

***Fairfield Township School District
Board of Education
Regular Meeting Minutes
August 23, 2017
Fairfield Township School
Library/Media Center at 7:00 P.M.***

Board of Education

Ms. Michelle Kennedy
President
Ms. Alta Lloyd
Vice-President
Ms. Ruth Butler
Ms. Mattie Gibbons-Peterson
Mr. Darlington Henry, Jr.
Mr. Mark Henry, Sr.
Ms. Marge Neild
Ms. Treemanisha Stewart
Ms. Robin Winrow

Administration

Dr. Michael Knox
Superintendent/Principal

Ms. Janecia Smith
School Business Administrator

Mr. Frank DiDomenico
Solicitor

Fairfield Township Board of Education Regular Meeting Agenda

375 Gouldtown Woodruff Road
Bridgeton, NJ 08302
Regular Meeting Agenda
7:00 p.m. August 23, 2017

I. A. Call to Order

The meeting was called to order at 7:00 pm. with the Board President, Ms. Michelle Kennedy. Ms. Smith read the Public Meeting Announcement- “ This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Fairfield Board of Education on January 5, 2017 caused to be posted at the Office of the Board of Education located at 375 Gouldtown Woodruff Rd, Bridgeton, New Jersey; sent to the SJ Times and Daily Journal; a meeting notice setting forth the time, date and location of this meeting.”

B. Flag Salute-- Ms. Kennedy led the Flag salute

C. Roll Call

Members present at roll call: Ms. Mattie Peterson, Ms. Marge Neild, Ms. Treemanisha Stewart, Ms. Robin Winrow, Mr. Darlington Henry, Ms. Alta Lloyd and Ms. Michelle Kennedy. Also present: School Business Administrator/Board Secretary Ms. Janecia Smith, Dr. Michael Knox Superintendent/Principal and Mr. Frank DiDomenico Board Solicitor. Ms. Ruth Butler, Mr. Mark Henry, and were absent.

II. READING AND APPROVAL OF THE MINUTES

1. Regular/Executive Meeting

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approve the minutes of the meeting noted below:

Regular Meeting Minutes: July 13, 2017

Motion carried. Roll call was vote 5-2-0

Executive Meeting Minutes: July 13, 2017

Motion carried. Roll call was vote 7-0-0

III. PUBLIC COMMENT /PRESENTATIONS

A. Public Comment – Agenda Items Only--NONE

IV. FINANCE & BUDGET

A. Board Secretary’s Report (Attachment IVA)

1. Board Secretary’s Report pursuant to N.J.A.C. 6A:23A-16.10(c) 2, for the month of **June, 2017**. The Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending **June, 2017** and pursuant to N.J.A.C. 6A:23A-

16.10(c)3, the Business Administrator/Board Secretary certifies that as of **June, 2017** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Fairfield Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4.

2. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Fairfield Township Board of Education certify that as of **June, 2017** and after review of the secretary’s monthly financial report (appropriations section) as presented and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Treasurer’s Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of **June, 2017**. The Treasurer’s Report and Secretary’s Report are in agreement for the month of **June, 2017**.

Janecia Smith/ Business Administrator

Date

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approves Financial Reports/Items 1, 2 and 3

Motion carried. Roll call was vote 7-0-0

B. Financial Items

1. **Approval of Bills**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve the payment of bills noted below and that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular meeting.

July 2017 Bill List (Attachment IVB1)	\$ 142,875.90
July 2017 Payroll	\$ 73,939.01
July 2017 Food Service	\$ _____ .00
	\$ 216,814.91
	Total

Motion carried. Roll call was vote 7-0-0

2. **Resolution of Budgetary Transfers (Attachment A)**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board to approve the budgetary transfers and expenditure account transfers for the 2016-2017 and 2017-2018 school year in the attachment

Motion carried. Roll call was vote 7-0-0

3. **Source4Teachers --Addendum to Extend Agreement (Attachment B)**

Motion was made by Ms. Winrow and seconded by Mr. D. Henry that the Board approve to extend all items listed in the Addendum to Extend Agreement with Source4Teachers from July 1, 2017 through June 30 2018 to support certified Teacher and Paraprofessional substitute staffing with the amounts listed in Exhibit A included in Attachment B, in addition either party may terminate this agreement, without cause, with sixty (60) days prior written notice. All items are pending contract review approval of the board solicitor.

Motion carried. Roll call was vote 7-0-0

4. **Contract PCS (Attachment C)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the agreement with PCS (Pro Computer Service LLC) at a monthly fee of \$1,600.00 for IT infrastructure services for the 2017-2018 school year (See Attachment). All terms of the agreement are pending the board solicitor's review and approval of the agreement.

Motion carried. Roll call was vote 7-0-0

5. **Contract John Wuzzardo - Licensed Operator Agreement (Attachment D)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the agreement with John Wuzzardo for the 2017-2018 school year at the rate of \$275.00 per month. Any work performed outside the agreement will be a rate of \$40 per hour.

Motion carried. Roll call was vote 7-0-0

6. **Cafe Price Schedule (Attachment E)**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve the maximum pricing schedule for the 2017-2018 school year. Please see attachment E.

Motion carried. Roll call was vote 7-0-0

7. **IDEA GRANT**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve to accept the funds from IDEA in the amounts listed below:

Basic -	\$189,542
Pre-School-	\$ 5,558

Motion carried. Roll call was vote 7-0-0

8. **ESSA Consolidated Grant**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve to submit application for the 2017-2018 ESSA consolidated grant award as listed below:

Title I -	\$ 336,408
Title II -	\$ 24,737

Motion carried. Roll call was vote 7-0-0

REPORT OF THE SUPERINTENDENT (08/10/17)

The Superintendent submits the following recommendations:

A. PERSONNEL

1. Workshops (Attachments F, G, H)

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board the following individuals to attend the workshops listed below: *(Travel reimbursement will be given per negotiated contract.)*

<i>Name</i>	<i>Sponsor/Workshop/Location</i>	<i>Cost</i>	<i>Date(s)</i>
Ronald DiPietro	Facilities Evaluation Training and CEU's Vineland High School-South Campus 2880 E. Chestnut Ave. Vineland, NJ 08360	\$0.00	8/9/17 ½ Day
Ms. J. Webster	The Institute for Multisensory Ed. IMSE OG Comprehensive **Online Refresher Course	\$150.00	8/28/17
Dr. Michael Knox	<u>Superintendents' Academy (NSA)</u> <ul style="list-style-type: none"> ● Meeting NJDOE Leadership ● Board of Ed. Dynamics & Relations ● Knowing Yourself to Better Lead Your Team ● Financial Res. & Bus. Operations ● Personal Management ● Personnel II 	\$1750	8/22/17 9/18/17 10/17/17 11/16/17 12/11/17 1/10/18

Motion carried. Roll call was vote 7-0-0

2. Team Leaders 1st-8th Grade: (Attachment I)

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the following Team Leader Appointments for the 2017-2018 school year in the stipend amount of \$750.00 per year.

- 1st and 2nd Grade-Ms. Reinhart
- 3rd and 4th Grade-Ms. Ingersoll
- 5th and 6th Grade-Ms. DeTullio
- 7th and 8th Grade-Ms. Niemi

Motion carried. Roll call was vote 7-0-0

3. Special Education Team Leader

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve for Fairfield Township School to acquire a Special Education Team Leader for the 2017-2018 School Year in the amount of \$750.00 per year.

Motion carried. Roll call was vote 7-0-0

4. Special Education Team Leader Hire

Motion was made by Ms. Peterson and seconded by Ms. Lloyd that the Board approves to advertise internally for a Special Education Team Leader for the 2017-2018 School Year.

Motion carried. Roll call was vote 7-0-0

5. Membership Renewal (Attachment J)

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approves to pay for Dr. Knox's (Account #: 110002308900000000) membership renewal for the New Jersey Association of School Administrators in the amount of \$1,400.

Motion carried. Roll call was vote 7-0-0

6. Art Teacher Hire

Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board approve to hire Elaine Sindoni as the 10 month Art Teacher the 2017-2018 school year which includes benefits at the salary of \$50,977. Account #'s: 11-130-100-101-00-50%, 11-120-100-101-00 -50%

Motion carried. Roll call was vote 7-0-0

7. Personal Resignation (Attachment K)

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the resignation of Ms. Samantha Milder, 8th grade Math Teacher effective 8-10-17.

Motion carried. Roll call was vote 7-0-0

8. Math Teacher Advertise to Hire

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approves to hire internally and externally for an 8th grade Math Teacher for the 2017-2018 school year.

Motion carried. Roll call was vote 7-0-0

9. FMLA (Attachment L)

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the request by Ms. Geraldine Lane to extend her intermittent FMLA through December 31, 2017. Ms. Lane is currently approved through June 30, 2017.

Motion carried. Roll call was vote 7-0-0

10. **Teacher Course Approval (Attachment M)**

Motion was made by Ms. Winrow and seconded by Ms. Lloyd that the Board Approve Ms. Kraye to enroll in the course “Administration & Supervision in Special Education” at Rowan College for the fall semester during the 2017-2018 school year.

Name/Position	Course/Location	Date	Purpose
Wendy Kraye/ICR Teacher	Administration & Supervision in Special Education Rowan College	Oct. 24, 2017-Dec. 18, 2017	Reviews problems in administering & supervising programs for students with disabilities. Focus on organizing financing & supervising such programs at fed, state & local levels

Motion carried. Roll call was vote 7-0-0

11. **School Culture Norms (Attachment N)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the School Culture Norms prepared by Dr. Knox.

Motion carried. Roll call was vote 7-0-0

12. **Confidential Secretary to the Child Study Team Hire**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve to hire Ms. Carmen Cruz as the 10 month Confidential Secretary to the Child Study Team for the 2017-2018 school year at the salary of \$24,899 including benefits. Account #: 11000219105

Motion carried. Roll call was vote 7-0-0

13. **Instructional Aides-Advertise to Hire**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve to advertise to hire 2 instructional aides for the 2017-2018 school year and 1 anticipated opening for an instructional aide for the 2017-2018 school year.

Motion carried. Roll call was vote 7-0-0

B. SCHOOL ACTIVITIES (Attachment O)

1. **Field/Class Trips**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the following field trips as listed below:

Contact Person (s)	Activity	Date/Time	Cost	Purpose
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J. Beckwith	1st Grade Mood's Farm (SWBAT identify various apple parts by going apple picking)	Sept. 29, 2017 9:15 am-2:00 pm	\$770.00 1 Free adult per 20 students Total # to attend: 65 Students 7 Teachers 1 Nurse =73	(SWBAT identify various part of an apple (roots, stem, leaves, etc.) by going to the farm to pick apples
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Motion carried. Roll call was vote 7-0-0

2. Back to School Night 2017-2018

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the 2017-2018 Back to School Night to be held on September 19, 2017 from 6:00pm-8:00pm.

Motion carried. Roll call was vote 7-0-0

3. Back to School Bash

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the 2017-2018 Back to School Bash to focus on parental involvement and community resources being open to parents and students of Fairfield Township School.

Motion carried. Roll call was vote 7-0-0

4. School Fundraisers (Honor Society/Student Council Activities Packet-(Attachment P)

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the following school fundraisers as listed below:

Contact Person (s)	Activity	Date/Time	Purpose
D. Hunt/S. Ferrari	Color Days- Students pay \$1.00 to wear designated color for each month	Sept. 2017-June 2018	Supporting Honor Society/Student Council Activities-Student Activity Fund
D. Hunt/S. Ferrari	Sell Snacks during school activities (Ex. Basketball games, shows, parent night, parent teacher conf., etc.) Snack Cost \$.25-\$2.00	Sept. 2017-June 2018	Supporting Student Activity Fund
D. Hunt/S. Ferrari	5th Grade-8th Grade Back to School Dance Admission-\$2.00 Snacks-\$.25	Sept. 22, 2017 6:00 pm-8:00 pm	Supporting Student Activity Fund and Honor Society and Student Council
D. Hunt/S. Ferrari	3th Grade & 4th Grade Dance Admission-\$2.00 Snacks-\$.25	Sept. 29, 2017 3:20-5:00 pm	Supporting Student Activity Fund and Honor Society and Student Council
D. Hunt/S. Ferrari	Kona Ice-Students will be able to purchase water ice after lunch	Oct. 13, 2017 After Lunch	Supporting Student Activity Fund and Honor Society and

	Price: \$3.00/Kiddie (9oz) Price: \$4.00/Reg. (12oz.) Price-\$5.00/King Kona (16 oz.) Price-\$6.00/Kowabunga Cup (24oz.)		Student Council
D. Hunt/S. Ferrari	1st & 2nd grade Dance Admission-\$1.00 Snacks-\$.25	Oct. 20, 2017 3:20-4:45 pm	Supporting Student Activity Fund and Honor Society and Student Council
D. Hunt/S. Ferrari	5th grade-8th Grade Harvest Dance Admission \$2.00 Snacks-\$.25-\$2.00	Oct. 27, 2017 6:00-8:00 pm	Supporting Student Activity Fund and Honor Society, Student Council, & Safety Patrol
D. Hunt/S. Ferrari	Scholastic Book Fair	Nov. 20-Nov. 28, 2017	Supporting Student Activity Fund and Honor Society, Student Council, & Safety Patrol
D. Hunt/S. Ferrari	Scholastic Book Fair	Feb. 1, - Feb. 9, 2018	Supporting Student Activity Fund and Honor Society, Student Council, & Safety Patrol

D. Hunt/S. Ferrari	5th-8th Grade Dance Admission-\$2.00 \$.25-Snacks	Feb. 9, 2018 6:00-8:00 pm	Supporting Student Activity Fund and Honor Society & Student Council
D. Hunt/S. Ferrari	5th-8th Grade Dance Admission-\$2.00	March 16, 2018 6:00-8:00 pm	Supporting Student Activity Fund and Honor Society & Student Council
D. Hunt/S. Ferrari	Mother's Day Tea Dessert, Tea, Activities for mom	May 9, 2018	Supporting Honor Society and Student Council
D. Hunt/S. Ferrari	Donuts with Dad Donuts, Snacks & Activities for dad	May 23, 2018	Supporting Honor Society and Student Council
D. Hunt/S. Ferrari	Kona Ice-Students will be able to purchase water ice after lunch Price: \$3.00/Kiddie (9oz) Price: \$4.00/Reg. (12oz.) Price-\$5.00/King Kona (16 oz.) Price-\$6.00/Kowabunga Cup (24oz.)	June 1, 2018	Supporting Student Activity Fund and Honor Society and Student Council
E. Wright/D. Orlando	Box Tops for Education	Sept. 20, 2017-June 20, 2018	Student Activities Fund

Motion carried. Roll call was vote 7-0-0

C. CURRICULUM / INSTRUCTION

1. Staff Instructional/Academic Schedule 2017-2018 School Year (Attachment Q)

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve the staff instructional/academic schedule for the 2017-2018 School Year.

Motion carried. Roll call was vote 7-0-0

2. ELA K-8th Grade Curriculum

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the ELA Curriculum Instruction for the 2017-2018 school Year.

Motion carried. Roll call was vote 7-0-0

3. Science K-8th Grade Curriculum

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the Science Curriculum Instruction for the 2017-2018 school year.

Motion carried. Roll call was vote 7-0-0

4. Curriculum Work Proposal (Attachment R)

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the ELA and Math Alignment with EdConnect/NJSLS modules.

Task	Hours	Staff	Estimated Cost
Reformat ELA & Math K-8 Curriculum	Not to exceed 12 hours per staff member	1 Staff member; Ms. Ring	\$28.75 per hour not to exceed a total amount of \$345.00

Motion carried. Roll call was vote 7-0-0

D. Building Use (Attachment S)

- Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the Building Use for the following activities:

Applicant	Activity	Admission Charge	Location	Date/Time
Rachel Reinhart	Alpha Delta Kappa Meeting	\$0.00	Fairfield Twp. School - Library	9/11/17 6:00pm-9:00 pm
D. Hunt/S. Ferrari	5th-8th Grade Dance	\$2.00	Fairfield Twp. School Cafeteria	9/22/17 6:00-8:00 pm
D. Hunt/S. Ferrari	3rd-4th Grade Dance	\$1.00	Fairfield Twp. School Cafeteria	9/29/17 3:00-5:15 pm
D. Hunt/S. Ferrari	1st -2nd Grade Dance	\$1.00	Fairfield Twp. School Cafeteria	10/20/17 3:00-5:00 pm
D. Hunt/S. Ferrari	5th-8th Grade Dance	\$2.00	Fairfield Twp. School Cafeteria	10/27/17 4:30-8:30 pm
D. Hunt/S. Ferrari	Grandparents Thanksgiving Dinner	\$0.00	Fairfield Twp. School Cafeteria	11/21/17 6:00-8:00 pm
D. Hunt/S. Ferrari	5th-8th Grade Dance	\$2.00	Fairfield Twp. School Cafeteria	2/9/18 6:00-8:00 pm

D. Hunt/S. Ferrari	5th-8th Grade Dance	\$2.00	Fairfield Twp. School Cafeteria	3/16/18 6:00-8:00 pm
D. Hunt/S. Ferrari	Mother's Day Tea	\$0.00	Fairfield Twp. School Media Center	5/9/18 9:30-10:00 am
D. Hunt/S. Ferrari	Donuts with Dad	\$0.00	Fairfield Twp. School Media Center	5/23/18 9:30-10:00 am
D. Hunt/S. Ferrari	Honor Society Induction	\$0.00	Fairfield Twp. School Cafeteria	6/7/18 6:00-8:00 pm

*****If applicable, approval is contingent upon receipt of Proof of Insurance and all other Necessary paperwork.**

Motion carried. Roll call was vote 7-0-0

E. Assistant Principal (Grades Pre-K to 3) Report: N/A

F. Assistant Principal (Grades 4 to 8) Report: N/A

G. Director of Student Services Report: N/A

H. Attendance Residency Report: (Attachment T)

1. 2016-2017 Annual Attendance Report
2. Presentation: Improvement Plan Proposal for the 2017-2018 School Year.
3. Student Enrollment Drop

It is recommended that the board approve to drop enrollment for the following students as they are not in residing in the Fairfield Township School District and/or have not provided proper residency documentation per request of Fairfield Township School.

SID # 2711782368	SID # 5362110174
SID # 6527361157	SID# 5251128570
SID # 7441202437	SID# 9729040097
SID # 3688548547	SID# 2618362343
SID # 2414905810	SID# 2747074319
SID # 5526707564	SID# 3588083315
SID # 7021443779	SID# 6188732511

I. Nurse's Report (Attachment U)

1. Motion was made by Ms. Peterson and seconded by Ms. Winrow that the Board approve the 2017-2018 Annual Nursing Services Plan. NJAS6A:16-2.1 through 2.5

Motion carried. Roll call was vote 7-0-0

J. SIG Updates

1. **Project Director Monthly Report (Attachment V)**
Prepared by Latoya Jones
2. **Analytics Presentation 2016-2017 (Attachment W)**
Prepared by Mr. Feeney the Data Analyst

3. **Parent Liaison Report (Attachment Y)**

Prepared by Ms. Nyla Fussell

4. **Donations (Attachment X)**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board accept and approve the following donations that were made to Fairfield Township School:

<u>Sponsor/ Donor</u>	<u>Date</u>	<u>Amount</u>	<u>Type</u>	<u>Delivery</u>
Century Bakery	6/27/17	\$21.99	Certificate	
Verizon	7/10/17		School Supplies	
WaWa Approved	7/10/17			½ pint/Juice/Tea on 8/24/17
Save a Lot	7/12/17	\$20.00	Gift Card	
Shop Rite	7/20/17	\$20.00	Certificate	
Hopewell Sub	7/21/17	\$20.00	Check	
Sheppard	7/21/17	\$300.00	Check	
Betty's Way	7/21/17		30 Bookbags/Supplies	

Motion carried. Roll call was vote 7-0-0

VI. PUBLIC COMMENT – Non-Agenda Items

VII. COMMITTEE REPORTS

A. Committee Updates

- Finance**
- Facilities and Future Planning**
- Curriculum & Student Life**
- Personnel/Policy**
- Negotiations**
- Liaison to Township**
- Solicitor - Updates**
- Board Secretary/Business Administrator**
- Superintendent**
- Policy Committee (Attachment Z)**

POLICY CHANGE-Organizational Chart (Attachment Z)

1. **Motion to Approve upon First Reading of the following policy: (Attachment Z)**

The Fairfield Township Board of Education, Superintendent of Schools and the Policy Committee move to approve the first reading of the following policy:
Administration Organizational Chart:Series 2000, Policy 2120

Motion:

Second:

Roll Call Ms. Butler, Ms. Gibbons-Peterson, Mr. D. Henry, Mr. M. Henry,
Ms. Kennedy, Ms. Lloyd, Ms. Neild, Ms. Stewart, Ms. Winrow

VIII. DISCUSSION/PRESENTATION

IX. EXECUTIVE SESSION

Motion was made by Ms. Neild and seconded by Ms. Winrow for the Board to enter Executive Session at 8:30pm for the purpose of matters dealing with Personnel and Student Matters.

Motion carried. Roll call was vote 7-0-0

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Fairfield Township Board of Education, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.
2. It is anticipated at this time that above stated subject matter will be made public when confidentiality is no longer required.

This resolution shall take effect immediately. Approximate time 30-45 minutes.

ADDENDUM

1. **Workshops (Attachment 1,2,3)**

Motion was made by Ms. Neild and seconded by Ms. Winrow for the Board approve that the following individual to attend the workshops listed below:

Name	Sponsor/Workshop/Location	Cost	Date
Janecia Smith	Facilities Evaluation Training and CEU's Vineland High School-South Campus 2880 E. Chestnut Ave. Vineland, NJ 08360	\$0.00	8/9/17 ½ Day
Dr. Knox, Michelle Spaventa, Josh Hedgeman, John Walsh III	Danielson Training/SGO Training Fairfield Township School 375 Gouldtown-Woodruff Rd. Bridgeton, NJ 08302	\$2,150	8/24/17 8/25/17
Fairfield Twp. School Administrators/Teachers	Network for Educational Excellence through Equity South Jersey Technology Park Mullica Hill, NJ 08062	\$7,000	Sept. 2017- Apr. 2018

Motion carried. Roll call was vote 7-0-0

2. **School Social Worker**

Motion was made by Ms. Neild and seconded by Ms. Winrow for the Board approves Kelly Bertonazzi to perform evaluations as a School Social Worker on 8/11/17, 8/14/17, and 8/24/17. To attend a CST Evaluation Plan Meeting on 8/10/17, and to attend OnCourse IEP training on 8/22/17 at the rate of \$28.75 per hour.

Account	Description	Salary
11-000-219-105-00	CST Meeting/Evaluations	\$28.75/hr

Motion carried. Roll call was vote 7-0-0

3. **Dual Use of Educational Space 2017-2018 School Year (Attachment**

Motion was made by Ms. Winrow and seconded by Ms. Neild for the Board approves to operate a dual use educational space at Fairfield Township School for the 2017-2018 school year.

Motion carried. Roll call was vote 7-0-0

4. **Instructional Aides**

Motion was made by Ms. Winrow and seconded by Ms. Winrow for the Board approve for the Instructional Aides to attend the Staff Only In- Service Days on September 1, 2017 and September 5, 2017 and will be paid at their hourly rate based on 180 days.

Name	Account #	Hourly Rate
A. Pettit	20-218-100-106	\$18.90
P. Blacksten	20-218-100-106	\$25.75
A.Riley	20-218-100-106	\$21.27
S. Valentine	20-218-100-106	\$22.27
L. Perry	20-218-100-106	\$23.12
S. Horowitz	20-218-100-106	\$20.06
M. Lopez	20-218-100-106	\$25.75
O. Taylor	20-231-100-106	\$22.00
B. Ahl	20-231-100-106	\$23.12
B. Rugenus	20-231-100-106	\$20.93
S. Gibson	20-231-100-106	\$21.27
S. Woodley	11-213-100-106 11-204-100-106	\$21.27
A. Grant	11-000-217-106	\$28.57
P. Villegas	11-209-100-106	\$19.37
N. Ceasar	11-209-100-106	\$20.25
T. Meade	11-209-100-106	\$22.32

Motion carried. Roll call was vote 7-0-0

5. Instructional Aide Hire

Motion was made by Ms. Neild and seconded by Ms. Winrow for the Board approve the appointment of Jessica Lieb as a 10 month Instructional Aide for the 2017-2018 school year beginning on September 1, 2017 at an annual salary of \$27,426 (BA01) and will be paid at their hourly rate based on 180 days including benefits (Account #11-204-100-106) pending receipt of all necessary paperwork.

Motion carried. Roll call was vote 7-0-0

6. Instructional Aide Hire

Motion was made by Ms. Winrow and seconded by Ms. Peterson for the Board approve the appointment of Torrie Robinson as a 10 month Instructional Aide for the 2017-2018 school year beginning on September 1, 2017 at an annual salary of \$27,426 (BA01) and will be paid at their hourly rate based on 180 days including benefits (Account #11-204-100-106) pending receipt of all necessary Paperwork.

Motion carried. Roll call was vote 7-0-0

7. Instructional Aide Hire

Motion was made by Ms. Neild and seconded by Ms. Winrow for the Board approve the appointment of Deidre Collette Smith as a 10 Month Instructional Aide for the 2017-2018 school year beginning on September 1, 2017 at an annual salary of \$27,426 (BA01) and will be paid at their hourly rate based on 180 days including benefits (Account #11-204-100-106) pending receipt of all necessary paperwork.

Motion carried. Roll call was vote 7-0-0

8. Salary Adjustment

Motion was made by Ms. Neild and seconded by Ms. Winrow for the Board approve Ms. Olivia Taylor, Instructional Aide from (BA Step 1) at a Salary of \$27,426 to (BA Step 2) and will be paid at their hourly rate based on 180 days at a salary of \$27,726. Account #: 20-231-100-106

Motion carried. Roll call was vote 7-0-0

9. Office Furniture

Motion was made by Ms. Winrow and seconded by Ms. Neild for the Board approve to discard and or to donate to local churches, municipalities, and fire departments the filing cabinets that are located in the Receiving Room.

Motion carried. Roll call was vote 7-0-0

10. SIG

Motion was made by Ms. Winrow and seconded by Ms. Neild for the Board approve for the SIG team to sell Fairfield Township School T-shirts to teachers/staff to wear during SIG school activities.

Company	Sizes	Price
EVR Printing (Vineland, NJ)	XS-2X	\$6.00
	3X +	\$9.00

Motion carried. Roll call was vote 7-0-0

11. **Math K-8th Grade Curriculum**

Motion was made by Ms. Neild and seconded by Ms. Winrow for the Board approve the Math Curriculum Instruction for the 2017-2018 school year.

Motion carried. Roll call was vote 7-0-0

12. **Substitute Nurse**

Motion was made by Ms. Neild and seconded by Ms. Winrow for the Board approve Ms, Donna Hemple as a Substitute Nurse for the 2017-2018 school year at the rate of \$110.00 per day. Account #'s 11000213104 and 20218200104

Motion carried. Roll call was vote 7-0-0

13. **Middle School Math Teacher Hire**

Motion was made by Ms. Neild and seconded by Ms. Winrow for the Board approves to hire Mr. Hayman as a 10 month Middle School Math Teacher for the 2017-2018 school year beginning on 9/1/17 including benefits at the Salary of \$50,977 (BA01). Account # 11130100101

Motion carried. Roll call was vote 7-0-0

14. **POLICY - Written Code of Conduct for Procurement (Attachment 5)**

Motion to Approve upon First Reading of the following policy:

Motion was made by Ms. Winrow and seconded by Ms. Neild for The Fairfield Township Board of Education, Superintendent of Schools and the Policy Committee move to approve the first reading of the following policy.

Written Code of Conduct for Procurement. Series 3000 Policy 3542.45

Motion carried. Roll call was vote 7-0-0

X. ADJOURNMENT

Motion made by _____ and second by _____ to adjourn meeting at _____ p.m.

All in favor 7-0-0