

**FAIRFIELD TOWNSHIP SCHOOL
TECHNOLOGY LITERACY CURRICULUM**

FIRST GRADE

SECOND MARKING PERIOD

Lesson Title: TECHNOLOGY

Subject: TECH SKILLS

Grade Level/Course: 1/2

Overview of Unit: Students will develop keyboard strategies for appropriate keyboarding skills. Students will also create, save and retrieve documents on their desktop. Students will use technology terminology while discussing computer activities.

Interdisciplinary Connections: Language Arts Social Studies Science PE Art
Technology Music Other

Learning Targets

BIG IDEA(S): Standard(s): 8.1 Educational Technology: All students will use digital tools to access, manage, evaluate, and synthesize information in order to solve problems individually and collaboratively and to create and communicate knowledge.

8.1.2.A.1 Identify the basic features of a computer and explain how to use them effectively.

8.1.2.A.2 Use technology terms in daily practice.

8.1.2.A.4 Create a document with text using a word processing program.

8.1.2.C.1 Engage in a variety of developmentally appropriate learning activities with students in other classes, schools, or countries using electronic tools.

8.1.2.F.1 Use mapping tools to plan and choose alternate routes to and from various locations.

ESSENTIAL QUESTIONS

- In a world of constant change, what skills should we learn?
- How do I choose which technological tools to use and when it is appropriate to use them?
- How can I transfer what I know to new technological situations/experiences?
- How has the use of digital tools improved opportunities for communication and collaboration?

ENDURING UNDERSTANDINGS

- Technology is constantly changing and requires continuous learning of new skills.
- Selection of technology should be based on personal and /or career needs assessment.
- A tool is only as good as the person using it.
- Digital tools allow for communication and collaboration anytime/anyplace worldwide.

UNIT LEARNING TARGETS:

Students will be able to...

- Use keyboard awareness strategies to develop appropriate keyboarding skills
- Explain the purpose of special keys on the keyboard and use them properly (arrows, space bar, delete, shift, enter, and caps lock)
- Open and close programs on the computer from the desktop

- Create an original work using a word processing program
- Save and retrieve documents from a server
- Use bold, underline, italic, center text
- Use print preview function
- Respond appropriately to prompts on the screen

ASSESSMENT

PERFORMANCE TASKS:

- Teacher Observation
- SMART Board Activities
- Computer Activities
- Oral assessment

OTHER EVIDENCE:

- Whole Group Discussion

LEARNING PLAN - ACTIVITES

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| <ul style="list-style-type: none"> • Keyboarding Activity • Microsoft Word Activity • Advanced Features of Word Activity | <ul style="list-style-type: none"> • Class book idea |
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