

***Fairfield Township School District  
Board of Education  
Regular Meeting Minutes  
April 13, 2017  
Fairfield Township School  
Cafeteria at 7:00 P.M.***

**Board of Education**

Ms. Michelle Kennedy  
*President*

Ms. Alta Lloyd  
*Vice-President*

Ms. Ruth Butler

Ms. Mattie Gibbons-Peterson

Mr. Darlington Henry, Jr.

Mr. Mark Henry, Sr.

Ms. Marge Neild

Ms. Treemanisha Stewart

Ms. Robin Winrow

**Administration**

Dr. James Ruffin, Jr.  
*Interim Superintendent\Principal*

Ms. Janecia Smith  
*School Business Administrator*

Mr. Frank DiDomenico  
*Solicitor*

**Fairfield Township Board of Education**  
**375 Gouldtown Woodruff Road**  
**Bridgeton, NJ 08302**  
**Regular Meeting Minutes**  
**7:00 pm, April 13, 2017**

**I. Fairfield Township Board of Education Meeting**

**A. Call to Order**

The meeting was called to order at 7:05 p.m. with the Board President, Ms. Kennedy presiding.

Ms. Smith read the public meeting announcement as follows Public Meeting Announcement - “ This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Fairfield Board of Education on January 5, 2017 caused to be posted at the Office of the Board of Education located at 375 Gouldtown Woodruff Road, Bridgeton, New Jersey; sent to the SJ Times and Daily Journal; and faxed to the Office of the Municipal Clerk of Fairfield Township, and posted at the Post Office and Fairfield Township School, a meeting notice setting forth the time, date and location of this meeting.”

**B. Flag Salute - Ms. Kennedy led the Flag salute**

**C. Roll Call**

Members present at roll call: Ms. Ruth Butler, Ms. Mattie Peterson, Ms. Marge Neild, Ms. Treemanisha Stewart, Ms. Robin Winrow and Ms. Michelle Kennedy. Also present: School Business Administrator/Board Secretary Ms. Janecia Smith. Mr. Mark Henry, Mr. Darlington Henry were absent. Ms. Alta Lloyd arrived at 7:30p.m.

**II. READING AND APPROVAL OF MINUTES**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the minutes of the meeting noted below:

**Regular Minutes:** March 9, 2017

**Motion carried.** Roll call was vote 6-0-0

**Executive Minutes** March 9, 2017

**Motion carried.** Roll call was vote 6-0-0

**Special Minutes:** March 15, 2017

**Motion carried.** Roll call was vote 6-0-0

### III. PUBLIC COMMENT\PRESENTATIONS

#### A. Public Comment – Agenda Items Only

*At approximately 7:10 p.m. Ms. Stefanie Wheaton a representative of the FTEA approached the board for clarity on the new rice notice ruling. Ms. Kennedy immediately called for a motion for a Caucus to get clarity on the new ruling and the new rice notice procedures. The motion was made by Ms. Winrow and second by Ms. Neild, All in favor- yes. After approximately 10 minutes regular session reconvened motioned by Ms. Winrow and second by Ms. Neild , All in favor- yes.*

### IV. FINANCE & BUDGET

#### A. Board Secretary's Report (Attachment IVA)

1. Board Secretary's Report pursuant to N.J.A.C. 6A:23A-16.10(c) 2, for the month of **February, 2017**. The Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending **February, 2017** and pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary certifies that as of **February, 2017** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Fairfield Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)4.

2. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Fairfield Township Board of Education certify that as of **February, 2017** and after review of the secretary's monthly financial report (appropriations section) as presented and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Treasurer's Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of **February, 2017**. The Treasurer's Report and Secretary's Report are in agreement for the month of **February, 2017**.

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Janecia Smith/ Business Administrator

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Date

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve Financial Reports/Items 1, 2 and 3.

**Motion carried.** Roll call was vote 6-0-0

**B. Financial Items**

**1. Approval of Bills (Attachment IVB1)**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approves the payment of bills noted below.

March, 2017	Bill List	\$ 259,560.88
March, 2017	Payroll	\$ 469,286.34
March, 2017	Food Service	<u>\$ 54,275.84</u>
	<b>Total</b>	<b>\$ 783,123.06</b>

**Motion carried.** Roll call was vote 6-0-0

**2. Resolution of Budgetary Transfers (Attachment IVB2)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board of Education, upon the recommendation of the Superintendent, hereby ratifies and affirms the transfers in line account in accordance with the list submitted and any amounts in excess of 10% pending county approval

**Motion carried.** Roll call was vote 6-0-0

**3. 2017-2018 School District Budget**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the following resolution.

BE IT RESOLVED to approve the 2017-2018 school district budget for submission to the Executive County Superintendent of Schools by March 20, 2017 for review and approval and for public hearing to be held between April 24, 2017 and May 8, 2017 as follows:

	BUDGET	LOCAL TAX LEVY
General Fund	\$ 7,525,689	\$ 941,822
Special Revenue Fund	\$ 2,028,166	
Debt Service Fund	<u>\$ 521,700</u>	<u>\$ 521,700</u>
Total Base Budget	\$10,075,555	\$1,463,522

WHEREAS, there exists an unexpended balance of \$ 16,473 in the Capital Projects Fund that originated from a bond-financed projects that has been completed ; and

WHEREAS, State statute permits a Board of Education to direct such remaining funds to pay existing debt service,  
NOW THEREFORE, BE IT RESOLVED that the Fairfield Township Board of Education elects to transfer for a total of \$ 16,473 from the Capital Projects Fund to the Debt Service Fund for purposes of debt payment in the 2017-2018 School year and any deficiency in debt service 2016-2017 school year and the remaining balance for any additional capital project fund deficiency.

Motion that the board approve the following resolution:

WHEREAS, the Fairfield Township Board of Education is desirous to use banked cap in the amount of \$50,162 as allowed by N.J.A.C. 6A:23A10 to offset regular programs of instruction that support a through and efficient education using textbooks and curriculum guides for education and instruction

THEREFORE, BE IT FURTHER RESOLVED that the above said need will completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time.

**Motion carried.** Roll call was vote 7-0-0

**4. Food Service Management Services**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the new the food service management contract with Nutri-Serve Food Management, Inc. at a flat fee of \$28,700.00 for the 2017-2018 school year.

**Motion carried.** Roll call was vote 7-0-0

**5. Edu-Met Interactive Systems Co. Agreement**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the agreement for the Edu-Met application software in the accounting, payroll and human resource computer modules in the amount of \$11,300 to be paid over the course of the 2016-2017 year.

**Motion carried.** Roll call was vote 7-0-0

**6. ESEA-NCLB Title I Grant Amendment (Attachment IVB3)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the amendment for the NCLB/ESSA consolidated grant that includes Title I, II for the 2016-2017 school year.

**Motion carried.** Roll call was vote 7-0-0

**7. IDEA Part B Amendment (Attachment IVB4)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board approve the amendment for the IDEA consolidated grant for the 2016-2017 school year.

**Motion carried.** Roll call was vote 7-0-0

**8. Phoenix Advisors, LLC (Attachment IV6)**

Motion was made by Ms. Neild and seconded by Ms. Butler that the Board approve Phoenix Advisors, LLC as the financial advisors and the 2017-2018 school year contract pending the board solicitor review.

**Motion carried.** Roll call was vote 7-0-0

**9. 2017-2018 Student Tuition Rates**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve tuition rate of \$27,167 per student for the 2017-2018 school year for receiving students in the Behavior Disability class.

**Motion carried.** Roll call was vote 7-0-0

**10. REAP Application**

Motion was made by Ms. Peterson and seconded by Ms. Neild that the Board approve to make application for the REAP grant for 2017.

**Motion carried.** Roll call was vote 7-0-0

**11. E-rate Partners, LLC Agreement (See Attachment V5)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board to approve the contract agreement with E-rate Partners for funding year 2017 (July 1, 2017- June 30, 2018) of the Schools & Libraries Universal Service Support Mechanism (E-rate Program) in the amount of \$3,200 for annual fee

**Motion carried.** Roll call was vote 7-0-0

**REPORT OF THE INTERIM SUPERINTENDENT (04/13/17)**

The Interim Superintendent submits the following recommendations:

**A. PERSONNEL:**


**1. Workshops (Attachment VA1)**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the following to attend the workshops listed below:

Name	Sponsor\Workshop	Location	Cost	Mileage	Dates	Account Number
Darlene Asselta	NPTNJ Capstone Experience	Jersey City, NJ	\$ -0	\$ -0	5/19/2017	N\A
Monica Ralph	Intervention: A Practitioner's Guide	Bordentown, NJ	\$ -0	\$ -0	3/29/2017	N\A
Angela Best	Intervention: A Practitioner's Guide	Bordentown, NJ	\$ -0	\$ -0	3/29/2017	N\A
Dr. Jones	Strengthening Families	Trenton, NJ	\$ -0	\$25.73	4/28/2017 & 5/25/2017	11-000-240-580
Jaclyn Conahey	Defiant & Disruptive Children	Atlantic City, NJ	\$119.99	\$ -0	5/5/2017	20-270-200-500
Janecia Smith	Purchasing-NJASBO	Mt. Laurel, NJ	\$ 75.00	\$31.50	4/4/17 (Rescheduled from 3/14/2017)	11-000-251-592
Kim Parker	Purchasing-NJASBO	Mt. Laurel, NJ	\$ 75.00	\$31.80	4/4/17 (Rescheduled from 3/14/2017)	11-000-251-592

*(Travel reimbursement will be given per negotiated contract.)*

**Motion carried.** Roll call was vote 7-0-0

 **Motion was made by Ms. Winrow and seconded by Ms. Neild that the Board Table items number (A.2, A. 4, A.5, A.6, A.7, A.8, A.9, A.10, A.11, A.12, A.13 ) below:**

**Motion carried.** Roll call was vote 7-0-0

**2. Personnel Retirement: (Attachment VA2)-TABLED**

It is recommended that the board approve the retirement of Ms. Patricia Turner, 7<sup>th</sup> & 8<sup>th</sup> Grade Literacy teacher, effective June 30, 2017.

**Motion carried.** Roll call was vote 7-0-0 to TABLE

**3. Employee Leave of Absence:**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the Board approve the following employee's leave of absence.

Leave of Absence	Type of Leave	Leave Request	Time of Usage	Use of Sick\Personal Days	Unpaid Leave	Return Date
Lori Oswald	FMLA	04/10/17-06/05/17	Sick\Without Pay	11 Sick	25 Days	6/6/2017
Valerie Lollie	Intermittent FMLA	01/30/17-TBD	Sick	TBD	N\A	TBD
Geraldine Lane	Intermittent FMLA	03/24/17-TBD	Sick	TBD	TBD	TBD
John Carr	Military Leave	3/31/17-4/7/17	Military Leave	N\A	N\A	4/10/2017
Lisa Niemi	FMLA	5/1/2017-06/30/17	Sick	32	N\A	9/1/2017

**Motion carried.** Roll call was vote 7-0-0

**4. Teacher Renewal: (Attachment VA4)-TABLED**

It is recommended the Board approve the following teachers for the 2017-18 school year.

**Motion carried.** Roll call was vote 7-0-0 to TABLE

**5. Support Renewal: (Attachment VA5)-TABLED**

It is recommended the Board approve the following support staff for the 2017-18 school year.

**Motion carried.** Roll call was vote 7-0-0 to TABLE

**6. Administration Renewal: (Attachment VA6)-TABLED**

It is recommended the Board approve the following administrative staff for the 2017-18 school year.

**Motion carried.** Roll call was vote 7-0-0 to TABLE

**7. 2017 Title I Extended School Year Staff:-TABLED**

It is recommended for the following staff to be approved for the Title I Extended School Year:

Title I			
13 Teachers	1 Nurse	1 Teacher In Charge	Substitutes
Wendy Krayner	Diane Griffiths	Darlene Hunt	Stephanie Wheaton



Jennifer Burgess
Rachel Reinhart
Jasmine Evans
Jennifer Beckwith
Mary Johnson
Erika Wright
Laurie Hassen
Bonnie McCall
Reef Bates
Joshua Hall
Lori Beth Oswald

Geraldine Lane
Kelly Vazquez
Sarah Ferrari

Program Duration: 7/5/17 to 8/10/17 (6 weeks)\*

4 days per week - Monday through Thursday, 8:30 a.m. to 2:30 p.m.

Program Set Up Dates: 6/29/17, 9:00 a.m. to 3:00 p.m. (required)

Program Close Out Date: 8/10/17, 9:00 a.m. to 12:00 p.m. (required)

\$28.75 per hour (pending negotiations) \*Times, dates and program requirements are subject to change

20-231-100-101

**Motion carried.** Roll call was vote 7-0-0 to TABLE

### 8. 2017 Summer Bridge Program-TABLED

It is recommended for the following staff to be approved for the Summer Bridge Program:

Summer Bridge Program			
3 Teachers	3 Aides	1 Teacher In Charge	Substitute
Melanie Norbury	Althea Grant	Shamia Brandon	Geraldine Lane
Sarah Holmstrom	Shelli Horowitz		
Jennifer Pokrovsky	Maria Lopez		

Program Duration: 7/10/17 to 8/3/17 (4 weeks)\*

4 days per week - Monday through Thursday, 8:45 a.m. to 1:15 p.m.

Program Set Up Dates: 7/5/17 and 7/6/17, 9:00 a.m. to 12:00 p.m. (required)

Program Close Out Date: 8/2/17, 1:15 a.m. to 3:15 p.m. (required)

20-218-100-101 Teachers

20-218-100-106 Aides

\$28.75 per hour (pending negotiations) \*Times, dates and program requirements are subject to change

**Motion carried.** Roll call was vote 7-0-0 to TABLE

### 9. Child Study Team Summer Hours-TABLED

Board to approve summer hours for School Psychologists for up to 15 days in the months of July and August from 8:40am-3:40pm out of the general fund.

- Angela Best, School Psychologist 20-000-219-104

- Monica Ralph, School Psychologist 11-000-219-104 80%, 20-218-200-104 20%

**Motion carried.** Roll call was vote 7-0-0 to TABLE

**10. Division of Child Protection and Permanency-TABLED**

Board to appoint Ms. Monica Ralph, School Psychologist as the DCP&P Liaison (Division of Child Protection and Permanency) for the 2016-17 school year.

**Motion carried.** Roll call was vote 7-0-0 to TABLE

**11. Elimination of Position: Pre-Kindergarten to 4<sup>th</sup> Grade 12 month Secretary: TABLED**

Board to approve to eliminate the Pre-Kindergarten to 4<sup>th</sup> grade 12-month secretary position due to a reduction in forces.

**Motion carried.** Roll call was vote 7-0-0 to TABLE

**12. Establish New Position: Pre-Kindergarten to 4<sup>th</sup> Grade 10-month Secretary: TABLED**

Board to approve to establish a Pre-Kindergarten to 4<sup>th</sup> grade 10-month secretary position.

**Motion carried.** Roll call was vote 7-0-0 to TABLE

**13. New Position: Pre-Kindergarten to 4<sup>th</sup> Grade 10-month Secretary: TABLED**

Board to approve Janice Carter for the Pre-Kindergarten to 4<sup>th</sup> Grade 10-month secretarial position.

**Motion carried.** Roll call was vote 7-0-0 to TABLE

**B. SCHOOL ACTIVITIES**

**1. Field/Class Trips (Attachment VB1)**

Motion was made by Ms. Neild and seconded by Ms. Butler that the board approve the following field trips as listed below:

Participants	Date\Time	Destination	Purpose	Estimated Students	Cost	Account Number
3rd-8th BD Program	05/24/17	Dolphin\Whale Watching Wildwood Crest, NJ	Students will be given a presentation of ocean life; including plants.	12	Admission \$500 + 1 Bus	11-000-270-512 Bus 11-190-100-890 Admission
	8:15AM - 1:45PM	Stretch, Kathleen	To watch and discover marine life by pulling in nets.			
1st Grade	05/25/17	Johnson's	SWBAT describe	90+9	Admission	11-000-270-512

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Trip		Corner Farm Medford, NJ	and demonstrate the process of planting a seed and making it grow.	Adults	\$1,089 + 2 Busses	Bus 11-190-100-890 Admission
	9:00AM- 2:30PM	J. Beckwith				

**Motion carried.** Roll call was vote 7-0-0

**2. School Fundraisers – (Attachment VB2)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the board approve the following school fundraisers as listed below:

Contact Person	Activity	Date	Purpose
Andrea DeTullio	Academic Fair	5/16/2017	Science Fair, Geography Fair, Mathematics Door Contest, Cultural Fair, Ice Cream Social. \$3 to purchase a science fair board. All proceeds will go to the science club.
Andrea DeTullio	Moe's Southwest Grill	5/4/2017 4PM-9PM	Moe's Southwest Grill, Cumberland. 10% of profit will go towards 6th grade field trips and activities.
Andrea DeTullio	Moe's Southwest Grill	5/24/2017 4PM-9PM	Spirit Night @ Chick-Fil-A, Cumberland. Proceeds will go towards 6th grade field trips and activities

**Motion carried.** Roll call was vote 7-0-0

**C. CURRICULUM / INSTRUCTION – N/A**

**D. STUDENT MATTERS N/A**

**E. BUILDING USE (See Attachment VB2)**

Motion was made by Ms. Winrow and seconded by Ms. Peterson that the Board approve the request for building use as indicated below:

Organization	Date of Event	Time of Event	Event
Science Club	5/16/2017	1:30-3:00	Academic Fair
	Science Fair, Geography Fair, Mathematics Door Contest, Cultural Fair, Ice Cream Social. \$3 to purchase a science fair board. All proceeds will go to the science club.	5/16/17 1pm-3pm Open to families and community members	
8th Grade Dance	6/9/2017	(5PM-9PM) Dance 6PM-8PM	Dance for 8th Grade Students
8th Grade Graduation	6/14/2017	(5PM-8PM) Ceremony 6PM-	Graduation for 8th Grade Students

	7:30PM	
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**Motion carried**

Roll call was vote 7-0-0

**F. Assistant Principals' Report**

**For the Month/Year: March 2017**

1. **Student Attendance Percentage: 96%**
2. **Enrollment Data:**

Grades	PK	K	1	2	3	4	5	6	7	8	SC	Total
<b>Prior Year</b>	109	77	54	68	62	65	44	41	54	56	10	640
<b>Prior Month</b>	107	57	74	53	53	63	65	38	39	49	14	612
<b>Current Month</b>	106	54	72	53	52	62	64	36	38	49	14	600

3. **Fire Drill Report:** March 27 1:36 PM
4. **Lockdown:** March 22 2:31 PM
5. **Professional Development and In-Service:** March 10
6. **Field Trips:**
  - March 24 Richard Stockton University Grade 6
  - March 23 & 24 Please Touch Museum Pre-School
  - March 23 Philadelphia Zoo Grades 1 & 2
7. **Special Programs:**
  - March 2 Spring Picture Day All Grades
  - March 9 Color Day (Green) All Grades
  - March 13-22 Book Fair All Grades
  - March 29 PARCC Information Parents
  - March 31 Twin Day All Grades
8. **Discipline Report:** (Attached VB8)
9. **Vandalism Report(HIB)** 2 Investigations, No

**Findings**

10. **Counselor Services for the Month:**
  - Classroom Guidance Sessions:
  - Individual Counseling Sessions:
  - Group Sessions:
  - CST Staffing/Meeting:
  - Parent Conference:
  - Testing:
11. **Supervision:**
  - Tenured Teacher Classroom Evaluations:
  - Tenured Teacher Summative Evaluations:
  - Non-Tenured Teacher Summative Evaluations:
  - Support Staff Evaluation:

12. **Nurses Report:** (Attachment VF12)  
13. **Parent Teacher Organization Activities:** None to report.

Motion: Second:

Roll Call Ms. Butler, Ms. Gibbons-Peterson, Mr. D. Henry, Mr. M. Henry,  
Ms. Stewart, Ms. Neild, Ms. Winrow, Ms. Lloyd, Ms. Kennedy

**G. OTHER - None**

**VI. COMMITTEE ACTIONS**

**A. Policy Updates:**

- i. Motion was made by Ms. Peterson and seconded by Ms. Winrow to Approve upon First Reading of the following policy: (Attachment V1A1)

The Fairfield Township Board of Education, Superintendent of Schools and the Policy Committee move to approve the first reading of the following policies. Upon the final reading, these policies shall supersede and replace all previously adopted policies of the Fairfield Township Board of Education. Upon final adoption, these policies, as presented here, make up the entirety of the policies and that any other policies formerly in force shall become null and void.

Policy	Series	Policy Number
Organizational Chart-Administration	2000	2120

**Motion carried.** Roll call was vote 7-0-0

- ii. **Motion to Approve upon Final Reading of the following policy: (Attachment V1A2)**

Motion was made by Ms. Winrow and seconded by Ms. Neild that the Fairfield Township Board of Education, Superintendent of Schools and the Policy Committee move to approve the final reading of the following policies. Upon the final reading, these policies shall supersede and replace all previously adopted policies of the Fairfield Township Board of Education. Upon final adoption, these policies, as presented here, make up the entirety of the policies and that any other policies formerly in force shall become null and void.

Policy	Series	Policy Number
Special Education	6000	6171.4
**DELETE** Bylaws of the Board of Education, Taping of Meetings	9000	9326.2

**Motion carried.** Roll call was vote 7-0-0

**B. Committee Reports**

**Finance**  
**Facilities and Future Planning**  
**Curriculum & Student Life**

**Personnel/Policy**  
**Negotiations**  
**Liaison to Township**  
**Solicitor - Updates**  
**Board Secretary/Business Administrator - Updates**  
**Superintendent - Updates**

Motion: Second:

Roll Call Ms. Butler, Ms. Gibbons-Peterson, Mr. D. Henry, Mr. M. Henry,  
Ms. Stewart, Ms. Neild, Ms. Winrow, Ms. Lloyd, Ms. Kennedy

### **VIII. PUBLIC COMMENT – Non-Agenda Items**

#### **IV. EXECUTIVE SESSION - None**

Motion to enter Executive Session at \_\_\_\_\_ p.m. for the purpose of \_\_\_\_\_.

Motion: Second:

Roll Call Ms. Butler, Ms. Gibbons-Peterson, Mr. D. Henry, Mr. M. Henry,  
Ms. Stewart, Ms. Neild, Ms. Winrow, Ms. Lloyd, Ms. Kennedy

#### **Resolution for Executive Session: - N/A**

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Fairfield Township Board of Education, County of Cumberland, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are: \_\_\_\_\_
  - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
  - b. Matters dealing with Federal Funding.
  - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
  - d. Matters dealing with collective bargaining.
  - e. Matters dealing with the sale or purchase of public land.
  - f. Discussion of any pending or anticipated litigation or contract negotiation.
2. It is anticipated at this time that above stated subject matter will be made public when confidentiality is no longer required.

This resolution shall take effect immediately. Approximate time \_\_\_\_\_ minutes.

## **ADDENDUM**

### **Superintendent**

#### **A. PERSONNEL**

##### **1. Superintendent/Principal (Attachment A1)**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the board approve the hiring of Dr. Michael Knox for the position of Superintendent/Principal for the period of April 17, 2017 through June 30, 2020 at the following salary amounts. This contract has been reviewed and approved by the Executive County Superintendent.

- 2016-2017: 120,000 pro-rated
- 2017-2018: 120,000
- 2018-2019: 125,000
- 2019-2020: 130,000

**Motion carried**

Roll call was vote 7-0-0

##### **2. Advertise Positions**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the board approve advertising for the following positions and table advertising for the position noted:

- Full-time twelve (12) month Data analyst position
- Full-time ten (10) month Kindergarten Aide
- Full-time ten (10) month Guidance Counselor
- Full-time ten (10) month 7th & 8th grade Literacy Teacher—**Tabled**

**Motion carried**

Roll call was vote 7-0-0

##### **3. Job Description for Assistant Principal/Director of Curriculum (Attachment A3)**

Motion was made by Ms. Neild and seconded by Ms. Winrow that the board approve the Assistant Principal/Director of Curriculum & Instruction job description.

**Motion carried**

Roll call was vote 7-0-0

### **X. ADJOURNMENT**

Motion made by Ms. Neild and second by Ms. Butler to adjourn meeting at 8:00p.m.

**Motion carried.** All in favor