

***Fairfield Township School District  
Board of Education  
Regular Meeting Minutes  
December 14, 2017***

***Fairfield Township School  
Library/Media Center at 7:00 P.M.***

**Board of Education**

Ms. Michelle Kennedy

*President*

Ms. Alta Lloyd

*Vice-President*

Ms. Ruth Butler

Ms. Mattie Gibbons-Peterson

Mr. Darlington Henry, Jr.

Mr. Mark Henry, Sr.

Ms. Marge Neild

Ms. Treemanisha Stewart

Ms. Robin Winrow

**Administration**

Dr. Michael Knox

*Superintendent/Principal*

Ms. Janecia Smith

*School Business Administrator*

Mr. Frank DiDomenico

*Solicitor*

**Fairfield Township Board of Education Regular Meeting Agenda**

375 Gouldtown Woodruff Road  
Bridgeton, NJ 08302  
Regular Meeting Agenda  
7:00 p.m. December 14, 2017

**I. A. Call to Order**

The meeting was called to order at 7:00 pm. with the Board President, Ms. Michelle Kennedy. Ms. Smith read the Public Meeting Announcement - “ This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Fairfield Board of Education on January 5, 2017 caused to be posted at the Office of the Board of Education located at 375 Gouldtown Woodruff Rd, Bridgeton, New Jersey; sent to the SJ Times and Daily Journal; a meeting notice setting forth the time, date and location of this meeting.”

**B. Flag Salute** Ms. Kennedy led the Flag salute

Members present at roll call: Ms. Butler, Ms. Gibbons-Peterson, Ms. Kennedy, Ms. Lloyd, Ms. Neild, Ms. Stewart arrived at 7:05pm. Also present: School Business Administrator/Board Secretary Ms. Janecia Smith, Dr. Michael Knox Superintendent/Principal. Mr. D. Henry, Mr. M. Henry, Ms. Winrow were absent.

**II. READING AND APPROVAL OF THE MINUTES**

**1. Regular/Executive Meeting**

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve the minutes of the meeting noted below:

Regular Meeting Minutes: November 9, 2017

**Motion carried.** Roll call was vote 4-2-0  
Ms. Neild and Ms. Stewart abstained

**III. PUBLIC COMMENT /PRESENTATIONS**

**A. Public Comment – Agenda Items Only**

**IV. FINANCE & BUDGET**

**A. Board Secretary’s Report (Attachment 1)**

1. Board Secretary’s Report pursuant to N.J.A.C. 6A:23A-16.10(c) 2, for the month of **October, 2017**. The Board Secretary certifies that there are no changes in anticipated revenue

amounts and sources for the month ending **October, 2017** and pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary certifies that as of **October, 2017** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Fairfield Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4.

2. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Fairfield Township Board of Education certify that as of **October, 2017** and after review of the secretary’s monthly financial report (appropriations section) as presented and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Treasurer’s Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of **October, 2017**. The Treasurer’s Report and Secretary’s Report are in agreement for the month of **October, 2017**.

\_\_\_\_\_  
Janecia Smith/ Business Administrator

\_\_\_\_\_  
Date

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approves Financial Reports/Items 1, 2 and 3

**Motion carried.** Roll call was vote 6-0-0

**B. Financial Items**

**1. Approval of Bills**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve the payment of bills noted below and that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular meeting.

Nov.	<b>2017 Bill List (Attachment 2)</b>	<b>\$ 381,786.98</b>
Nov.	<b>2017 Payroll</b>	<b>\$ 519,496.02</b>
Nov.	<b>2017 Food Service</b>	<b><u>\$ 38,650.34</u></b>
	<b>Total</b>	<b>\$ 939,933.34</b>

**Motion carried.** Roll call was vote 6-0-0

**2. Resolution of Budgetary Transfers (Attachment 3)**

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve the budgetary transfers and expenditure account transfers for the 2017-2018 school year in the attachment.

**Motion carried.** Roll call was vote 6-0-0

**3. Resolution In Support of Retaining the State and Local Tax Deduction (Attachment 4)**

Motion was made by Ms. Peterson and seconded by Ms. Butler that the Board approve the attached Resolution for Retaining the state and local tax deduction.

**Motion carried.** Roll call was vote 6-0-0

**4. Title IA Staff (Attachment 5 & 5A)**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve the following Title IA employee salary allocations for the 2017-2018 school year.

**Teachers**

Joanne Webster  
Renee Ring  
Tracy Hayman

**Instructional Aides**

Ahl, Bobbie  
Rugenus, Brittany  
Taylor, Oliva  
Williams, Shamyra

**Extended Yr 2017**

**Motion carried.** Roll call was vote 6-0-0

**5. Title IIA Staff (Attachment 6)**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approves the following Title IIA staff salary allocation for the 2017-2018 school year.

**Employee**

Renee Ring  
Tracy Hayman

**Motion carried.** Roll call was vote 6-0-0

**6. SIG/School Improvement Grant (Attachment 7)**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve to apply for the discretionary grant program entitled the School Improvement Grant Program Cohort 4/4R Solicitation to Increase FY-18(Year 2) Allocation grant award for the purposes described in the application.

**Motion carried.** Roll call was vote 6-0-0

**7. SIG/School Improvement Grant Staff (Attachment 8)**

Motion was made by Ms. Lloyd and seconded by Ms. Peterson that the Board approve the following SIG/ School Improvement Grant staff for the 2017-2018 school year.

**Employees**

Laytoyia Jones  
Monica Ralph  
Levi Feeney  
Nyla Fussell  
Kelly, Clayton

**Motion carried.** Roll call was vote 6-0-0

**8. Fairfield Township Board of Education and Upper Pittsgrove School District 2017-2018 Joint Transportation Agreement for Choice Students(Attachment 9)**

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve the 2017-2018 joint transportation agreement between Upper Pittsgrove School District and Fairfield Township School District in an amount of \$33,966 pending board solicitor review.

**Motion carried.** Roll call was vote 6-0-0

**9. 2017-2018 Student Tuition Contracts (In-District)**

Motion was made by Ms. Lloyd and seconded by Ms. Peterson that the Board approve the following in-district tuition contracts for the 2017-2018 school year. The amount to be paid to Fairfield Township School district are listed below:

<u>Student</u>	<u>District</u>	<u>Amount</u>
#2051192431	Woodbine School District	\$27,172

**Motion carried.** Roll call was vote 6-0-0

**10. 2018-2019 Budget Calendar (Attachment 10)**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve the 2018-2019 Budget Calendar.

**Motion carried.** Roll call was vote 6-0-0

**11. Tax Services Agreement w/ Hartford for LTD plan (Attachment 11)**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve tax service agreement effective 1/1/2018 pending board solicitor review.

**Motion carried.** Roll call was vote 6-0-0

**REPORT OF THE SUPERINTENDENT (December 14, 2017)**

The Superintendent submits the following recommendations:

**A. PERSONNEL**

**1. Workshops (Attachments A )**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve the following individuals to attend the workshops listed below:

*(Travel reimbursement will be given per negotiated contract.)*

<i>Name</i>	<i>Sponsor/Workshop/Location</i>	<i>Cost</i>	<i>Date(s)</i>
J. Conahey	Improve Behavior/Increase Learning Cherry Hill, NJ Goal # (PDP)	\$249.00	1/11/18
M. Braxton	PIRT Coaching Workshop NJDOE Trenton, NJ	Mileage Only=\$23.72	2/2/18
R. Ring	Practice WorkStation (STEM) Voorhees, NJ	\$249.00	1/10/18
C. Snodgrass M. Spaventa	NJDOE Regional Training for Teacher Certification Types and Requirements/Provisional Process and Updates on licensing regulations and Procedures. Rowan College at Gloucester County Sewell, NJ	\$0.00	11/29/17

R. Reinhart	Practical Strategies Work Stations Inst. Educational Dev. Cherry Hill, NJ (Implements instructional strategies so students are provided w/ a rich & appropriate learning environment STD #5	\$249.00	1/10/18
I. Maier	Effectively Dealing with Disruptive Students Cherry Hill, NJ	\$259.00 \$15.50 Mileage Total: \$274.50	1/31/18
J. Hedgeman M. Spaventa J. Walsh	Leaders to Leaders RCGC Sewell, NJ	\$0.00	12/11/17, 1/23/18, 3/7/18 12/11/17, 1/23/18, 3/7/18 12/11/17, 1/23/18, 3/7/18
Truleene Hall	Payroll Fundamentals Mt. Laurel, NJ	\$Mileage	12/12/17

**Motion carried.** Roll call was vote 6-0-0

**2. Teacher Tuition Reimbursement (Attachments B)**

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve the following course enrollments:

Name/Position	Course/Location/Credits	Date	Reimbursement Amount	Board Approval Date
Kelly Vazquez/4th Grade Teacher	Survey of Mild Learning Disabilities Stockton University	Fall 2016	\$800.00	9-22-16
Kelly Becker/4th Grade Teacher	Survey of Mild Learning Disabilities Stockton University	Fall 2016	\$800.00	9-22-16

**Motion carried.** Roll call was vote 6-0-0

**3. Teacher Course Approval (Attachments C)**

Motion was made by Ms. Lloyd and seconded by Ms. Peterson that the Board approve the following course enrollments for the 2017-2018 school year.

Name/Position	Course/Location	Date	Cost	Purpose
Kelly Vazquez 4th Grade Teacher	Methods of Teaching ESL/BE Stockton University	1/16/18-5/5/18	Cost Per Credit=\$694.80 Total Cost=\$800.00 Total # of Credits:3	Historical Foundation of ESL & BE, current research on effective methodologies, trends and best practices.
Kelly Becker 4th Grade Teacher	Methods of Teaching ESL/BE Stockton University	1/16/18-5/5/18	Cost Per Credit=\$694.80 Total Cost=\$800.00 Total # of Credits:3	Historical Foundation of ESL & BE, current research on effective methodologies, trends and best practices.

**Motion carried.** Roll call was vote 6-0-0

4. **Rowan-Student Teacher (Attachment D)**

Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board approve the Rowan University Teacher Candidate, Ms. Michele Trimmell, as a Student Teacher in Ms. Norbury's Preschool Classroom for the Spring 2018 Clinical Practice session. (Medical and Approved Background checks have been provided by Rowan)

**Motion carried.** Roll call was vote 6-0-0

5. **Rowan-Student Teacher (Attachment E)**

Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board approve the Rowan University Teacher Candidate, Mr. Ben Schwartz, as a Student Teacher in Mr. James Spotto's Class for the Spring 2018 Clinical Practice session. (Medical and Approved Background checks have been provided by Rowan)

**Motion carried.** Roll call was vote 6-0-0

6. **Winter Break 2017-Fairfield Township School Closure**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve the District Offices to be closed the following days for the 2017 Winter break:

- Monday, December 25, 2017
- Tuesday, December 26, 2017
- Wednesday, December 27, 2017

**Motion carried.** Roll call was vote 6-0-0

7. **Days off before and after the holiday: (Attachment F)**

Motion was made by Ms. Lloyd and seconded by Ms. Neild that the Board to approve the following staff to use vacation time before or after the upcoming holidays 12/25/17 and 1/1/18.



- Ron DiPietro-12/22/17 , 12/28/17, 12/29/17 and 1/2/18
- Truleene Hall-12/28/17 and 12/29/17
- Kim Parker-12/28/17
- Cindy Snodgrass-12/29/17
- Michelle Spaventa-12/29/17
- Nyla Fussell-12/28/17 and 12/29/17
- LaToyia Jones-12/28/17 and 12/29/17
- Josh Hedgeman-12/28/17 and 12/29/17

**Motion carried.** Roll call was vote 6-0-0

8. **Home Instruction Teachers (Attachment G)**

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve the following Home Instruction Teachers at a rate of \$28.75 per hour:

- Ms. Brandon
- Ms. DeTullio
- Ms. Niemi

**Motion carried.** Roll call was vote 6-0-0

9. **Computer/Technology Teacher Hire**

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve to hire Ms. Rachel Michael as the Computer/Technology Teacher at the pro-rated salary of \$50,977 (BA-Step 1) including benefits, pending criminal background check with an expected start date of 1/2/18 for the 2017-2018 school year.

Account #: 11-120-100-101-00-00-000-50% Account #: 11-130-100-101-00-00-000-50%

**Motion carried.** Roll call was vote 6-0-0

10. **A Step Ahead (Attachment H)**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve student SID # 4244129164 attend the Step Ahead Program with a start date of 12/4/17 for approximately four to six week at the homebound rate of \$28.75 per hour.

**Motion carried.** Roll call was vote 6-0-0

11. **Fairfield Township District Mentor Plan-updated (Attachment I)**

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve the updated Fairfield Township School Mentoring Plan.

**Motion carried.** Roll call was vote 6-0-0

**B. SCHOOL ACTIVITIES (Attachments K)**

1. **Field/Class Trips**

Motion was made by Ms. Neild and seconded by Ms. Butler that the Board approve the following field trips as listed below:

Contact	Activity	Date/Time	Cost	Purpose
M. Knox	Dr. Knox will dress up like Santa and will walk around and will greet/speak with students.	12/22/17	\$0.00	Holiday Celebration
A.Detullio	6th Grade Field Trip Energy & Environmental Research Center 244 Chestnut St. Salem, NJ 08079	1/19/18 9:15am-2:00pm	Total Admission=\$0.00 Cost of Transportation only # Students=65 # Teachers=7	Students will visit the hands on learning center to build a greater understanding of energy, environmental challenges and strategies for balancing energy demand with environmental stewardship. Core Curriculum: MS PS2 & Electricity 101
J. Evans	Kindergarten Field Trip Junie B. Jones Play Levoy Theatre Millville, NJ	2/14/18 9:15am-12:30pm	Total Admission Cost=\$408.00 Financed through the Student Activity Fund  +Cost of Bus Transportation # Students=48 # Teachers/Aides=7	Students will compare and contrast the play, Junie B. Jones to the Book Core Curriculum Content Standard:: RL.1.7;NJSLSA.SL3;1.:2.C.1
A.DeTullio	6th Grade Field Trip Bridgeton Shop Rite Pearl St. Bridgeton, NJ	2/20/18 11:15am-12:30pm 2/22/18-12:30pm-2:00pm	Admission=\$0.00 Cost of Transportation Only	Students will participate in activities in each aisle of the store to learn about how nutrition facts impact our daily lives. Core Curriculum: C & C Readiness
A.Grant	Six Flags Great Adventure Jackson, NJ 08527 Grades 5-8 Safety Patrol	6/5/18 8:00am-8:00pm <b>*(Advance Notice is needed for Discounted Group Rate)</b>	Admission =\$990.70 + Cost of Transportation	Safety Patrol Trip Tickets will be financed through the Activity Fund.

**Motion carried.** Roll call was vote 6-0-0

## 2. School Fundraisers (Attachments L)

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve the following school fundraisers as listed below:

Contact Person(s)	Activity	Date/Time	Purpose
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R. Reinhart	Polar Express Holiday Activity 1st & 2nd Grade Students will pay \$1.00 to wear pajamas for Polar Express Holiday Activity	12/22/17	Fundraiser will support Student Activity Fund
M. Spaventa	Staff Jean Day  Staff will pay \$1.00 to wear jeans on specified days.	<ul style="list-style-type: none"> <li>• 12/22/17 (Day before winter break)</li> <li>• 2/2/18 (In- Service-No Students)</li> <li>• 2/9/18 (After Conferences)</li> <li>• 3/9/18 (In- Service-No Students)</li> <li>• 3/28/18 (Day before Spring Break)</li> <li>• 5/25/28 (Memorial Day)</li> <li>• 6/14/18 (Last day for staff-no students)</li> </ul>	Boost Teacher Morale  Money collected will go to Student Activity Fund

**Motion carried.** Roll call was vote 6-0-0

**3. ExtraCurricular Activities (Attachments M)**

Motion was made by Ms. Neild and seconded by Ms. Peterson that the Board approve the following extracurricular activities:

Contact Person(s)	Activity	Date/Time	Cost
C. Carney/M. Johnson	Boys & Girls Basketball 2018 Hawk Classic @Hopewell Crest School	1/29/17-2/2/17	Registration-\$75.00 per team Total Cost=\$150.00 Transportation=\$240.00 Total Cost=\$390.00
C. Carney	Boys Basketball	12/19/17-Port Norris Middle School 1/3/18-Hopewell Crest 1/8/18-Myron L Powell 1/10/18-Woodruff Middle School 1/12/18-Buckshutem Road School 1/17/18-Stow Creek 2/5/18-Port Norris Middle School	Transportation=\$240.00 per Game Total=\$1680.00
M. Johnson	Girls Basketball	1/16/18-Myron L Powell 1/26/18-Lakeside Middle School 2/9/18-Buckshutem Road School 2/13/18-Woodruff Middle School 2/23/18-Hopewell Crest	Transportation=\$240 per Game Total =\$1200.00

**Motion carried.** Roll call was vote 6-0-0

**C. CURRICULUM / INSTRUCTION:**

**1. Motion to approve the following Curriculum Plan:(Attachment N)**

Motion was made by Ms. Peterson and seconded by Ms. Stewart that the Board approve the following Curriculum plans:

Purpose/Goal(s):

Curriculum:

Continued to revise, update and monitor ELA & Math modules (Per SIP Action Steps in Goals 1 & 2).  
Revise VPA & World Language Curriculum to align with current Model Curriculum Frameworks to be in compliance with QSAC.

Task(s)	Hours	Staff	Estimated Cost
Continued work hours used to revise, update and monitor ELA & Math modules (Per SIG & SIP Action Steps in Goals 1 & 2).  VPA & World Language Curriculum need to be revised to align with current Model Curriculum Frameworks and Standards to be in compliance with QSAC.  Assessments for EdConnect need to be created for Math & ELA (quarterly benchmarks) per our SIP and SIG to meet EOC requirements (Per SIP Action Steps in Goals 1 & 2).	Not to exceed 85 hours per staff member per the SIP/SIG 2 Coaches (R. Ring & T. Hayman)  Title II		170 @28.75= 4,887.50          20-270-200-500

**Motion carried.** Roll call was vote 6-0-0

**D. Building Use (Attachments O)**

Motion was made by Ms. Stewart and seconded by Ms. Peterson that the Board approve the Building Use for the following activities:

Applicant	Activity	Cost	Location	Date/Time
M. Braxton	Early Childhood/Kindergarten Parents will visit to share how they spend their holidays. Parents will bring pictures, visuals, share stories..etc.	\$0.00	Classrooms	12/20/17 9:50-11:15 1:30-2:30
The American Red Cross Caitlyn Murphy	Blood Drive Hosted by the American Red Cross	\$0.00	Cafetorium	1/30/17 Building Use Time: 2:30pm-9:30 pm Event Time: 3:30 pm-8:30 pm
A. DeTulio	Winter Movie Night	\$3.00 Admission Goods/Products \$.50- \$2.00 per item	Cafeteria	2/12/18 4:00 pm-8:00 pm

**\*\*\*If applicable, approval is contingent upon receipt of Proof of Insurance and all other Necessary paperwork.**

**Motion carried.** Roll call was vote 6-0-0

**E. Assistant Principal Reports**\_For the Month/Year: December/2017

1. Student Attendance Percentage : 97%

**ASSISTANT PRINCIPAL (PreK-4) REPORT**

1. Enrollment Data Pre K to 4:

Grades	PK	K	1	2	3	4	Total
Prior Year	107	59	79	50	58	61	414
Prior Month	100	51	55	67	54	42	369
Current Month	113	49	54	63	52	39	370

2. Professional Development and In-Service:

3. Field Trips: N/A

**Special Programs:**

ECAC Night 11/7/17

Parent Teacher Conference Nov. 14,16

4. Discipline Report: (Attachment P)

5. Vandalism Report\ HIB Report: N/A

**Supervision/Evaluation Update:**

Pre-Conferences #: 2

Observations #: 0

Post-Conferences #:0

Walkthroughs #: 0

**SGO's** - All teachers grades have had their SGO's reviewed, modified, and approved.

**ASSISTANT PRINCIPAL (5-8) REPORT**

1. Enrollment Data (5-8):

Grades	5	6	7	8	Total
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<b>Prior Year</b>	65	40	37	47	189
<b>Prior Month</b>	56	64	33	41	194
<b>Current Month</b>	52	63	32	41	188

**2. Professional Development and In-Service:**

- a. South Jersey Data Specialist Partnership-November 14
- b. Cumberland County Curriculum Consortium meeting-November 21

**3. Field Trips:**

**Special Programs:**

- a. Parent-Teacher conferences-November 14-16
- b. Color Day-November 17
- c. Thanksgiving Family Movie Night-November 20
- d. Grandparent's Thanksgiving Dinner-November 21

**4. Discipline Report: (Attachment P)**

**5. Vandalism Report\ HIB Report:** N/A

**6. Supervision/Evaluation:**

Pre-Conferences #: 8  
Observations #: 8  
Post-Conferences #: 8  
Walkthroughs #: 15

**Director of Student Services (Special Education) REPORT**

**1. Enrollment Data (Special Education):**

<b>Grades</b>	<b>SE</b>	<b>Total</b>
<b>Prior Year</b>	79*	79*

<b>Prior Month</b>	79	79
<b>Current Month</b>	78	78

\*The special education enrollment numbers for the 2016-2017 school year are currently being investigated.

2. **Professional Development and In-Service:** Began Crisis Prevention Intervention (CPI) training to 6 staff members. Goal is to help deescalate behaviors through various verbal techniques and physical restraint
3. **Field Trips:** N/A
4. **Vandalism Report\ HIB Report:** 3 HIB investigations, all were classified as incidents
5. **Homeless Student Report:**
  - a. One family found permanent housing and is moving out of transition; currently worked into educational stability for the remainder of the year
  - b. One family transportation arrangements reworked twice – (1) family moved; (2) parent request for after school program
  - c. Missing Family – never filled out paperwork under McKinney-Vento even though they are homeless; been working with DCPD to find the family
  - d. All families in transition were helped out for Thanksgiving and are on the list for upcoming Holiday Help
  - e. All students in transition were invited to attend the coat drive; all who brought permission slips back attended
  - f. Previously homeless family was given resources and aided with household items to support independent living
  - g. Number of Students Currently in Transition: 17

**6. Counselor Reports**

	<b>Individual</b>	<b>In Class sessions</b>	<b>Group</b>	<b>Peer Mediation</b>	<b>Meetings &amp; Frequency</b>	<b>I &amp;RS</b>	<b>504's</b>
<b>Guidance Counselor</b>	24	13	3	4	5 meetings/20-30 min.	5	1

	Initial Meeting	Re-Evaluation	Eligibility Meetings	Annual Reviews	Evaluation Plans	Transitions	Assessments
Child Study Team	-	3	4	8	1	1	-

7. **Fire Drill Date: 11/3/2017 10:00 am**

8. **Shelter-In-Place with Instruction Drill Date: 11/15/2017 12:50 pm**

9. **Supervision/Evaluation:**

Pre-Conferences #: 6

Observations #: 6

Post-Conferences #: 6

Walkthroughs #: 17

F. **Attendance Residency Report: (Attachment Q)**

Prepared by Ms. Orlando

G. **Nurse's Report (Attachment R)**

Prepared by Ms. Griffiths

H. **SIG Updates**

1. **Project Director Monthly Report (Attachment S)**

Prepared by Latoya Jones

2. **Parent Liaison Report (Attachment T)**

Prepared by Nyla Fussell

3. **Data Analyst Report (Attachment U)**

Prepared by Levi Feeney

4. **Donations**

Motion was made by Ms. Neild and seconded by Ms. Butler that the Board accept and approve the following donations that were made to Fairfield Township School:



<u>Sponsor/Donor</u>	<u>Date</u>	<u>Amount</u>	<u>Type</u>	<u>Thank you Letter Mailed</u>
Annie Wright	11/8/17	N/A	Annie and Aladjinn Wright BBQ	11/8/17
Fairfield Volunteer Fire Co	11/14/17	\$50.00	Check-Donation/Toys on Dec. 18-19th	11/14/17
Golden Pigeon	11/14/17	N/A	Spaghetti Dinner for Family Class	11/13/17
Bridgeton Diner	11/14/17	N/A	Spaghetti Dinner for ECAC Meeting	11/13/17
Ms. Angie Edwards	11/20/17	N/A	Donated 10 Turkeys, Collard Greens, Eggs, Bread and Canned Goods for Thanksgiving	11/20/17
Ms. Cynthia Mosley	11/20/17	N/A	Donated 7 Turkeys with Trimmings for Thanksgiving	11/20/17
United Refrigerant	11/21/17	N/A	Donated 6 Turkeys with Trimmings for Thanksgiving	11/21/17
Dunkin Donuts	11/21/17	N/A	Donated Box of Joe Coffee for Grandparents Dinner	11/21/17

**Motion carried.** Roll call was vote 6-0-0

**I. Technology Report (Attachment V)**

Prepared by Mala Samaroo

**J. Building and Grounds Report**

N/A

**VI. PUBLIC COMMENT – Non-Agenda Items**

**VII. COMMITTEE REPORTS**

**A. Committee Updates**

- Finance**
- Facilities and Future Planning**
- Curriculum & Student Life**
- Personnel/Policy**
- Negotiations**
- Liaison to Township**
- Solicitor - Updates**

**Board Secretary/Business Administrator  
Superintendent  
Policy Committee**

**VIII. DISCUSSION/PRESENTATION**

**IX. EXECUTIVE SESSION--NONE**

Motion:                      Second:

Roll Call        Ms. Butler, Ms. Gibbons-Peterson, Mr. D. Henry, Mr. M. Henry,  
                         Ms. Kennedy, Ms. Lloyd, Ms. Neild, Ms. Stewart, Ms. Winrow

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Fairfield Township Board of Education, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
  - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
  - b. Matters dealing with Federal Funding.
  - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
  - d. Matters dealing with collective bargaining.
  - e. Matters dealing with the sale or purchase of public land.
  - f. Discussion of any pending or anticipated litigation or contract negotiation.

It is anticipated at this time that above stated subject matter will be made public when confidentiality is no longer required.

This resolution shall take effect immediately. Approximate time \_\_\_\_\_ minutes.

**X. ADJOURNMENT**

Motion made by Ms. Neild and second by Ms. Butler to adjourn meeting at 7:35pm.

**All in favor    6-0-0**