

*Fairfield Township School District
Board of Education
Regular Meeting Minutes
November 9, 2017*

*Fairfield Township School
Library/Media Center at 7:00 P.M.*

Board of Education

Ms. Michelle Kennedy
President
Ms. Alta Lloyd
Vice-President
Ms. Ruth Butler
Ms. Mattie Gibbons-Peterson
Mr. Darlington Henry, Jr.
Mr. Mark Henry, Sr.
Ms. Marge Neild
Ms. Treemanisha Stewart
Ms. Robin Winrow

Administration

Dr. Michael Knox
Superintendent/Principal

Ms. Janecia Smith
School Business Administrator

Mr. Frank DiDomenico
Solicitor

Fairfield Township Board of Education Regular Meeting Agenda

375 Gouldtown Woodruff Road

Bridgeton, NJ 08302

Regular Meeting Minutes Agenda

7:00 p.m. November 9, 2017

I. A. Call to Order

The meeting was called to order at 7:00 pm. with the Board President, Ms. Michelle Kennedy. Ms. Smith read the Public Meeting Announcement - “ This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Fairfield Board of Education on January 5, 2017 caused to be posted at the Office of the Board of Education located at 375 Gouldtown Woodruff Rd, Bridgeton, New Jersey; sent to the SJ Times and Daily Journal; a meeting notice setting forth the time, date and location of this meeting.”

B. Flag Salute Ms. Kennedy led the Flag salute

Members present at roll call: Ms. Butler, Ms. Gibbons-Peterson, Ms. Kennedy, Ms. Lloyd, and Ms. Winrow. Also present: School Business Administrator/Board Secretary Ms. Janecia Smith, Dr. Michael Knox Superintendent/Principal and Frank DiDomenico, Solicitor. Mr. D. Henry, Mr. M. Henry, Ms. Neild and Ms. Stewart were absent.

II. READING AND APPROVAL OF THE MINUTES

1. Regular/Executive Meeting

Regular Meeting Minutes: October 12, 2017

Motion carried. Roll call was vote 3-2-0
Ms. Peterson and Ms. Winrow abstained

III. PUBLIC COMMENT /PRESENTATIONS

A. Public Comment – Agenda Items Only--NONE

B. Nutri -Serve Food Service Management Co.

IV. FINANCE & BUDGET

A. Board Secretary’s Report (Attachment 1)

1. Board Secretary's Report pursuant to N.J.A.C. 6A:23A-16.10(c) 2, for the month of **September, 2017**. The Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending **September, 2017** and pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary certifies that as of **September, 2017** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Fairfield Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4.

2. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Fairfield Township Board of Education certify that as of **September, 2017** and after review of the secretary's monthly financial report (appropriations section) as presented and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Treasurer's Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of **September, 2017**. The Treasurer's Report and Secretary's Report are in agreement for the month of **September, 2017**.

Janecia Smith/ Business Administrator

Date

Motion was made by Ms. Winrow and seconded by Ms. Butler that the Board approves Financial Reports/Items 1, 2 and 3

Motion carried. Roll call was vote 5-0-0

B. Financial Items

1. Approval of Bills

Motion was made by Ms. Winrow and seconded by Ms. Lloyd that the Board approve the payment of bills noted below and that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular meeting.

Oct.	2017 Bill List (Attachment 2)	\$151,035.24
Oct.	2017 Payroll	\$498,608.85
Oct.	2017 Food Service	<u>\$ 38,109.11</u>
		\$687,753.20
	Total	

Motion carried. Roll call was vote 5-0-0

2. Resolution of Budgetary Transfers (Attachment 3)

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board to approve the budgetary transfers and expenditure account transfers for the 2017-2018 school year in the attachment.

Motion carried. Roll call was vote 5-0-0

3. Resolution for Food Services for procurement protocol for contracting of Food Service (Attachment 4)

Motion was made by Ms. Lloyd and seconded by Ms. Winrow that the Board approve the attached Resolution for Food Service Management Company protocol for contracting of Food Service.

Motion carried. Roll call was vote 5-0-0

4. Approval of Three Year Comprehensive Maintenance Plan (Attachment 5)

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approves the updated three year comprehensive maintenance plan for the district facilities as presented in the attachment.

Motion carried. Roll call was vote 5-0-0

5. Approval of Required Maintenance Plan M1 (Attachment 6)

Motion was made by Ms. Peterson and seconded by Ms. Winrow that the Board approve the required maintenance plan, schedule M1, which reflects the prior year expenditure of required maintenance items and the minimum required maintenance budget amounts for the 2018/2019 budget year.

Motion carried. Roll call was vote 5-0-0

6. Medical Benefit Insurance Coverage Opt-Out

Motion was made by Ms. Winrow and seconded by Ms. Lloyd that the Board to approve increasing the Medical Benefit Insurance Coverage Opt-Out Benefit amount to equal \$5,000 paid in two equal increments of \$2,500 each.

Motion carried. Roll call was vote 5-0-0

7. Pre-School Education District Budget (Attachment 7)

Motion was made by Ms. Winrow and seconded by Ms. Lloyd that the Board approve the 2018-2019 Pre-School Budget.

Motion carried. Roll call was vote 5-0-0

8. I.D.E.A. Final Report (Attachment 8)

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board to approve the I.D.E.A. 2016-2017 Final Report. Preschool and Basic.

Motion carried. Roll call was vote 5-0-0

9. Memorandum of Understanding for Positive Action (Attachment 9)

Motion was made by Ms. Lloyd and seconded by Ms. Peterson that the Board to approve the Memorandum of Understanding Agreement between Fairfield Township Board of Education and the SIG Grant pending board solicitor review.

Motion carried. Roll call was vote 5-0-0

REPORT OF THE SUPERINTENDENT (November 9, 2017)

The Superintendent submits the following recommendations:

A. PERSONNEL

1. Workshops (Attachments A)

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve the following individuals to attend the workshops listed below:

(Travel reimbursement will be given per negotiated contract.)

<i>Name</i>	<i>Sponsor/Workshop/Location</i>	<i>Cost</i>	<i>Date(s)</i>
J. Smith	NJASBO School Law Update Mt. Laurel Double Tree	Mileage Amount =\$31.50	11/14/17
R, Reinhart, C. Kitzmiller, C. Novick R. Ring S. Beals R. Reinhart, J. Burgess	Orton Gillingham Make-Up Training Philadelphia, PA	\$0.00	12/4/17 12/5/17 12/6/17 12/7/17 12/8/17
J. Webster	PIRT Coaching Workshop NJDOE 100 Riverview Plaza Trenton, NJ 08625	\$23.72 Mileage Only	2/2/18

S. Holmstrom	PIRT Coaching Workshop NJDOE 100 Riverview Plaza Trenton, NJ 08625	\$0.00	2/2/18
R. Ring	Literacy Coaches Collaborative Consortium DOE Monroe, NJ	\$72.30 Mileage Only	11/21/17, 1/4/18
R. Ring	Train the Trainer/ Inspired Instruction Holiday Inn 399 Monmouth St. East Windsor, NJ 08520	\$199.00 + Mileage=\$30.07 Total=\$229.07	12/13/17
L. Jones T. Hayman M. Spaventa	SIG Professional Learning Community Mercer County Technical School 129 Bull Run Rd. Pennington, NJ 08534	L. Jones, Mileage =\$48.55 T. Hayman, Mileage =\$42.00 M. Spaventa Mileage=\$37.00	10/4/17 Required PD

Motion carried. Roll call was vote 5-0-0

2. Teacher Tuition Reimbursement (Attachment B)

Motion was made by Ms. Winrow and seconded by Ms. Butler that the Board Approve the following course enrollments:

Name/Position	Course/Location/Credits	Date	Reimbursement Amount	Board Approval Date
Renee Ring	Curr. Prog. Eval & Stud. Assmt. Fairleigh Dickinson University 3 Credits	Fall 2016	\$1600.00	6/23/16

Motion carried. Roll call was vote 5-0-0

3. Rescind Motion to Appoint Ms. Hunt as Lead Instructor for the SIG After School Program

Motion was made by Ms. Peterson and seconded by Ms. Winrow that the Board approve the request to rescind from the September 14, 2017 Board Meeting to appoint Ms. Hunt as the Lead Instructor for the SIG After School Program.

“ It is recommended that the Board approve the following Instructors, and appointing Ms. Hunt as the Lead Instructor for the SIG/Title I After School Program which will be held from Monday - Wednesday from October 23, 2017-April 25, 2017 (students last day) and April 26, 2017 (teachers last day).”

Motion carried. Roll call was vote 5-0-0

4. SIG After School School Program -Lead Teacher (Attachment C)

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve Ms. Darlene Hunt as the Lead Teacher for the SIG After School Program.

Motion carried. Roll call was vote 5-0-0

5. **SIG After School Program**

Motion was made by Ms. Winrow and seconded by Ms. Lloyd that the Board approve the following Instructors for the SIG After School Program which will be held from Monday-Wednesday from October 23, 2017- April 25, 2017 (students last day) and April 26, 2017 (teachers last day).

Pay Rate =\$28.75 per hour.

<u>Instructors</u>	<u>Substitutes</u>
J. Hall	S. Brandon
	J. Conahey
	J. Evans

Motion carried. Roll call was vote 5-0-0

6. **Personnel Retirement (Attachment D)**

Motion was made by Ms. Lloyd and seconded by Ms. Peterson that the Board to approve Ms. Geraldine Lane's, Computer Teacher, Retirement effective January 1, 2018.

Motion carried. Roll call was vote 5-0-0

7. **Accumulated Sick Time (Attachment E)**

Motion was made by Ms. Winrow and seconded by Ms. Lloyd that the Board approve Ms. Geraldine Lane's accumulated sick time in the amount of \$10,500 upon retirement on January 1, 2018. Payment is requested to be transferred into her EQUI-VEST 403B Account by July 1, 2018.

Motion carried. Roll call was vote 5-0-0

8. **OSAC Statement of Assurance (Attachment F)**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board attests to the Fairfield Township School's SOA responses and approve the submission of the QSAC Statement of Assurance for the 2017-2018 School Year.

Motion carried. Roll call was vote 5-0-0

9. **NJDOE Health and Safety Evaluation of School Buildings Checklist (Attachment G)**

Motion was made by Ms. Winrow and seconded by Ms. Lloyd that the Board approve the submission of the QSAC Statement of Assurance for the 2017-2018 School year.

Motion carried. Roll call was vote 5-0-0

10. **Teacher, Secretary and Aide Course Approval Form (Attachment H)**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve the Teacher, Secretary and Aide Course Approval Forms.

Motion carried. Roll call was vote 5-0-0

11. **Extracurricular Activities-Girls Basketball Coach(Attachment I)**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board that Ms. Mary Johnson be appointed as the girls basketball coach for the 2017-2018 school year and be paid in the stipend amount of \$900.00

Motion carried. Roll call was vote 5-0-0

12. **Job Descriptions (Attachments J)**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve the following job descriptions and or updates to job descriptions.

SIG Data Analyst	Math Coach	Board Office Clerk (updated)
SIG Project/Program Director	Language Arts Coach	Business Office Manager (updated)
Sig Parent Liaison	Reading Coach	School Business Administrator/Board Secretary (updated)
Residency/Attendance Officer		Director of Student Services

Motion carried. Roll call was vote 5-0-0

13. **Home Instruction**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve for student, SID # 4244129164, to receive Home Instruction starting on October 30, 2017 for a period of approximately 2 weeks pending enrollment into the "Step Ahead Program".

Motion carried. Roll call was vote 5-0-0

14. **Home Instruction Teachers**

Motion was made by Ms. Lloyd and seconded by Ms. Butler that the Board approve Ms. Jaime Prentiss and Ms. Toni Smith as the Home Instruction teachers for SID # 4244129164 starting on October 30, 2017. Ms. Prentiss will instruct Monday and Wednesday and Ms. Smith will instruct on Tuesday and Thursday at the hourly rate of \$28.75.

Motion carried. Roll call was vote 5-0-0

15. **Maternity Leave (Attachment K)**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve Ms. Angela Best's request for maternity leave starting on November 13, 2017 with an anticipated return date of March 2018. Ms. Best is requesting to use her accumulated sick and personal days during her unpaid maternity leave.

Motion carried. Roll call was vote 5-0-0

16. **PIRT (Preschool Intervention and Referral Team) Specialist**

Motion was made by Ms. Peterson and seconded by Ms. Winrow that the Board to appoint Ms. Angela Best as the PIRT (Preschool Intervention and Referral Team) Specialist as required by N.J.A.C. 6A: 13A-4.4 for the Early Childhood for the 2017-2018 school year.

Motion carried. Roll call was vote 5-0-0

17. **In House Substitute**

Motion was made by Ms. Winrow and seconded by Ms. Lloyd that the Board approve Ms. Darlene Orlano as an afternoon ½ day In-House substitute at a pay rate of \$50.00 per ½ day.

Motion failed. Roll call was vote 0-0-5

18. **PARCC Presentation (Attachment L)**

Presented by Dr. Knox

Motion:

Second:

Roll Call

Ms. Butler, Ms. Gibbons-Peterson, Mr. D. Henry, Mr. M. Henry,
Ms. Kennedy, Mr. Lloyd, Ms. Neild, Ms. Stewart, Ms. Winrow

19. **2018-2019 Early Childhood Annual 5 Year Plan (2014-2019) (Attachment M will be provided at the Board Meeting)**

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve the annual 2014-2019 Early Childhood 5 Year Plan.

Motion carried. Roll call was vote 5-0-0

B. SCHOOL ACTIVITIES (Attachment N)

1. **Field/Class Trips**

Motion was made by Ms. Peterson and seconded by Ms. Winrow that the Board approve the following field trips as listed below:

Contact	Activity	Date/Time	Cost	Purpose
N. Fussell	NJ Motorsports Park-Coats for Kids 8000 Dividing Creek Rd. Millville, NJ 08332	12/1/17 10:30 am-1:00 pm	\$0.00-Admission Transportation cost for students only # Students=44 # Teachers=4	To provide coats for students that are in need.
M. Braxton	Christmas Party Pajama Day Pre-K-K	12/22/17	\$0.00	Holiday fun for the students to wear pajamas to school and have a Christmas party.

Motion carried. Roll call was vote 5-0-0

2. School Fundraisers Attachments O)

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve the following school fundraisers as listed below:

Contact Person(s)	Activity	Date/Time	Purpose
D. Orlando	Attendance Incentives/Awards Program Baked goods sale in main lobby during parent/teacher conferences. Cost of items=\$20.00 anticipated profit=\$100.00	11/15/17-1:40pm-3:40pm 11/16/17-6:00pm-8:00 pm 11/17/17-1:40pm-3:40pm	Attendance Incentives/Awards Program
D. Orlando	Box Tops for Education Collection School Spirit Committee members will submit "J" names to name our mascot. Voting will take place in the cafeteria during lunch periods. Students can vote as often as they like using a Box Top for each vote.	12/1/17-12/21/17 During Lunch Periods	Box Tops for Education Collection Student Activity Fund
N. Fussell	Family Game Night Pictures will be taken and printed for a Cost of \$5.00 Anticipated Profit=\$50.00-100.00	12/21/17 5:00pm-7:00 pm	Benefits Student Activity Fund
A. DeTullio	Thanksgiving Movie Night Stem Family Nights Refreshments will be sold Door decorating Contest Can Drive Refreshments-\$.50-\$1.00 Anticipated Profit: \$30.00	11/20/17 12/14/17 03/1/18	Proceeds from movie night will be used to set threshold to reimburse staff members for supplies that will be used for STEM nights in the future.
A. Detullio	Skate 2000 \$10.00 per ticket which includes admission and skate rental. Skate 2000 will donate \$3.00 per ticket sold.	1/17/18 6:00pm-8:00pm	Proceeds go to the Student Activity Fund and will also be used to reimburse staff for supplies purchased for future family nights.

Motion carried. Roll call was vote 5-0-0

C. CURRICULUM / INSTRUCTION: N/A

D. Building Use (Attachments P)

Motion was made by Ms. Peterson and seconded by Ms. Winrow that the Board approve the Building Use for the following activities:

Applicant	Activity	Cost	Location	Date/Time
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Regular Meeting Minutes
November 9, 2017

N. Fussell	Community Health Fair Vendors: Walgreens-Flu Shots (Insurance Card Needed) Cumberland County Guidance Center Inspira-Life Center Complete Care Student Assistance Coordinator ASAP/Sheriff Dept. Oaks Integrated Care America's Best Certified Dermatology Lenscrafter Medicaid/Medicare Board of Social Services St. John Methodist Church Code Blue Med Express Tri County WIC Premiere Orthopedic Office of Aging and Disability Gateway Fam Care Urgent Care Cumberland County Health Department Men & Women's Health Diabetes/Nutrition Blood Pressure Checks Community Resources	\$0.00	Cafeteria	11/16/17 4:00pm-6:00 pm
N. Fussell	Reggie Dabbs(Youth Alliance) Motivational Speaker Pre K-8 2 Assemblies in the afternoon 1-parent assembly in the evening-6:00 pm	\$1800.00 Title I	Gymnasium	12/7/17 Parent assembly 6:00 pm
M. Braxton	Early Childhood Advisory Council Inception Meeting	\$0.00	Library	11/13/17 5:00 pm-6:45 pm
M. Braxton	Early Childhood Advisory Council Literacy Night	\$0.00	Cafeteria	11/21/17 4:45pm -6:45pm
A.Detullio	Thanksgiving Movie Night	Admission=\$1-2 pp Goods/Products=\$.50-\$1.00	Cafeteria	11/20/17 5:30-7:30 pm
A.DeTullio	Holiday STEM Night Activities focused on Winter holidays. Santa will make an appearance and there will be a door decorating contest. The contest will be a fundraiser refreshments will be sold and a can drive will be organized for families to vote on their favorite classroom door by donating their spare change.	Admission =\$0.00 Goods/Products=\$.50-\$1.00	Cafeteria	12/14/17 5:30-7:30 pm

A.DeTullio	<p>Read Across America STEM Night Dr. Seuss STEM Night</p> <p>Theme will be a collection of Dr. Seuss books to honor his birthday and to celebrate Read Across America Week!</p> <p>Families will be invited to travel around to various classrooms for a fun filled night. Refreshments will be sold, and all proceeds will benefit the science department for future STEM nights.</p>	<p>Admission =\$0.00 Goods/Products=\$.50-\$1.00</p>	Cafeteria	<p>3/1/17 5:30-7:30 pm</p>
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*****If applicable, approval is contingent upon receipt of Proof of Insurance and all other Necessary paperwork.**

Motion carried. Roll call was vote 5-0-0

E. Assistant Principal Reports_For the Month/Year: October/2017

ASSISTANT PRINCIPAL (PreK-4) REPORT

1. Student Attendance Percentage PreK to 4: 95%
2. Enrollment Data Pre K to 4:

Grades	PK	K	1	2	3	4	Total
Prior Year	108	81	51	59	61	64	424
Prior Month	104	48	56	68	57	45	378
Current Month	100	51	55	67	54	42	369

3. **Professional Development and In-Service:**

10/6/17-Staff In Service

10/6/17-Presentor for Danielson Training to New Teachers - Oct. 6th - 2:30pm - 3:30pm
@ Fairfield Twp.

4. **Field Trips:**

ASSISTANT PRINCIPAL (5-8) REPORT

1. Student Attendance Percentage (5-8):

2. Enrollment Data (5-8):

Grades	5	6	7	8	Total
Prior Year	40	38	49	59	186
Prior Month	64	59	28	42	193
Current Month	56	64	33	41	194

3. **Professional Development and In-Service:**

10/6/17-Staff In Service

4. **Field Trips:**

Levoy Theatre-Grade 6

5. **Special Programs:**

10/13/17-Jaguar Jamboree Day

10/13/17-Kona Ice Fundraiser

10/16/17-Positive Action Family Classes

10/20/17-Breast Cancer Pink Day

10/20/17-Red Ribbon Week

10/26/17-Halloween Stem Night

10/27/17-Color Day-Orange

6. **Discipline Report: (Attachment Q)**

7. **Vandalism Report\ HIB Report: N/A**

8. **Supervision/Evaluation:** All general education teachers in grades 5-8 have had their SGO's reviewed, modified, and approved.

9.

Pre-Observation: 2

Evaluations: 2

Post Observations: 2
Documented Walkthroughs:N/A

Director of Student Services (Special Education) REPORT

1. Enrollment Data (Special Education):

Grades	SE	Total
Prior Year	79	79
Prior Month	73	73
Current Month	79	79

2. **Professional Development and In-Service:**Held first Special Education Team meeting to disseminate relevant information
3. **Field Trips:** B.D. trip to Cape May Zoo 10/13/17
4. **Vandalism Report\ HIB Report:** 3 Reported HIB's - 1 found as normal conflict, 2 pending because they are still being investigated.
5. **Homeless Student Report:** 4 inquires about eligibility, 1 new homeless status, 14 total families homeless, 5 outside resources provided, 14 hours of conflict resolution/procedures, 1 mandatory 2 hour training.
- 6.
7. **Counselor Reports**

	Individual	In Class sessions	Group	Peer Mediation	Meetings & Frequency	I &RS	504's
Guidance Counselor	43 -anger management, academics, conflict resolution, friendship issues, and self concept	17	6 - social skills, conflict resolution, community relations	1 - inappropriate touch	Meetings are held weekly and students are seen daily	5	2

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	Initial Meeting	Re-Evaluation	Eligibility Meetings	Annual Reviews	Evaluation Plans	Transitions	Assessments
Child Study Team	1	5	3	7	2	2	1

8. **Classroom Integration Schedule** - The student services department is made up of a guidance counselor, social worker, and two school psychologists. These individuals will spend about 10-15 minutes in classrooms, as a proactive approach to identifying possible behavioral, social, and academic issues.

Wings	Monday	Tuesday	Wednesday	Thursday	Friday
A - Wing	Kelly Bertonazzi - Social Worker	Monica Ralph - School Psychologist	Meetings	Kelly Sturdivant - Guidance Counselor	Angela Best - School Psychologist
B - Wing	Angela Best - School Psychologist	Kelly Bertonazzi - Social Worker	Meetings	Monica Ralph - School Psychologist	Kelly Sturdivant - Guidance Counselor
C - Wing	Kelly Sturdivant - Guidance Counselor	Angela Best - School Psychologist	Meetings	Kelly Bertonazzi - Social Worker	Monica Ralph - School Psychologist
D&E - Wing	Monica Ralph - School Psychologist	Kelly Sturdivant - Guidance Counselor	Meetings	Angela Best - School Psychologist	Kelly Bertonazzi - Social Worker

9. **Fire Drill Date: 10/10/17 10:00am**

10. **Evacuation Drill Date: 10/20/17 1:20pm**

11. **Supervision/Evaluation:**

All special education teachers have had their SGO's reviewed, modified, and approved.

Pre-Observation: N/A
Evaluations: N/A
Post Observations: N/A
Documented Walkthroughs: N/A

F. Attendance Residency Report: (Attachment R)

Prepared by Ms. Orlando

G. Nurse's Report (Attachment S)

Prepared by Ms. Griffiths

H. SIG Updates

1. Project Director Monthly Report (Attachment T)

Prepared by Latoya Jones

2. Parent Liaison Report (Attachment U)

Prepared by Nyla Fussell

3. Donations

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board accept and approve the following donations that were made to Fairfield Township School:

<u>Sponsor/Donor</u>	<u>Date</u>	<u>Amount</u>	<u>Type</u>	<u>Thank you Letter Mailed</u>
Di Lisi Pizza	10/20/17	N/A	2 Party Trays of pizza 1st & 2nd Grade Dance	10/20/17
Hopewell Sub & Pizza	10/20/17	N/A	1 Party Tray of Pizza 1st & 2nd Grade Dance	10/20/17
Big John's Pizza	10/27/17	N/A	1 Party Tray of Pizza 6th grade Class Winners "Pink Day"	10/27/17
Donatello's Pizza	10/27/17	N/A	1 Party Tray of Pizza 6th grade Class Winners "Pink Day"	10/27/17

Motion carried. Roll call was vote 5-0-0

VI. PUBLIC COMMENT – Joel Smith-Cumberland County Hawks, Hopewell, NJ

VII. COMMITTEE REPORTS

A. **Committee Updates**

Finance
Facilities and Future Planning
Curriculum & Student Life
Personnel/Policy
Negotiations
Liaison to Township
Solicitor - Updates
Board Secretary/Business Administrator
Superintendent
Policy Committee

VIII. DISCUSSION/PRESENTATION

ADDENDUM

1. **Preschool Teacher Hire**

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve to hire Ms. Maria Lopez as a 10 month Preschool Teacher, including benefits, for the 2017-2018 school year at the pro-rated salary of \$50,977 (BA Step1)and all other terms as per Collective Bargaining Agreement and available funding with an effective start date of 11/13/17.

Account #: 20-218-100-101-00-00-000

Motion carried. Roll call was vote 5-0-0

2. **Instructional Aide Hire**

Motion was made by Ms. Lloyd and seconded by Ms. Winrow that the Board approve to hire Ms. Jennyfer Hernandez as a 10 month Instructional Aide, including benefits, for the 2017-2018 school year at the pro-rated salary of \$27,426 (BA Step 1) and all other terms as per Collective Bargaining Agreement and available funding, with an effective start date pending criminal background check. Letter was received from Source 4 Teachers to hire at no charge.

Account #: 20-218-100-106-00-00-000

Motion carried. Roll call was vote 5-0-0

3. **Instructional Aide Hire**

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve to hire Ms. Kadejah Sampson, as a 10 month Instructional Aide, including benefits, for the 2017-2018 school year at the pro-rated salary of \$23,980 (Assoc. Step 1) and all other terms as per Collective Bargaining Agreement and available funding with an effective start date of 11/13/17.

Account #: 20-218-100-106-00-00-000

Motion carried. Roll call was vote 5-0-0

IX. EXECUTIVE SESSION

Motion: Second:

Roll Call Ms. Butler, Ms. Gibbons-Peterson, Mr. D. Henry, Mr. M. Henry,
 Ms. Kennedy, Ms. Lloyd, Ms. Neild, Ms. Stewart, Ms. Winrow

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Fairfield Township Board of Education, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

It is anticipated at this time that above stated subject matter will be made public when confidentiality is no longer required.

This resolution shall take effect immediately. Approximate time _____ minutes.

X. ADJOURNMENT

Motion made by Ms. Winrow and second by Ms. Peterson to adjourn meeting at 8:30pm.

All in favor 5-0-0