

*Fairfield Township School District  
Board of Education  
Special Meeting Minutes  
April 27, 2017  
Fairfield Township School  
Cafeteria at 7:00 P.M.*

**Board of Education**

Ms. Michelle Kennedy  
*President*  
Ms. Alta Lloyd  
*Vice-President*  
Ms. Ruth Butler  
Ms. Mattie Gibbons-Peterson  
Mr. Darlington Henry, Jr.  
Mr. Mark Henry, Sr.  
Ms. Marge Neild  
Ms. Treemanisha Stewart  
Ms. Robin Winrow

**Administration**

Dr. Michael Knox  
*Superintendent/Principal*  
  
Ms. Janecia Smith  
*School Business Administrator*  
  
Mr. Frank DiDomenico  
*Solicitor*

Fairfield Township Board of Education  
375 Gouldtown Woodruff Road  
Bridgeton, NJ 08302  
Special Meeting Agenda  
7:00 pm, April 27, 2017

I. Fairfield Township Board of Education Meeting

A. Call to Order

The meeting was called to order at 7:10 p.m. with the Board President, Ms. Kennedy presiding.

Ms. Smith read the public meeting announcement as follows Public Meeting Announcement - " This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Fairfield Board of Education on January 5, 2017 caused to be posted at the Office of the Board of Education located at 375 Gouldtown Woodruff Road, Bridgeton, New Jersey; sent to the SJ Times and Daily Journal; and faxed to the Office of the Municipal Clerk of Fairfield Township, and posted at the Post Office and Fairfield Township School, a meeting notice setting forth the time, date and location of this meeting."

B. **Flag Salute** - Ms. Kennedy led the Flag salute

C. **Roll Call**

Members present at roll call: Ms. Mattie Peterson, Ms. Marge Neild, Ms. Treemanisha Stewart, Ms. Robin Winrow, Ms. Alta Lloyd and Ms. Michelle Kennedy. Also present: School Business Administrator/Board Secretary Ms. Janecia Smith, Dr. Michael Knox Superintendent/Principal. Mr. Mark Henry, Mr. Darlington Henry and Ms. Ruth Butler were absent.

II. **READING AND APPROVAL OF MINUTES**

Motion was made by Ms. Winrow and seconded by Ms. Lloyd that the Board approve the minutes of the meeting noted below:

**Special Meeting Minutes:** March 22, 2017

**Motion carried.** Roll call was vote 5-0-1  
Ms. Peterson abstained

III. **PUBLIC COMMENT\PRESENTATIONS**

A. **Budget Presentation**

**Open floor for Public Comment on the Budget only**

**1. 2017-2018 School District Budget**

WHEREAS, the Fairfield Township Board of Education desires to provide a Thorough and Efficient Education for the students of its district and,

WHEREAS, the School Funding Reform Law requires the submission of a fiscal budget plan,

NOW THEREFORE, BE IT RESOLVED by the Fairfield Township Board of Education to approve the Final 2017-2018 school district budget along with the supporting documentation of certain itemized expenditures required under administrative regulations as follows:

	BUDGET	LOCAL TAX LEVY
General Fund	\$ 7,525,689	\$ 941,822
Special Revenue Fund	\$ 2,028,166	
Debt Service Fund	<u>\$ 521,700</u>	\$ <u>521,700</u>
Total Base Budget	\$10,075,555	\$1,463,522

WHEREAS, there exists an unexpended balance of \$ 16,473 in the Capital Projects Fund that originated from a bond-financed projects that has been completed; and

WHEREAS, State statute permits a Board of Education to direct such remaining funds to pay existing debt service,

NOW THEREFORE, BE IT RESOLVED that the Fairfield Township Board of Education elects to transfer for a total of \$ 16,473 from the Capital Projects Fund to the Debt Service Fund for purposes of debt payment in the 2017-2018 School year and any deficiency in debt service 2016-2017 school year and the remaining balance for any additional capital project fund deficiency.

Motion that the board approve the following resolution:

WHEREAS, the Fairfield Township Board of Education is desirous to use banked cap in the amount of \$50,162 as allowed by N.J.A.C. 6A:23A10 to offset regular programs of instruction that support a through and efficient education using textbooks and curriculum guides for education and instruction

THEREFORE, BE IT FURTHER RESOLVED that the above said need will completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time.

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve 2017-2018 School District Budget.

**Motion carried.** Roll call was vote 6-0-0

**REPORT OF THE SUPERINTENDENT (04/27/17)**

The Superintendent submits the following recommendations:

**A. PERSONNEL:**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the board approve the following personnel item: Due to an error in salary guide placement, the following employees will be placed on Step 1 MA + 30 at a prorated salary of \$55,597 for the 2016-2017 school year effective 4/17/2017.

- . Angela Best
- . Monica Ralph

**Motion carried.** Roll call was vote 6-0-0

- B.** Motion was made by Ms. Winrow and seconded by Ms. Neild for the Board to rescind the following resolution listed below from the February 16, 2017 agenda items/minutes:

**Assistant Principal\Director of Programs and Projects**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the board approves Dr. Ja'Shanna Jones as the Assistant Principal\Director of Programs and Projects for the 2016-17 school year.

Motion carried. Roll call was vote 5-0-0.

**Motion carried.** Roll call was vote 6-0-0

- C.** Motion was made by Ms. Neild and seconded by Ms. Winrow for the Board to rescind the following resolution listed below from the February 16, 2017 agenda items/minutes:

**Consolidate Assistant Principal 5th-8th Grade Position into Assistant Principal\Director of Programs and Projects**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the board approves to consolidate the 5<sup>th</sup> through 8<sup>th</sup> grade to the Assistant Principal\Director of Programs and Projects.

Motion carried. Roll call was vote 5-0-0.

**Motion carried.** Roll call was vote 6-0-0

- D.** Motion was made by Ms. Peterson and seconded by Ms. Winrow for the Board to rescind job description **Assistant Principal\Director of Programs and Projects** listed in February 16, 2017 agenda and minutes

**Motion carried.** Roll call was vote 6-0-0

**E.** Motion was made by Ms. Neild and seconded by Ms. Lloyd that the Board restore Dr. Jones to Assistant Principal 2016-2017 school year

**Motion carried.** Roll call was vote 6-0-0

**F.** Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board restore Assistant Principal Job description

**Motion carried.** Roll call was vote 6-0-0

**G.** Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board re- advertise for Positive Action Project Director for the SIG (School Improvement Grant) previously advertised as Assistant Principal\Director of Programs and Projects

**Motion carried.** Roll call was vote 6-0-0

**H.** Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board appoint Dr. Michael Knox as the 504 Officer for the 2016-2017 school year.

**Motion carried.** Roll call was vote 6-0-0

#### **IV. EXECUTIVE SESSION - None**

Motion to enter Executive Session at \_\_\_\_\_ p.m. for the purpose \_\_\_\_\_

Motion: Second:

Roll Call Ms. Butler, Ms. Gibbons-Peterson, Mr. D. Henry, Mr. M. Henry,  
Ms. Stewart, Ms. Neild, Ms. Winrow, Ms. Lloyd, Ms. Kennedy

#### **Resolution for Executive Session:**

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Fairfield Township Board of Education, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
  - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
  - b. Matters dealing with Federal Funding.
  - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
  - d. Matters dealing with collective bargaining.
  - e. Matters dealing with the sale or purchase of public land.
  - f. Discussion of any pending or anticipated litigation or contract negotiation.
2. It is anticipated at this time that above stated subject matter will be made public when confidentiality is no longer required.

This resolution shall take effect immediately. Approximate time \_\_\_\_\_ minutes.

#### **X. ADJOURNMENT**

Motion made by Ms. Neild and second by Ms. Winrow to adjourn meeting at 7:30p.m.

**Motion carried.** Roll call was vote 6-0-0