II Part A = \$58,734**

**Motion carried.** Roll call was vote 6-0-0

**X. ADJOURNMENT**

Motion made by Ms. Neild and second by Mr. M. Henry to adjourn meeting at 8:50pm.

**All in favor 6-0-0**